

Council Meeting

Agenda

Tuesday, 13 September 2022

Civic Centre, 15 Anderson Street, Lilydale
and via Videoconference

Information for Councillors and the community

ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Traditional Owners, the Wurundjeri People, as the Custodians of this land. We also pay respect to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of this region.



COUNCIL VISION

Whether you live here or visit, you will see how much we care for country, how inclusive and connected our communities are, and how sustainable balanced growth makes this the best place in the world.

VALUE OF HISTORY

We acknowledge that history shapes our identities, engages us as citizens, creates inclusive communities, is part of our economic well-being, teaches us to think critically and creatively, inspires leaders and is the foundation of our future generations.

COUNCILLOR COMMITMENT

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

OUR COUNCILLORS

Billanook Ward: Tim Heenan
Chandler Ward: David Eastham
Chirnside Ward: Richard Higgins
Lyster Ward: Johanna Skelton
Melba Ward: Sophie Todorov

O'Shannassy Ward: Jim Child
Ryrie Ward: Fiona McAllister
Streeton Ward: Andrew Fullagar
Walling Ward: Len Cox

CHIEF EXECUTIVE OFFICER & DIRECTORS

Chief Executive Officer, Tammi Rose
Director Communities, Jane Price
Director Corporate Services, Andrew Hilson
Director Recovery, Jane Sinnamon

Director Environment & Infrastructure,
Bill Millard
Director Planning Design & Development,
Kath McClusky

GOVERNANCE RULES

All Council and Delegated Committee meetings are to be conducted in accordance with Council's Governance Rules, which can be viewed at: <https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Governance-rules>

PUBLIC PARTICIPATION IN MEETINGS

Members of the community can participate in Council meetings in any of the following ways:

- making a verbal submission for up to 5 minutes on matters not listed on the agenda.
- submitting a question.
- speaking for up to 5 minutes to a specific item on the agenda. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest.
- speaking for up to 5 minutes to a petition to be presented at a meeting.

For further information about how to participate in a Council meeting, please visit: <https://www.yarraranges.vic.gov.au/Council/Council-meetings/Submissions-questions-petitions-to-Council>

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Opinions or statements made during the course of a meeting are those of the particular individuals. Council does not necessarily endorse or support the views, opinions, standards or information contained in the live streaming or recording of meetings. While Council will use its best endeavours to ensure the live stream and Council's website are functioning, technical issues may arise which may result in Council temporarily adjourning the meeting or, if the issue cannot be resolved, adjourning the meeting to another date and time to be determined.

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The Minutes produced after each Council Meeting form the official record of the decisions made by Yarra Ranges Council.

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EVACUATION PROCEDURES

In the case of an emergency during a meeting held at the Civic Centre, 15 Anderson Street, Lilydale, you should follow the directions given by staff and evacuate the building using the nearest available exit. You should congregate at the assembly point at Hardy Street car park.

CONTACT US

Post	PO Box 105, Anderson Street
Telephone	1300 368 333
Facsimile	(03) 9735 4249
Email	mail@yarraranges.vic.gov.au

Agenda

1. **COUNCIL MEETING OPENED** 7
2. **ACKNOWLEDGEMENT OF COUNTRY** 8
3. **INTRODUCTION OF MEMBERS PRESENT** 9
4. **APOLOGIES AND LEAVE OF ABSENCE** 10
5. **MAYORAL ANNOUNCEMENTS** 11
6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS** 12
7. **DISCLOSURE OF CONFLICTS OF INTEREST** 13

In accordance with Chapter 7, Rule 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

8. **QUESTIONS AND SUBMISSIONS FROM THE PUBLIC** 14

In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

9. **PETITIONS** 15

In accordance with Chapter 3, Rule 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

- 9.1 Petition to Council - Stuart Road, East Warburton 16

10. **BUSINESS PAPER**

Office of the CEO

- 10.1 State Election Advocacy Priorities 17 - 33

- 10.2 Municipal Association of Victoria - State Council Meeting 34 - 41

Agenda

Planning, Design and Development	
10.3	Amendment C197 - Corrections and Anomalies 42 - 145
Communities	
10.4	Neighbourhood House Partnership Program 2022 146 - 211
10.5	Japara Neighbourhood House Support and Review 212 - 220
Environment and Infrastructure	
10.6	Draft Community Waste Resource Recovery Plan 221 - 261
10.7	Emery Lane, Montrose Declaration of Special Charge 262 - 271
10.8	Welham Road, Mooroolbark Declaration of Special Charge 272 - 281
10.9	CT6953 Construction of a Community & Sports Pavilion at Powelltown Reserve, Powelltown 282 - 297
11.	COUNCILLOR MOTIONS 298
<i>In accordance with Chapter 3, Division 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.</i>	
12.	ITEMS THROUGH THE CHAIR 299
13.	REPORTS FROM DELEGATES 300
14.	DOCUMENTS FOR SIGNING AND SEALING 301
<i>In accordance with Clause 87 of the Meeting Procedures and Use of Common Seal Local Law 2015, as prescribed by Section 14(2)(c) of the Local Government Act 2020.</i>	
15.	INFORMAL MEETING OF COUNCILLORS 302 - 307

Agenda

- 16. URGENT BUSINESS 308**

In accordance with Chapter 3 Rule 24 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

- 17. CONFIDENTIAL ITEMS 309**

In accordance with section 66(2)(a) of the Local Government Act 2020.

- 18. DATE OF NEXT MEETING 310 - 311**

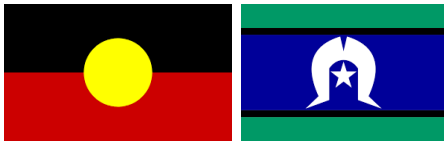
YARRA RANGES COUNCIL

**AGENDA FOR THE 566TH COUNCIL MEETING TO BE HELD ON TUESDAY
13 SEPTEMBER COMMENCING AT 7.00PM IN COUNCIL CHAMBER, CIVIC
CENTRE, ANDERSON STREET, LILYDALE AND VIA VIDEOCONFERENCE**

1. MEETING OPENED

2. ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the Traditional Owners, the Wurundjeri People, as the Custodians of this land. We also pay respect to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of this region.



3. INTRODUCTION OF MEMBERS PRESENT

OUR COUNCILLORS

Billanook Ward: Tim Heenan

Chandler Ward: David Eastham

Lyster Ward: Johanna Skelton

Melba Ward: Sophie Todorov

O'Shannassy Ward: Jim Child

Ryrie Ward: Fiona McAllister

Streeton Ward: Andrew Fullagar

Walling Ward: Len Cox

CHIEF EXECUTIVE OFFICER & DIRECTORS

Chief Executive Officer, Tammi Rose

Acting Director Communities, Ben Waterhouse

Director Corporate Services, Andrew Hilson

Director Recovery, Jane Sinnamon

Director Environment & Infrastructure, Bill Millard

Director Planning, Design & Development, Kath McClusky

4. APOLOGIES AND LEAVE OF ABSENCE

An apology for this meeting was received from Councillor Richard Higgins.

5. MAYORAL ANNOUNCEMENTS

6. CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the Council Meeting held Tuesday 23 August 2022, as circulated, be confirmed.

7. CONFLICTS OF INTEREST

In accordance with Chapter 7, Rule 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

The Local Government Act 2020 defines two categories of conflict of interest:

- *a general conflict of interest, which is defined as "...a relevant person has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty", and*
- *a material conflict of interest, which is defined as "...a relevant person has a material conflict of interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. The benefit may arise or the loss incurred (a) directly or indirectly; or (b) in a pecuniary or non-pecuniary form."*

In accordance with section 130 of the Local Government Act 2020, a conflict of interest must be disclosed in the manner required by the Governance Rules and the relevant person must exclude themselves from the decision-making process.

No Conflicts of Interest have been received prior to the Agenda being printed.

8. QUESTIONS AND SUBMISSIONS FROM THE PUBLIC

In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

A person may make a submission to Council on matters that are not listed on the Agenda. A submission may be on any matter except if it:

- (a) is considered malicious, defamatory, indecent, abusive, offensive, irrelevant, trivial, or objectionable in language or substance;
- (b) is substantially the same as a submission made to a Council meeting in the preceding 12 months;
- (c) relates to confidential information as defined under the Act;
- (d) relates to the personal hardship of any resident or ratepayer; or
- (e) relates to any other matter which the Council considers would prejudice the Council or any person.

There were no Questions to Council or Submissions from the Public received prior to the Agenda being printed.

9. PETITIONS

In accordance with Chapter 3, Rules 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

A person may submit a petition to Council on matters that are not listed on the Agenda. Every petition or joint letter submitted to Council must:

- a) identify a 'Lead Petitioner' who Council can correspond with;
- b) be legible and in permanent writing;
- c) be clear and state on each page the matter and action sought from Council. Every page of a petition or joint letter must be a single page of paper and not be posted, stapled, pinned or otherwise affixed or attached to any piece of paper other than another page of the petition or joint letter;
- d) not be derogatory, defamatory or objectionable in language or nature;
- e) not relate to matters outside the powers of Council; and
- f) clearly state the names and addresses of at least seven (7) people who live, work, study or do business in the Municipal district.

PETITION TO COUNCIL

Report Author: Governance Officer
Responsible Officer: Director Corporate Services
Ward(s) affected: O'Shannassy;

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

The following petitions have been received:

PART A – General Petitions

1. *Resident's requests that Council investigate emergency vehicle and pedestrian access to the Yarra River via Stuart Road, East Warburton. 26 signatures.*

RECOMMENDATION

That the following listed General Petitions be received and noted and referred to the appropriate officer.

1. ***Emergency vehicle and pedestrian access via Stuart Road, East Warburton to the Yarra River.***

STATE ELECTION ADVOCACY PRIORITIES

Report Author: Advocacy & Government Relationship Advisor

Responsible Officer: Chief Executive Officer

Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

A Victorian election is due to be held in November 2022. This presents an opportunity for Council to secure commitments from the incumbent government and opposition to invest in a range of projects across the Yarra Ranges that would deliver strong social, economic and environmental outcomes, but are beyond Council's capacity to deliver alone.

Over the past 18 months, Yarra Ranges Council and officers have undertaken an internal consultation and assessment process to identify a set of initiatives suitable to pitch for the election.

The assessment process has been informed by the prioritisation criteria outlined in Council's Advocacy Framework, and resulted in the list of advocacy priorities captured in Attachment 1 - State Election Advocacy Priorities.

RECOMMENDATION

That Council endorse the State Election Advocacy Priorities as outlined in Attachment 1.

RELATED COUNCIL DECISIONS

At the Council Meeting on 22 February 2022, Council endorsed the Advocacy Framework and the Advocacy Agenda for the 2022 Federal Election. Unfunded items from the Federal Election Agenda that are relevant to the priorities and programs of the Victorian Government have been included in this proposed list of advocacy asks.

DISCUSSION

Purpose and Background

Election cycles present a key opportunity for Council to advocate to other levels of government, and elevate the interests of our local communities and businesses. By engaging incumbent governments, Ministers, MPs, as well as opposition and candidates, Council can:

- Secure partnerships and co-investment on local programs and services;
- Attract federal programs and services to be delivered locally; and
- Achieve influence on policy matters of local and national significance.

Council's Advocacy Agenda for the 2022 Victorian election represents a cross section of opportunities that impact on Yarra Ranges liveability, resilience and recovery from the pandemic and storm events. These initiatives seek to boost environmental, social and economic outcomes, supporting Yarra Ranges to maintain and enhance our position as a region of choice for people to live, work, invest and visit. The advocacy agenda has been developed through:

- Identifying major initiatives and goals within the Council Plan and other strategies;
- Ongoing assessments of community needs and organisational capacity, particularly through the pandemic and June 2021 storm events; and
- Matching the above points to opportunities in the political space, and priorities of other levels of government.

Options considered

Council has considered various issues that are impacting on the organisation that may be suitable for advocacy through the State Election, including issues related to recovery from the pandemic and storm events, and various barriers to Council achieving its Key Strategic Objectives.

Recommended option and justification

The proposed advocacy asks presented to Council for discussion have been identified and drafted by Council officers, with support from the Executive Team. Of the issues currently impacting Council, these issues are determined to be appropriately matched to the advocacy opportunity presented by the State Election.

FINANCIAL ANALYSIS

There are no direct financial implications associated with developing and endorsing Council's state election agenda. All subsequent campaign and political engagement activities will be funded through an operational budget.

Financial risks are outlined in the Risk Assessment section of this report.

APPLICABLE PLANS AND POLICIES

Each item in the advocacy agenda is closely linked to Council's strategies, and seeks to gain funding and support required to deliver on key initiatives and objectives outlined in:

- Council Plan 2021-25;
- Economic Development Plan 2012-2022;
- Health and Wellbeing Strategy 2021-2025;
- Environment Strategy 2015-2025;
- Recreation and Open Space Strategy 2013-2023;
- Reconciliation Framework 2013-2023;
- Liveable Climate Plan 2020-2030; and
- Municipal Recovery Plan: Pandemic and Storm Recovery, December 2021.

RELEVANT LAW

Not applicable.

SUSTAINABILITY IMPLICATIONS

Economic Implications

All items in the advocacy agenda have been considered for their potential to deliver direct or indirect economic benefits to the community.

The proposed asks regarding integrated transport, place planning, biosecurity, telecommunications and peri-regional status are targeted to boost productivity, attract workers and enhance resilience across Yarra Ranges priorities industries.

Social Implications

The social impacts of the pandemic and June 2021 storm events have been critical to influencing Council's advocacy agenda, particularly in the areas of mental health and social wellbeing, employment and education, and access to health services.

Telecommunications has specifically and consistently been called out as a key community concern that can enable better social connectivity and access to services.

The pandemic has also presented a more serious threat to communities with complex needs and vulnerabilities, including Aboriginal and Torres Strait Islander communities. As ever, self-determination is the key to improving health and

wellbeing outcomes for Aboriginal and Torres Strait Islander communities. The redevelopment of Oonah Belonging Place is an opportunity to increase service accessibility, deepen cultural and social connections, and make inroads towards 'Closing the Gap'.

Council has a strong focus on ensuring equitable access to community infrastructure. Projects such as the Rivers and Ridges program seek to increase capacity and access for all ages, abilities and genders to high quality community infrastructure that supports better physical health, mental wellbeing, social connectedness, and opportunity for cultural experiences.

Environmental Implications

Advocacy priorities consider the growing impacts of a changing climate, as well as the recovery of Yarra Ranges' natural environment from the devastating effects of natural disasters, including the severe storms of June 2021.

Initiatives including Greening the Suburbs, Firestick, Biolinks and Regional Pest Program and Energy Transition program are anchored to Council's Environment Strategy, Nature Plan, Liveable Climate Plan and Tree Canopy Strategy, to deliver a more sustainable and liveable built and natural environment.

COMMUNITY ENGAGEMENT

Council undertakes extensive community engagement on its key strategies, including those noted in this report. Given the direct influence of these strategies on the advocacy agenda, it was determined unnecessary to re-engage the community on Council's advocacy priorities. Instead, the insights have been directly carried over and reflected in the list of advocacy priorities.

Further, Council's advocacy throughout the state election period is an operational activity that contributes to the implementation of Council's strategies. As such, it presents no change to Council's strategic direction, and community engagement has therefore not been necessary on this matter.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

Broad collaboration and consultation with Council officers has been undertaken to identify high-value advocacy opportunities, assess risks to Council and community, and provide recommendations to assist discussion and decision-making by Council and the Executive Leadership Team.

Partnering agencies, such as Oonah Health, Inspiro and Wine Yarra Valley, have been engaged to define Council's role in advocating for projects that are not Council-owned.

Council's relationships with government and political stakeholders have provided insight as to which projects would be the most suitable to pursue in the context of our election advocacy.

Advocacy groups, such as the Eastern Region Group of Councils, Eastern Affordable Housing Alliance and the MAV have also been engaged to ensure that Council's local advocacy agenda aligns with the priorities of our partners and membership networks.

RISK ASSESSMENT

The financial risk of each advocacy priority has been assessed, ensuring any requirements for matched funding have been accounted for in Council's existing budget.

Project deliverability has also been determined as a key reputational and financial risk, which will be managed through proactive discussions with political stakeholders to ensure the level of committed funding is appropriate, and stakeholder expectations are effectively managed.

Full risk assessments on the proposed projects will be undertaken if funding is committed, and as they progress through their planning and delivery stages.

Some proposals, such as Greening the Suburbs, replicate the successful model of the Roads for Community initiative (funded at the 2019 federal election), in which the Commonwealth Government committed project funding with Council acting as a delivery partner only.

For other items, including Oonah Belonging Place and Telecommunications, Council's role sits purely in the advocacy space. Council would not be directly involved in managing project delivery, nor owning or maintaining any assets.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. 2022 State Election Advocacy Priorities



Yarra Ranges Council – 2022 State Election Advocacy Priorities

Notes:

- This document outlines the key initiatives that form Council's advocacy priorities for the 2022 Victorian Election.
- It is provided as an attachment to the report provided for the Council Meeting on Tuesday 13 September.
- **Project scope and costings may change over time to reflect fluctuating costs of materials and labour.** Any external stakeholders with an interest in these initiatives are encouraged to contact Council officers to discuss.

Page 22

Key:

Yellow shading	Major initiative
**Green asterisk	State-funded and state-delivered, with support/partnership from Council.

Program / Topic	Ask	Strategic links
Economic Development and Investment		
Peri-regional status	Recognise the unique mix of regional and urban attributes of Yarra Ranges and Mornington Peninsula, and help us to better support our rural businesses and populations, with a new status that adds to our metropolitan classification: Peri-Regional .	Council Plan
Ridges and Rivers	<p><u>Warburton Mountain Bike Destination</u></p> <p>\$5 million to enable the full delivery of the WMBD Stage 1, as scoped in existing funding agreements with Commonwealth and Victorian Governments.</p> <p><u>RidgeWalk Stage 2</u></p> <p>\$2 million to enable the delivery of:</p> <ul style="list-style-type: none"> • Trail from Mt Evelyn Recreation Reserve through Melbourne Water managed land to Parks Victoria managed land boundary • Proposed pedestrian crossings at Childs Road, Kalorama and Belgrave-Hallam Rd, Belgrave • Additional new and upgraded Parks Victoria car parks at trail nodes: at Sherbrooke Forest at Belgrave-Ferny Creek Rd and opposite Kalorama CFA on Range Rd, Olinda 	Council Plan – major initiative
Lilydale Investment Precinct Project	\$300,000 to develop a design framework to achieve a coordinated and integrated development and open space precinct in the heart of Lilydale.	Economic Development and Investment Strategy Lilydale Structure Plan
Wandin North Activity Centre improvements	<p>\$200,000 to deliver the Wandin North Activity Centre Improvements project, including landscaping and shopping strip footpath works, in response to the recommended outcomes of the Draft Wandin North Masterplan and the PJ Mould Landscape Plan.</p> <p>Project cost: \$400,000 (with 50% contributions from State and Council).</p>	Draft Wandin North Masterplan

Program / Topic	Ask	Strategic links
Brushy Creek Trail Mooroolbark – Trail Improvements and Lighting	<p>\$200,000 to deliver upgrades to existing trail sections along Brice Avenue, Red Earth Park and connecting the trail from Hull Road to the Hyde Park Walk section of Brushy Creek Trail that is already funded in the 2022/23 Capital Works Program.</p> <p>State funding will enable some additional trail improvements but will focus on path lighting along the 3.5km section of the trail between Maroondah Highway (Green Spine Trail) and Hyde Park Walk.</p> <p>Project cost: \$400,000 (with 50% contributions from State and Council).</p>	Recreation and Open Space Strategy
Morrison's Reserve Lighting Project	<p>\$200,000 to redevelop Morrison's Reserve, including the provision of a snake run, bike jumps, upgraded district play space, circular walking paths and youth social elements.</p> <p>Project cost: \$465,000 (with \$265,000 to be funded by Council, and the remaining \$200,000 to be funded by the State)</p>	Recreation and Open Space Strategy
Phylloxera <i>(Council support of industry-led advocacy)</i>	Funding and support for agribusiness to replant affected and at-risk vineyards in the region with root stock that is resistant to phylloxera.	Economic Development and Investment Strategy
Orphaned Building Permits	That the Minister for Planning and the Department of Environment Land Water and Planning support the Victorian Building Authority (VBA) to appoint a Manager for any Private Building Surveyor (PBS) business if the PBS's registration has been suspended or cancelled.	Economic Development and Investment Strategy
Seasonal worker accommodation <i>(Council support of industry-led advocacy)</i>	<p>That the Victorian Government provide support for:</p> <ul style="list-style-type: none"> • Short-term accommodation in regional townships • Planning Scheme reforms to enable more accommodation approvals 	Economic Development and Investment Strategy

Program / Topic	Ask	Strategic links
Sustainable environment		
Greening the Suburbs	\$9.5 million to plan over 130,000 trees, with a mix of street tree planting and bushland reserve planting across various townships in the urban, valley and hills areas.	Environment Strategy Liveable Climate Plan
Firestick – program expansion	Funding to build Firestick practice capability to enhance local fuel management programs, through two project components: <ol style="list-style-type: none"> \$200,000 to build Cultural burning capability and understanding of efficacy of Firestick practices as fuel management tool/asset protection on private, Council or public land. Deliver Cultural burning activities around Monbulk, Healesville & Yarra Junction. Facilitated by a funded Project Officer – Cultural Burning. \$100,000 to deliver a research project to understand and develop Culturally appropriate tools and measures for future Cultural burning activities, that can be shared with fire management and land managers at local, regional and state level. 	Health and Wellbeing Plan Liveable Climate Plan
Biolinks & Regional Pest Animal Program	Funding contribution: \$450,000 to kick-start program, and an additional \$350,000 per annum for 10 years Facilitate strategic cross-tenure program to address pest animal control; deer, foxes, rabbits, feral cats, Indian minors. Include community education and incentive programs. Develop Biolinks Plan to establish important habitat corridors for biodiversity protection and enhancement.	Environment Strategy Nature Plan Liveable Climate Plan

Program / Topic	Ask	Strategic links
Energy Transition	<p><u>Community Solar Program</u></p> <p>Funding contribution \$8 million (\$2 million per annum for 4 years)</p> <p>Continuation and expansion of Council's program to retrofit solar, batteries and LED lighting at community facilities. Reducing operating costs for our community groups to enable program expansion and continued community outreach.</p> <p><u>Zero Emissions Vehicles Transition</u></p> <p>Funding contribution \$2 million for charging infrastructure, for all light and heavy vehicles and plant assets. Infrastructure would be used by Council and the public, supporting Council's fleet transition and community uptake of electric vehicles. Townships targeted would be: Monbulk, Yarra Junction, Lilydale and Sassafras or Upwey. (Note: Council has secured funding for public chargers in Healesville, Yarra Glen, Yarra Junction and Belgrave.)</p> <p><u>Climate Resilient Program</u></p> <p>Upgrades to community facilities that service isolated communities that would likely be cut-off in the event of a storm, bushfire or other emergency. Scope of works will include a combination of energy and water efficiency measures, solar, battery, and generator plug-in points and potential for a microgrid / community battery. A Building Climate Vulnerability Assessment will be undertaken to further detail and prioritise works.</p> <p>Project costs: estimated at \$300,000 per site, depending on the extent of works required.</p>	<p>Nature Plan</p> <p>Liveable Climate Plan</p> <p>Integrated Transport Strategy</p>
Integrated Transport		
** Lilydale Railway Line	<p>Commit to:</p> <ul style="list-style-type: none"> • building the Cave Hill Railway Station, at Kinley Estate <ul style="list-style-type: none"> ○ lowering of the rail track to achieve the rail standards, which would have to occur if Cave Hill Station is developed. • duplicating the rail line between Mooroolbark and Lilydale • upgrade of the bridge at the Hull Rd/Mooroolbark Rd intersections 	<p>Integrated Transport Strategy</p> <p>Lilydale Structure Plan (subject to endorsement)</p>

Program / Topic	Ask	Strategic links
**Lilydale Bypass	That the Victorian Government work with Council to determine a position on the Lilydale Bypass, including the completion of regional-level traffic study by the Department of Transport, consistent with Actions A16 and A17 of the Lilydale Structure Plan.	Lilydale Structure Plan
Lilydale Railway Station	\$300,000 (minimum) for the upgrading of the Lilydale Railway Station building to a standard that is fit for purpose for community use and meets required DDA access standards.	Lilydale Structure Plan
Paths and Trails connections	<p><u>Trails program</u></p> <p>\$21 million program of trail connections, strengthening connections to major trails and activity centres (tourism angle): Olinda Creek Trail Extension & York Road Trail, Brushy Creek Trail (missing section), Moroolbark to Doongalla Reserve (Glasgow Road), Kilsyth Pipe Track Extension, Green Spine Trail Extension, Black Springs Road Trail, Ringwood Lilydale Rail Trail, Chirnside to Wonga Park Trail, Mt Evelyn to Monbulk Trail, Don Road Trail, Little Yarra Trail, Launching Place River Circuit, LWT extension - Warburton to East Warburton & Redwoods, O'Shannassy Trail Connections (Don Road & Yuonga Road), Big Pats Creek - Walk into History Trail, Steels Creek Trail extension to Old Kinglake Road, Maroondah Aqueduct to Sugarloaf Reserve, Montrose Pipe Track</p> <p><u>Warburton Rail Trail Crossings</u></p> <p>\$1.43 million to upgrade three key road crossings along the Warburton Rail Trail, at intersections along Warburton Highway at:</p> <ul style="list-style-type: none"> • Wandin North (\$780,000) • Millgrove (\$150,000) • Yarra Junction (\$500,000) <p><u>Footpaths program, 4-year program</u></p> <p>Funding for the construction of 'missing links' across Yarra Ranges footpath network, 250 projects over 4 years. This will assist in creating 20-minute neighbourhoods through better connections to schools, activity centres, community services, public transport, open space, as well as tourism locations.</p>	<p>Integrated Transport Strategy</p> <p>Recreation and Open Space Strategy</p>

Program / Topic	Ask	Strategic links
**Belgrave Rail line infrastructure works	<ul style="list-style-type: none"> Upwey station – upgrade to platform shelter, additional parking, sealed parking, pedestrian path improvements Tecoma station – upgrade to platform shelter, sealed parking, improved pedestrian access 	Integrated Transport Strategy
**Mount Dandenong Flexiride Service	<p>12-month pilot program to trial an On-Demand or FlexiRide bus services to serve the Belgrave, Tecoma, Upwey and Belgrave South communities and across Mt Dandenong by reallocating existing Routes 694, 696, 697 and 699.</p> <p>The proposed FlexiRide service would complement the existing Routes 663 and 688, which run around and across Mount Dandenong. It would serve both residents within the smaller communities and visitors to the various townships and the upcoming Ridgewalk Network.</p>	Integrated Transport Strategy
**Healesville and Chum Creek Flexiride Service	12-month pilot program to trial an On-Demand or FlexiRide bus service to the Healesville and Chum Creek area to improve coverage, service levels and reduce unnecessary travel kilometres.	Integrated Transport Strategy
**Lilydale-Warburton, Route 683, increased service frequency	12-month pilot program to trial increased frequency, express services and extended service span for services along Route 683 between Lilydale and Warburton to connect with existing train services.	Integrated Transport Strategy
**Chirnside Park-Healesville, Route 685, increased frequency and express service	12-month pilot program to trial increased frequency, express services and extended service span for services along Route 685 between from Chirnside Park to Healesville and Warburton during peak periods which connect with existing train services.	Integrated Transport Strategy
**Canterbury Road upgrade	Commitment from the State Government to fund and deliver the upgrade of Canterbury Rd, across the 500m between Fussell Road and Liverpool Road, including kerb and channel.	Integrated Transport Strategy

Program / Topic	Ask	Strategic links
Connected and healthy communities		
Lilydale Youth Hub <i>(Council advocacy in support of Inspiro and LYH consortia)</i>	<p>Continued funding for the Lilydale Youth Hub (the Hub).</p> <p>The Hub has made a big difference to the lives of hundreds of young people and their parents in the Yarra Ranges, supporting them with their mental health and wellbeing, and connecting them to the services and care that helps them to thrive.</p> <p>The Hub was funded in 2019 for a three-year period, which ends in 2022. This means the Hub will be forced to close its doors in December, unless further funding can be secured.</p>	<p>Council Plan</p> <p>Health and Wellbeing Plan</p>
Storm Recovery	<ol style="list-style-type: none"> Funding for recovery initiatives that are not yet funded, or only partly funded including: <ul style="list-style-type: none"> • People, Culture and Wellbeing • Business, Tourism and Economy • Public Infrastructure • Environment and Biodiversity • Planning and Rebuilding • Recovery Directorate • Resident Storm Branch Kerbside Collection <p>Total costs: \$19 million</p> That the Victorian Government commit to supporting all Victorian Councils through a staged 5-year framework for recovery from major disasters to account for extended mental health impacts and support short- and long-term recovery, resilience and community connectedness. This is consistent with the 10 Years Beyond Bushfires report, developed by the University of Melbourne in partnership with the Victorian Government, Emergency Management Victorian, Australian Red Cross, Phoenix Australia and the Social Research Centre. 	<p>Health and Wellbeing Plan</p> <p>Municipal Recovery Plan</p>

Program / Topic	Ask	Strategic links
<p>**Telecommunications</p>	<ol style="list-style-type: none"> 1. Improve mobile connectivity in 5 key areas with low or no mobile service quality: Dandenong Ranges, Hoddles Creek, East Warburton, Steels Creek, Fernshaw. 2. Upgrade NBN broadband services from fixed wireless, satellite and FTTN to FTTP in key areas with slow broadband service. 3. Strengthen telecommunications network resilience during power outages and emergencies e.g. increased battery back-up at mobile towers, generator power for NBN nodes. 	<p>Council Plan Economic Development and Investment Strategy Municipal Recovery Plan</p>
<p>**Social and affordable housing <i>(Council advocacy in support of Eastern Affordable Housing Alliance campaign)</i></p>	<ul style="list-style-type: none"> • Commit to regional affordable housing targets by delivering a minimum of 11,700 new social housing dwellings the Melbourne's Eastern Region by 2032, working in partnership with Councils • Work with the EAHA region to identify pilot inclusionary zoning in appropriate (and stakeholder supported) developments; and • Commit to working with EAHA Councils and relevant housing stakeholders to identify and develop appropriate state-owned land across the region. 	<p>Health and Wellbeing Plan Housing Strategy (Under preparation)</p>
<p>Mental health outreach services <i>(Council advocacy in support of Anchor)</i></p>	<p>Mental health outreach service to reduce homelessness and early school leaving among young people (1 x FTE position, funded at approximately \$130,000 per year, plus vehicle). Potential to support schools to identify young people at risk of homelessness, facilitate referral pathways to services, coordinate responses from health/mental health and family services.</p>	<p>Council Plan Health and Wellbeing Plan</p>

Program / Topic	Ask	Strategic links
Maternal Child Health Services <i>(Council advocacy with Municipal Association of Victoria, Interface Councils and Eastern Region Group of Councils)</i>	<ol style="list-style-type: none"> 1. Service resourcing Immediate review of the State Government resourcing of the maternal and child health service and an ongoing commitment to the 50:50 partnership with local government in the provision of this essential universal service 2. Maternal and Child Health Nurse Educator A collaborative approach to design a comprehensive student, clinical placement and job readiness program to support the transition of midwives into the sector. Long-term, this approach will ensure sustainable nurse staffing resources to alleviate MCH nurse shortages and workload pressures. It would also increase the number of clinical placements available each year. 3. KAS 45 Funding to extend the current Key Age and Stage (KAS) visits per child from 6 hours and 45 minutes to 10 visits (ranging from 30 to 60 minutes each), to 7 hours and 45 minutes (45 minutes per visit). This additional time per visit allows the MCH nurse to explore complex family issues further and provide additional referrals and support. 	Health and Wellbeing Plan
Neighbourhood House state funding <i>(Council advocacy in support of Neighbourhood Houses Victoria)</i>	That the Victorian Government make permanent the additional funding committed to the Neighbourhood Houses Coordination Program (NHCP) in 2018 (\$21.8 million over four years), to ensure Neighbourhood Houses across Victoria, including in Yarra Ranges, can continue to provide key services and community development work.	Health and Wellbeing Plan

Program / Topic	Ask	Strategic links
<p>School Crossing Supervisors</p> <p><i>(Council advocacy in partnership with the Monash School Crossing network)</i></p>	<p>The Victorian Government's financial support for councils to provide the School Crossing Supervisor service has gradually decreased over time. Changing demographics are making it increasingly difficult to attract staff, costs to Councils are increasing each year, and growing numbers of crossing sessions are unstaffed each day across Victoria.</p> <p>The increasing burden on Councils and their local communities is unfair. The failing model is creating inefficiencies, resulting in growing direct and hidden costs to Councils, and funds being diverted away from other community services.</p> <p>The Victorian Government should work with Councils to deliver a more sustainable funding model for the school crossing supervisor service, and to reform the way road safety around schools is managed.</p>	<p>Health and Wellbeing Plan</p>
<p>Community Safety investment // CCTV</p> <p><i>(Council advocacy in support of Yarra Ranges Safety Camera Network)</i></p>	<p>Maintenance and replacement of CCTV systems, including:</p> <ul style="list-style-type: none"> • Healesville – upgrade and repairs (estimated cost: \$200,000) • Lilydale – system replacement (estimated cost: \$500,000) • Establishment of state programs for community groups to access funding for community safety infrastructure, including ongoing maintenance <p>Ongoing maintenance of the Yarra Ranges CCTV network is estimated to be \$60,000 per annum, for 150 cameras at 15 sites across Yarra Ranges.</p>	<p>Health and Wellbeing Plan</p>

Program / Topic	Ask	Strategic links
Sport and recreation infrastructure	<p>Council has identified a range of sport and recreation infrastructure that requires funding support to construct, renew and redevelop assets used by various community groups.</p> <p>Total costs for by asset type is provided below, and reflects Council's long-term asset program.</p> <ul style="list-style-type: none"> Community Facilities / Sporting Pavilions: \$85 million Temporary Change Facilities: \$2.4 million Sportsfields: \$15 million Lighting: \$4 million Sports courts: \$6 million Cricket facilities: \$2.6 million Playspaces: \$14 million Paths and Trails: \$35 million Dirt Jumps and Pump Tracks: \$3 million Off-lead Dog Parks: \$825,000 	Recreation and Open Space Strategy

MUNICIPAL ASSOCIATION OF VICTORIA - STATE COUNCIL MEETING

Report Author: Advocacy & Government Relationship Advisor

Responsible Officer: Chief Executive Officer

Ward(s) affected: All Wards

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

The Municipal Association of Victoria (MAV) will be holding its State Council Meeting on Friday 14 October 2022. State Council is the MAV's governing body and comprises representatives from each member council, with one of its roles being to determine the strategic direction for the MAV.

Member councils are invited to put forward motions for consideration at the State Council Meeting in accordance with the criteria set by the MAV.

Council is asked to endorse the motions it wishes to be submitted for consideration.

RECOMMENDATION

That Council endorse the following motions to be submitted for consideration at the MAV State Council Meeting on 14 October 2022:

- 1. That the MAV advocate to the Department of Justice and Community Safety to make an amendment to the Residential Tenancies Act 1997, to:***
 - (a) update or expand the purpose of the Act to provide for the establishment of a short stay accommodation or short stay rental register***
 - (b) expand and further define a residential rental agreement to include short stay accommodation.***
- 2. That the Victorian Government commit to partnering in the support of Councils through a staged 5-year framework for recovery from major disasters, in accordance with known recovery timeframes, to account for extended mental health impacts and support short- and long-term recovery, resilience and community connectedness.***

- 3. *That the MAV advocate for State and Federal funding agencies administering the Disaster Recovery Funding Arrangements (DRFA) to update the DRFA definitions and processes to allow for drainage to be reinstated to a standard that is resilient and able to withstand the modelled future impacts of climate change.***

RELATED COUNCIL DECISIONS

There are no related Council decisions relevant to this item.

DISCUSSION

Purpose and Background

MAV State Council meets twice a year, or more if needed, and is the MAV's governing body. It is made up of representatives from each member council and its powers include:

- determining the Rules of the Association;
- electing the president and other members of the Board;
- determining the strategic direction; and
- appointing the auditor.

When submitting a motion, Council is required to identify whether the motion is supported by a council resolution and whether the subject matter of the motion:

- has state-wide significance to the sector;
- relates to one of the sector's priority issues in the MAV's Strategic Plan; and
- not be identical or substantially similar to a motion submitted to State Council at any of the previous four State Council meetings

The MAV Strategy 2021-25 identifies six strategic outcomes:

1. Economically sound councils;
2. Healthy, diverse and thriving communities;
3. Well-planned, connected and resilient built environment;
4. Changing climate and a circular economy;
5. Sector capability and good governance; and
6. Effective and responsive MAV

As decisions of State Council constitute policy directions of the MAV and remain active until the issue is resolved, motions should relate to either new, or variations to, existing policy directions.

The MAV are calling for councils to submit motions on matters by no later than midnight on Friday 14 October.

Options considered

Council has considered various issues that are impacting on the organisation that may be suitable for advocacy through MAV State Council, including issues related to recovery from the pandemic and storm events, and various barriers to Council achieving its Key Strategic Objectives.

Recommended option and justification

The motions presented to Council for endorsement have been identified and developed by Council officers, with support from ELT. Of the issues currently impacting Council, these issues are determined to be appropriately matched to the advocacy opportunity presented by State Council, in terms of both timing and MAV’s submission criteria.

The rationale for each motion is set out below.

Short Stay Accommodation State-wide Registration System

<p>Motion:</p>	<p>That the MAV advocate to Department of Justice and Community Safety to make an amendment to the Residential Tenancies Act 1997, to:</p> <ul style="list-style-type: none"> • update or expand the purpose of the Act to provide for the establishment of a short stay accommodation or short stay rental register • expand and further define a residential rental agreement to include short stay accommodation.
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Rationale:	<p><i>The Residential Tenancies Act 1997 (the Act)</i> considers minimum standards associated with rental properties, regardless of if they are rented for a short or long period of time.</p> <p><i>The Act</i> requires compliance with the Residential Tenancies Regulations 2021, which covers minimum standards under Schedule 4 requiring the general minimum safety standards for a house, including: urgent repairs, the amount of rent associated with a stay, requirements for gas and electricity safety, vermin proof bins, bathroom kitchen and laundry facilities that should be available, mould and dampness, structural soundness, lighting, windows, heating and ventilation. The Regulations also have existing provisions for infringements for non-compliances, outlined in Schedule 5.</p> <p>With Short Stay Accommodation (SSA) businesses currently being exempt from registration, it is extremely difficult for Council to:</p> <ul style="list-style-type: none"> • regulate and ensure community health and safety standards are being complied with; • understand how many properties are operating as SSA within the municipality; • monitor the impact on existing local communities and businesses; • advocate, inform and plan infrastructure work improvements and programs; • identify gaps within the Planning Scheme to ensure zoning requirements are being met; and • educate and regulate private water supplies and septic systems requirements and permits. <p>Some councils, including Mornington Peninsula Shire, have introduced their own registration systems through their Neighbourhood Amenity Local Law to manage adverse amenity and health issues generated from SSA properties and to further understand the impact on local residents.</p> <p>An amendment to <i>the Act</i> to establish a state-wide register of SSA, and to include SSA within in the definitions, would ensure consistent standards are being regulated across Victoria.</p>
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Disaster recovery support for councils

Motion:	That the Victorian Government commit to partnering in the support of Councils through a staged 5-year framework for recovery from major disasters, in accordance with known recovery timeframes, to account for extended mental health impacts and support short- and long-term recovery, resilience and community connectedness.
Rationale:	<p>Recent disaster events, including the June 2021 storm events, have highlighted again the significant and critical role that Councils play in responding to and recovering from emergency events, both within and beyond the legislated responsibilities outlined in the <i>Emergency Management Act 1986</i>.</p> <p>While there are mechanisms in place to allow Councils to be supported by the State and Commonwealth Governments to undertake this work, such as the Disaster Recovery Framework Arrangements, it is evident that this support can be inconsistent, uncertain, falls short of community and environmental needs, and/or is committed only periodically i.e., for one financial year at a time, which impacts long-term planning, staffing and program continuity.</p> <p>For example, more than one year on from the major storm event, Yarra Ranges Council faces a gap of approximately \$13 million in funding for key programs of works, with little certainty of any ongoing support for the remaining years of recovery (conservatively estimated to be another 3 years).</p> <p>The timeframe and scope of support referenced in this motion is consistent with the <i>10 Years Beyond Bushfires</i> report, developed by the University of Melbourne in partnership with the Victorian Government, Emergency Management Victorian, Australian Red Cross, Phoenix Australia and the Social Research Centre.</p> <p>The report recommended that governments establish “a staged 5-year framework for recovery from major disasters to account for extended mental health impacts and support short- and long-term recovery, resilience and community connectedness.”</p>

Expanded scope of DRFA infrastructure works

Motion:	That the MAV advocate for State and Federal funding agencies administering the Disaster Recovery Funding Arrangements (DRFA) to update the DRFA definitions and processes to allow for drainage to be reinstated to a standard that is resilient and able to withstand the modelled future impacts of climate change.
Rationale:	<p>Through climate change observation and modelling, the CSIRO are predicting that parts of Victoria will experience less rainfall overall in future years, however, when rainfall occurs it will increasingly be through heavier deluge type events.</p> <p>This change to rainfall patterns will likely cause increased levels of damage to assets such as Council-managed drainage systems. As such, it is critical that damaged infrastructure be reinstated to a standard that is designed to withstand these expected changes, to reduce the negative impacts of successive events on both Councils and communities.</p> <p>However, current DRFA guidelines only support the reconstruction of infrastructure to pre-existing standards, and do not allow for the upgrading of any infrastructure through a reconstruction program to a more resilient standard.</p> <p>To ensure that communities and councils can withstand the impacts of future disasters and extreme weather events, it is proposed that the DRFA definitions and processes be amended to allow for the upgrading of infrastructure (particularly drainage) through reconstruction programs.</p>

FINANCIAL ANALYSIS

There are no financial implications associated with submitting a Motion to the State Council.

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan: Connected and Healthy Communities; Quality Infrastructure and Liveable Places; Protected and Enhanced Natural Environment; Vibrant Economy, Agriculture and Tourism; High Performing Organisation.

RELEVANT LAW

Not applicable.

SUSTAINABILITY IMPLICATIONS***Economic Implications***

There are no direct economic impacts arising from the recommendations in this report.

Social Implications

There are no direct social impacts arising from the recommendations in this report.

Environmental Implications

There are no direct environmental impacts arising from the recommendations in this report.

COMMUNITY ENGAGEMENT

As the submission of motions to State Council is operational in nature and presents to change to Council's strategic direction, community engagement was not undertaken on this matter.

An internal process has been undertaken with Officers and Councillors to identify potential motion for submission that support Council's existing strategies, which have been developed through community consultation and deliberative engagement processes.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

No collaboration with other Councils, Governments or statutory bodies was sought in developing the motions for submission. Council will engage with other Councils through the State Council process to seek endorsement of motions submitted by Yarra Ranges Council, and to consider and debate motions submitted by other Councils.

RISK ASSESSMENT

There are no significant environmental, social or economic risks arising from the recommendations in this report.

Given the complex nature of short stay accommodation (SSA) and the differing ways in which it affects Councils across Victoria, the motion pertaining to SSA may be contentious among MAV members. This presents a minimal risk to Council's

relationships with other MAV members. To mitigate this risk, Council officers have prepared this motion with a focus on a state-wide registration tool that would assist the management of SSA – an approach that balances the need for SSA to boost local economic outcomes in some LGAs, whilst managing the negative impacts on housing affordability and community connectivity in others. Council delegates will be briefed with talking points to support debate and discussion at the MAV State Council meeting.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

NA

AMENDMENT C197 - CORRECTIONS AND ANOMALIES

Report Author: Strategic Planner
 Responsible Officer: Director Planning, Design and Development
 Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting on 13 September 2022 that is open to the public.

SUMMARY

Amendment C197 proposes to correct a number of minor zoning inaccuracies and anomalies, remove redundant overlay controls and improve the operation of several overlay schedules in the Yarra Ranges Planning Scheme.

The amendment was placed on public exhibition from 16 June 2022 to 18 July 2022 and five submissions were received. Of those, three submissions noted no objection or highlighted minor errors which could be accommodated, one submission was withdrawn and one submission sought changes that will require further consideration. A phone enquiry also highlighted a minor error.

The submission requiring further consideration was in response to a proposed revision of the mapped area of Heritage Overlay 353 (HO353) that applies to the Cement Creek Plantation in Warburton. The submitter has requested further review of the extent of the mapped overlay area and that the statement of significance for the site be updated.

As further work is required to address this submission, it is proposed to split Amendment C197 into two parts.

Part 1 will include all properties that did not have any submissions or where the submission has been resolved. This report recommends that Council adopt Amendment C197 Part 1, with changes, and following adoption by Council submit the amendment to the Minister for Planning for approval.

Part 2 of the amendment will include the Cement Creek Plantation heritage overlay revision that will be further reviewed by a heritage consultant and discussed with the submitter. A report on this item will be brought back to Council in the future once resolved.

RECOMMENDATION

That Council

1. *Split Amendment C197 into two parts.*
2. *Adopt Amendment C197 Part 1 to the Yarra Ranges Planning Scheme, with changes, generally in accordance with Attachments 3, 4 and 5 to this report.*
3. *Submits Amendment C197 Part 1 to the Minister for Planning for approval.*
4. *Writes to all submitters to advise them of Council's decision split the Amendment into two parts and to adopt Amendment C197 Part 1.*
5. *Note that a future report will be presented to Council on Amendment C197 Part 2.*

RELATED COUNCIL DECISIONS

At the Ordinary Council Meeting of 26 April 2022, Council resolved to prepare and exhibit Planning Scheme Amendment C197 – Corrections and Anomalies.

DISCUSSION

Purpose

Planning Scheme Amendment C197 was exhibited from 16 June 2022 to 18 July 2022. The purpose of this report is to discuss the submissions received and the recommended officer response to submissions.

Background

As required by the *Planning and Environment Act 1987*, Council is required under section 12(1)(c) to regularly review the provisions of the planning scheme for which it is a planning authority.

As part of this regular review, Amendment C197 proposes to correct a number of anomalies, errors and updates identified since the last anomalies and corrections amendment (Amendment C166) was approved in August 2019.

The nature of a 'corrections and anomalies' amendment is that the contents are of a minor nature and will improve the operation of the Yarra Ranges Planning Scheme by:

- Rectifying anomalies to ensure properties are covered by the zone control that best suits their function;

- Ensuring properties are not covered by more than one zoning when multiple zoning is not justified;
- Removing redundant overlay controls; and
- Improving the operation of the schedules.

The exhibited amendment proposed to:

Items 1 and 2: Mapping Corrections

- Rezoning to the correct zone. A number of properties were proposed to be rezoned or partially rezoned to the correct zoning to be consistent with existing and future land use. Some properties are in zones that do not reflect current ownership, for example land in private ownership that is included in a public use zone; and
- Corrections to zone boundaries. A number of properties are covered by two zones where the zone boundaries do not match the property boundaries. A detailed list can be found in Attachment 1 to this report and a copy of the maps at Attachment 4.

Item 3: Heritage Overlay

- A number of minor corrections and alterations were proposed to be made to the place entries in the schedule to the Heritage Overlay. Currently the entries show the street or road of the heritage place address, but not the street number. To aid in proper identification of these places, street numbers are being added to the address details in the schedule (Attachment 5);
- Several heritage places have place names that are not consistent with the place names in the source heritage studies and/or Statements of Significance. A number of places have more than one commonly used place name. The amendment proposes to amend the schedule to include the name of the heritage place as recorded in the source study and include any additional or alternative names that the place is identified by;
- The Yarra Glen War Memorial cenotaph (HO368) has recently been relocated and is now at a new location of 45-49 Bell Street, Yarra Glen. The schedule to the HO is proposed to be updated to add the new address for HO368;
- The current mapping of HO368 on the planning scheme maps erroneously did not cover the cenotaph in its original location. The current mapping of HO368 covers the adjacent memorial hall, which is not of identified heritage significance. The amendment will amend the mapping of HO368 to cover the cenotaph in its new location, and delete it from the adjacent memorial hall;
- HO353 covers the Cement Creek Plantation in the Redwood Forest in Warburton, an area of various species of conifer trees which were planted in the 1920s and 1960s as part of an MMBW experiment in forest regeneration. The current mapped overlay is irregular and misaligned. It does not cover the

entire area of significant plantations as identified through documentary records and ground observation. The amendment proposed to extend the existing mapping to cover all of the plantation area; and

- The amendment proposed to delete HO365 that applies to the Woori Yallock Bridge, that carried Healesville-Koo Wee Rup Road over the Yarra River. The original bridge was bypassed approximately 20 years ago, and all parts of the original bridge have now been removed from the site.

Item 4: Restructure Overlay

- The amendment proposed to delete 35 Fernbank Road, Healesville from RO109 (Attachments 4 and 5);
- This property was placed in the overlay with requirements for carriageway and/or drainage easements to be created prior to any development. It has now been confirmed that such easements are not required in order to allow the site to be developed; and
- This change will also require an update to the Incorporated Document *Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, April 2021* to show the subject property deleted from the map of RO109.

Item 5: Development Plan Overlay Schedule 4: 1-5 Central Avenue, Mooroolbark and Schedule 6: 1 Neryl Court, Mooroolbark

- The amendment proposed to delete two redundant Development Plan Overlays from land that has been developed in accordance with the endorsed development plans;
- DPO4 applies to 1-5 Central Avenue, Mooroolbark. The purpose of the overlay was to provide for higher density development that achieves high levels of urban design and sustainable design principles to maximise the benefits of its central location. The DPO outcomes have been addressed through planning permit application YR-2012/855 and the land is fully developed; and
- DPO6 applies to 1 Neryl Court, Mooroolbark. The purpose of the overlay was to ensure future development of the site considers existing conditions of the site and the adjoining site to the east, being 524 Hull Road. The DPO outcomes have been addressed through planning permit application YR2013/411 and the land is fully developed.

Item 6: Design and Development Overlay 12 to 133 Maroondah Highway, Healesville

- The amendment proposed to rezone this site from Transport Zone 1 to Commercial 1 Zone as the site is now in private ownership rather than the Department of Transport ownership (Item 1). The rezoning will enable the site to be used for retail premises in the future in accordance with C1Z provisions. The amendment also proposed to apply DDO12 to the site to ensure future use

and development is in accordance with the DDO12 provisions that are also applied to surrounding C1Z land.

Item 7: Design and Development Overlay 8 and Significant Landscape Overlay 22 to 21 and 23 Hoddle Street, Yarra Junction

The amendment proposed to rezone 21 and 23 Hoddle Street, Yarra Junction from a Public Use Zone to a General Residential Zone (GRZ) (Item 1) to recognise the fact that these properties are now used for private residential purposes. The amendment also proposed to apply DDO8 and SLO22 to these properties to ensure future use and development is in accordance with the overlay provisions that are applied to surrounding GRZ land.

Key Issues

Submissions

A total of five submissions were received in response to the amendment. A summary of submissions is at Attachment 2 and further discussed below.

Submission 1: 1556 Mount Dandenong Tourist Road, Olinda (Submission withdrawn)

The site is a public open space currently under Council ownership. The site is used as a public park and recreation area and has been used as a public reserve for community markets and events. Rezoning this area to Public Park and Recreation will reflect the use and ownership of the site.

Submitter 1 raised concerns over the proposed rezoning resulting in markets and public gatherings occurring in the reserve as well as the rezoning allowing a toilet block to be constructed on the land.

Response to submission: The property is a public reserve and is already used for community markets and events. These uses are allowed under the current Green Wedge A zoning of the property. Additionally, the land is in public ownership and the current zoning does not prevent a toilet block from being constructed.

Rezoning the land to Public Park and Recreation will not change the permit requirements under the planning scheme for either of these uses. Any future proposal to erect a toilet block would be separate to the rezoning of the land.

Officers contacted submitter 1 to further discuss her concerns and explain that the rezoning would not change the ability to use the land for markets and events, or for a toilet block to be constructed as this is already allowed. On this basis the submitter withdrew her submission.

Recommendation: No change required – withdrawal of submission noted.

Submission 2: 133 Maroondah Highway, Healesville

The property includes a building used as a scout hall by Scouts Victoria and is in private ownership. The current zoning of the site as Transport Zone 1 recognises the former ownership of the land by the Department of Transport. The amendment will rezone the land to reflect surrounding land zoning.

Submitter 2 supports the Amendment proposal as exhibited.

Response to submission: Support for Amendment C197 is noted.

Recommendation: No change required.

Submission 3: Melbourne Water

The amendment was referred to Melbourne Water as a referral authority. It did not have any concerns with Amendment C197, noting an in-principle support for the amendment. The authority requested not to be party to any subsequent Panel hearings that may take place.

Response to submission: Melbourne Water's position is noted.

Recommendation: No change required.

Submission 4: South East Water

The amendment was referred to South East Water as a referral authority. It had no objection to Amendment C197.

Response to submission: South East Water's position is noted.

Recommendation: No change required.

Submission 5: Parks Victoria - Cement Creek Plantation, Warburton

As discussed under Item 3 above, HO353 covers the Cement Creek Plantation in the Redwood Forest in Warburton. The current mapped overlay is irregular and misaligned. It does not cover the entire area of significant plantations as identified through documentary records and ground observation. The amendment proposed to extend the existing overlay mapping to cover all of the plantation area.

Parks Victoria supports the update to the mapping, however they have asked that the mapping should be based on further ground-truthing.

Parks Victoria has also requested that an accurate description be included within the Heritage Places column of the schedule to the Heritage Overlay to provide clear and unambiguous reflection of the extent of the Heritage Overlay and elements of significance, and that the citation and Statement of Significance should be updated to accompany the revised mapping.

Response to submission: Parks Victoria's issues are noted. To address the requests it is proposed to engage a heritage consultant to further review the site mapping and

prepare an updated statement of significance for discussion with the submitter. A report on this item will be brought back to Council in the future once resolved. The Heritage Overlay HO353 (Cement Creek Plantation) item within Amendment C197 will be subject to further review by Council prior to being recommended for adoption.

Officers contacted Parks Victoria who confirmed their support for Councils' approach and noted their readiness to work with officers on further ground-truthing the mapping of HO353.

Recommendation: As further work is required to address the submitters concerns, it is proposed to split Amendment C197 into two parts as further discussed below. The proposed changes to Heritage Overlay HO353 will become an item in Amendment C197 Part 2.

Other requests

A phone enquiry was received from the Department of Education regarding the partial rezoning of 15-21 David Hill Road, Monbulk from Low Density Residential Zone (LDRZ) to align with the remainder of the parcel which is included in Public Use Zone 2 (PUZ2). The land contains the Monbulk Primary School.

Rezoning this portion of the site to PUZ2 reflects the current use and ownership of the site.

The Department noted an error in the exhibited zone map (Map 68) which incorrectly showed the land to be partially rezoned to Public Park and Recreation Zone. The explanatory report for the amendment correctly explained the land was to be rezoned to PUZ2.

Recommendation: Amend zoning Map 68 to correctly show the partial rezoning of 15- 21 David Hill Road, Monbulk from LDRZ to PUZ2. The revised zone map can be found in Attachment 4.

Splitting the Amendment

In order to accommodate the further review of one item, while allowing the remainder of Amendment C197 to progress to adoption and approval, it is proposed that the amendment be split into two parts as enabled under section 29 (2) of the *Planning and Environment Act 1987*.

Amendment C197 Part 1

Part 1 of the amendment will include all Amendment C197 items with the exception of the Cement Creek Plantation heritage proposal that formed part of Item 3. Further details on the items to be included in Amendment C197 Part 1 is included in the Explanatory Report at Attachment 3.

Amendment C197 Part 2

Part 2 of the amendment will include Heritage Overlay HO353 Cement Creek Plantation, Warburton.

Heritage Overlay HO353 covers the Cement Creek Plantation in the Redwood Forest in Warburton, an area of various species of conifer trees which were planted in the 1920s and 1960s as part of a Melbourne and Metropolitan Board of Works experiment in forest regeneration. The current heritage overlay mapping in the planning scheme does not cover the entire plantation area as identified through documentary records and ground observation. The exhibited amendment proposed to extend the existing map using the existing documentary records to cover the full extent of the plantation area.

Further review of this item is recommended to address matters raised within Submission 5 from Parks Victoria. The review will include the engagement of a qualified heritage consultant to:

- Ground truth the proposed mapped area of the Heritage Overlay HO353;
- Make recommendations for updated wording to the schedule to the Heritage Overlay to include more detailed description against HO353; and
- Update the Statement of Significance for HO353. Once this work is completed and further discussed with Parks Victoria, it is proposed to provide a future report to Council advising of the outcome of the heritage work and any proposed changes.

Amendment C197 Part 1 adoption with changes

It is recommended that Amendment C197 Part 1 be adopted, with changes, to address the matter raised by the Department of Education to correctly show on the planning scheme maps the partial rezoning of 15-21 David Hill Road, Monbulk to PUZ2 rather than Public Park and Recreation Zone.

Options considered

Option 1

Split Amendment C197 into two parts. Separating the amendment into parts will allow all, but one item, to be included in Part 1 and enable the amendment to be adopted by Council and submitted to the Minister for Planning for approval. This will ensure the correction of errors and anomalies identified in the Planning Scheme are not delayed.

Two items included in the amendment have been requested by external parties:

- 6 Bayview Road, Belgrave: rezoning from Public Use Zone 1 to Low Density Residential Zone to reflect changed ownership; and
- 530A Hull Road, Mooroolbark: rezoning to Neighbourhood Residential Zone to enable the land to be consolidated with the existing abutting properties at 29 and 31 Nathan Court and 11, 12, 13 and 14 Whernside Court, Mooroolbark.

Expeditious approval of the amendment will also enable these landowners to progress plans with their properties in a timely manner.

The inclusion of the Cement Creek Plantation Heritage Overlay item in Part 2 will enable further work to be undertaken to address the matters raised by Parks Victoria in their submission. Following the completion of further work to the satisfaction of all parties, Part 2 of the amendment can then be adopted by Council.

Option 2

Remove the Cement Creek Plantation item from the amendment and wait to include in a future Planning Scheme Amendment. There are currently projects proposed at this site and the current inaccurate mapping of the overlay has created confusion in the design process and ambiguity. Commencing a new Amendment that includes this item will delay correcting the controls and is not recommended.

Option 3

Wait until the ground truthing for Cement Creek Road is complete and submit the entire amendment to the Minister for Planning for approval. This option could take some time and would delay other parts of the amendment which are required. Given the majority of the Amendment is ready for submission it would be an unnecessary delay to these items. This option is not recommended.

Recommended option and justification

It is recommended Option 1 be pursued to ensure the timely correction of anomalies and corrections in the planning scheme.

Whilst further work is required to address the matters raised in relation to the Cement Creek Plantation, it is considered that this work can be expeditiously undertaken in consultation with the landowner. Accurate heritage overlay protection of the plantation will ensure the heritage significance of the place is enhanced and protected.

If the conclusion of the work results in significant changes being required to the mapped extent of the Heritage Overlay, an option exists to not pursue Amendment C197 Part 2 through abandoning this part of the amendment, and instead include the proposal within a future corrections and anomalies amendment that would be publicly exhibited.

FINANCIAL ANALYSIS

The costs associated with the preparation of Amendment C197 are covered by the recurring Planning Scheme Amendments operational budget for Strategic Planning.

The costs associated with engaging a consultant to review Heritage Overlay HO353 Cement Creek Plantation can be accommodate within the operational budget for Strategic Planning.

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan:

- Council Plan 2021-25: Quality Infrastructure and Liveable Places and Protected and Enhanced Natural Environment; and
- Yarra Ranges Planning Scheme – Clause 1.0 Purpose of the Yarra Ranges Planning Scheme: To provide a clear and consistent framework within which decisions about the use and development of land can be made.

RELEVANT LAW

The planning scheme amendment has been prepared in accordance with the legislative requirements of the *Planning and Environment Act 1987*.

SUSTAINABILITY IMPLICATIONS

Economic Implications

Overall economic impacts will be minor, but there will be some benefit through removing redundant provisions and clarifying the ability to develop and use land.

Social Implications

There will be no significant social impacts. The proposed changes will make it clear to community, developers, and planners what the intended land outcomes are for the impacted properties.

Environmental Implications

There will be no significant environmental impacts.

COMMUNITY ENGAGEMENT

Amendment C197 was publicly exhibited from 16 June 2022 to 18 July 2022, in accordance with the statutory notification requirements under the *Planning and Environment Act 1987*. Notice comprised:

- Letters sent by mail to all affected land owners and occupiers and properties adjacent to affected properties, totalling 557 letters;
- Letters sent by email to prescribed and relevant government agencies and departments;
- Notice published in the 14 June 2022 editions of the Mountain Views Star Mail, Ranges Trader Star Mail, Lilydale Star Mail, Ferntree Gully Star Mail, Mount Evelyn Star Mail, and Upper Yarra Star Mail; and

- Notice published in the Government Gazette on 16 June 2022.

In addition, information was made available from Council's and the Department of Environment, Land, Water and Planning's websites.

As discussed above, a total of five written submissions were received.

More than 70 phone calls were received regarding Amendment C197 and eleven enquiries were made via the online portal and direct email.

Phone calls and enquiries generally requested further information or further assistance navigating the exhibition documentation. A number of enquiries were unrelated to the proposed changes to the Planning Scheme and were beyond the scope of the amendment. These enquiries have been addressed separately.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The amendment will contribute towards continuous improvement of the Yarra Ranges Planning Scheme by:

- Making the Yarra Ranges Planning Scheme more efficient for internal and external users; and
- Accurately reflecting land tenure and land use planning objectives in order to appropriately guide land use and development.

RISK ASSESSMENT

There are no significant risks associated with this amendment

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Amendment C197 Explanatory Report
2. Summary of Submissions
3. Amendment C197 Part 1 Explanatory Report
4. Amendment C197 Part 1 Maps
5. Amendment C197 Part 1 Provisions

YARRA RANGES PLANNING SCHEME

AMENDMENT C197yran

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Yarra Ranges Shire Council, which is the planning authority for this amendment.

The Amendment has been made at the request of Yarra Ranges Council.

Land affected by the amendment

The amendment applies directly to a total of 40 properties and sites across the municipality, which will be either rezoned, partly rezoned or have overlays deleted or amended as further detailed in the below tables and in the Mapping Reference Table (Attachment 1) to this Explanatory Report.

In addition a number of properties in the Schedule to the Heritage Overlay will be affected by minor changes proposed by the amendment.

What the amendment does

The amendment proposes to:

- Correct zoning inaccuracies and anomalies by rezoning or partially rezoning 34 properties, plus five areas of river or road reserve, where the existing zoning does not reflect the existing or intended use of the land or to correct mapping boundary errors to align with property boundaries.
- Amend the schedule to the Heritage Overlay by updating street numbers and site names and descriptions applying to 192 heritage places.
- Remove Heritage Overlay HO365 from the site of the former Healesville-Koo Wee Rup Road bridge over the Yarra River in Woori Yallock.
- Amend the mapping for HO353 (Cement Creek Plantation) to show the correct extent of the heritage overlay to the site.
- Amend the mapping for HO368 (Yarra Glen War Memorial) to recognise the memorial's relocation to Anzac Park and delete it from the non-heritage memorial hall that is not of heritage significance.
- Remove Restructure Overlay RO109 from 35 Fernbank Road, Healesville, update the schedule to the Restructure Overlay, the schedule to Documents Incorporated into this Scheme (Clause 72.04), and includes the updated incorporated document *Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council* in the Planning Scheme.
- Delete Development Plan Overlay Schedule 4: 1-5 Central Avenue, Mooroolbark and Schedule 6: 1 Neryl Court, Mooroolbark.
- Apply DDO8 and SLO22 to 23 Hoddle Street, Yarra Junction, and to that part of 21 Hoddle Street that is being rezoned to GRZ.
- Apply DDO12: Town Centres – Healesville, Monbulk, Seville, Warburton, Yarra Glen and Yarra Junction to 133 Maroondah Highway, Healesville.

Specifically the amendment proposes to:

1. Rezone the following properties to be consistent with existing use and future land use

Land/ Area Affected	Mapping Reference	Changes to Planning Scheme	Explanation
133 Maroondah Highway, Healesville	znMap12	Rezone from Transport Zone 1 to Commercial 1 Zone	The property includes a building used as a scout hall by Scouts Victoria and is in private ownership. The current zoning of the site as Transport Zone 1 recognises the former ownership of the land by the Department of Transport. The amendment will rezone the land to reflect surrounding land zoning.
15 Blake Street, Powelltown	znMap73	Rezone from Public Use Zone 2 to Green Wedge A Zone 1	The property includes a residential dwelling and is being used as residential land. The current PUZ2 Education for this land is incorrect. Rezoning will ensure consistency in zoning with surrounding properties and reflect the current residential use.
6 Bayview Road, Belgrave	znMap76	Rezone from Public Use Zone 1 to Low Density Residential Zone	The property is privately owned and was previously used by the Metropolitan Ambulance Service. Rezoning to the LDRZ will ensure consistency in zoning with the abutting property.
23 Hoddle Street, Yarra Junction	znMap46	Rezone from Public Use Zone 3 to General Residential Zone 1	The property includes a residential dwelling and is in private ownership. Rezoning will ensure consistency in zoning with surrounding properties and will reflect current residential use.
62 John Street, Lilydale	znMap40	Rezone from Commercial 1 Zone to Public Park and Recreation Zone	The existing C1Z does not align with the use of the site which is Public Open Space and in Council ownership. Rezoning will reflect the use and ownership of the site.
75A Melba Avenue, Lilydale	znMap40	Rezone from Commercial 1 Zone to Public Park and Recreation Zone	The C1Z does not align with the use of the site which is Public Open Space under State Government ownership. Rezoning will reflect the use and ownership of the site.
1556 Mt Dandenong Tourist Rd, Olinda	znMap66	Rezone from Green Wedge A Zone 1 to Public Park and Recreation Zone	The GWAZ1 does not align with the use of the site which currently is public open space under Council ownership. The property is a public reserve and is used for community markets and events. Rezoning will reflect the use and ownership of the site.
530A Hull Road, Mooroolbark	znMap40	Rezone from Low Density Residential Zone to Neighbourhood Residential Zone	<p>The subject site is a remnant landlocked narrow strip of land between the LDRZ residential properties to the east and NRZ residential properties to the west.</p> <p>Rezoning to the NRZ will enable the land to be consolidated with the existing abutting NRZ properties at 29 and 31 Nathan Court and 11, 12, 13 and 14 Whernside Court, Mooroolbark.</p>

Lot CA80D6, Blacksands Road, Three Bridges	znMap59	Rezone from Green Wedge Zone 5 to Public Conservation and Resource Zone	This site is in public ownership and has been inadvertently zoned GWAZ5 that applies to the adjoining land. Rezoning the site to PCRZ will reflect the use and ownership of the site.
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2. Partially rezone the following properties to be consistent with existing use and to correct mapping errors to align with property boundaries

Land/ Area Affected	Mapping Reference	Changes to Planning Scheme	Explanation
15-21 David Hill Road, Monbulk	znMap68	Partially rezone from LDRZ to Public Use Zone 2	The land contains the Monbulk Primary School. Part of the site is zoned Low Density Residential Zone. Rezoning this portion of the site to the adjoining PUZ2: Education will reflect the use and ownership of the site.
21 Hoddle Street, Yarra Junction	znMap46	Partially rezone from Public Use Zone 3 to General Residential Zone 1	The property contains a multi dwelling residential aged care facility in private ownership. Part of the site is zoned PUZ3: Health and Community. Rezoning this part of the site to the GRZ1 that applies to the balance of the land will reflect the use and ownership of the site.
30 Little Yarra Road, Yarra Junction	znMap46	Partially rezone from Public Use Zone 3 to IN3Z	The property contains an industrial land use. A small portion of the site is zoned as PUZ3: Health and Community that applies to the adjoining property. Rezoning this part of the site to IN3Z that applies to the balance of the land will reflect the use and ownership of the site.
1200 Healesville Yarra Glen Rd, Yarra Glen	znMap09	Partially rezone from General Residential Zone 1 to Commercial 1 Zone	The carpark area of the commercial part of the site has been inadvertently included in the adjoining GRZ1. Rezoning this part of the site to the C1Z will reflect the use and ownership of the site.
286 Pauls Lane, Dixons Creek	znMap2 & 3	Partially rezone from Farming Zone to Public Conservation and Resource Zone	A small section of the PCRZ is zoned FZ where it adjoins land zoned FZ on the border of Yarra Ranges. The Yarra Ranges Planning Scheme does not include the Farming Zone. Rezoning this part of the site to PCRZ will reflect the use and ownership of the site.
1B Mt Dandenong Tourist Rd, Tremont (abutting 32 Dunstan Cres, Tremont)	znMap76	Partially rezone from Green Wedge A Zone 1 to Public Conservation and Resource Zone	A small section of publicly owned land has been inadvertently zoned GWAZ1 Rezoning to this part of the site to PCRZ will reflect the use and ownership of the site.
40 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.

42 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 44 Blackwood Avenue, Warburton	znMap34	Partially rezone from Low Density Residential Zone to Public Park and Recreation Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 46 Blackwood Avenue, Warburton	znMap34	Partially rezone from Low Density Residential Zone to Public Park and Recreation Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
48 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
50A Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
54A Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
62 Dammans Road, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 34 Dammans Road, Warburton	znMap34	Partially rezone land forming part of the Yarra River Walk from Low Density Residential Zone to Public Park and Recreation Zone.	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 36 Dammans Road, Warburton	znMap34	Partially rezone land forming part of the Yarra River Walk from Low Density Residential Zone to Public Park and Recreation Zone.	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting Unit 9/38 Dammans Road, Warburton	znMap34	Partially rezone land forming part of the Yarra River Walk from Low Density Residential Zone to Public Park and Recreation Zone.	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
58 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
62 Blackwood	znMap34	Partially rezone from	A section of this property is zoned

Avenue, Warburton		Public Park and Recreation Zone to Low Density Residential Zone	incorrectly. Rezoning is required to align the zone to the property boundary.
25 Upper Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
19 Upper Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
Unit 3/5 Upper Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
2 Riverside Drive, Warburton	znMap48	Partially rezone from PCRZ to PUZ2	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
4 Riverside Drive, Warburton	znMap48	Partially rezone from PCRZ to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
6 Riverside Drive, Warburton	znMap48	Partially rezone from Public Conservation and Resource Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 8 to 12 Riverside Drive, Warburton	znMap48	Partially rezone from Low Density Residential Zone to Public Conservation and Resource Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
30 Kellys Road, Warburton	znMap48	Partially rezone from Public Conservation and Resource Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 24 Kellys Road, Warburton	znMap48	Partially rezone from Low Density Residential Zone to Public Conservation and Resource Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
4 Woods Point Road, Warburton	znMap48	Partially rezone from Public Conservation and Resource Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.

3. Heritage Overlay

- A number of minor corrections and alterations are proposed to be made to the place entries in the schedule to the Heritage Overlay.

Currently the entries show the street or road of the heritage place address, but not the street number. To aid in proper identification of these places, street numbers are being added to the address details in the schedule.

In addition, several heritage places have place names that are not consistent with the place names in the source heritage studies and/or Statements of Significance. A number of places

have more than one commonly used place name. The amendment proposes to amend the schedule to include the name of the heritage place as recorded in the source study and include any additional or alternative names that the place is identified by.

- The Yarra Glen War Memorial cenotaph (HO368) has recently been relocated and is now at a new location of 45-49 Bell Street, Yarra Glen. The schedule to the HO is proposed to be updated to add the new address for HO368.

The current mapping of HO368 on the planning scheme maps erroneously did not cover the cenotaph in its original location. The current mapping of HO368 covers the adjacent memorial hall, which is not of identified heritage significance. The amendment will amend the mapping of HO368 to cover the cenotaph in its new location, and be delete it from the adjacent memorial hall.

- HO353 covers the Cement Creek Plantation in the Redwood Forest, an area of various species of conifer trees which were planted in the 1920s and 1960s as part of an MMBW experiment in forest regeneration. The current mapped overlay does not cover the entire plantation area as identified through documentary records and ground observation. The amendment will extend the existing mapping to cover all of the plantation area.
- The amendment proposes to delete HO365 that applies to the Woori Yallock Bridge, that carried Healesville-Koo Wee Rup Road over the Yarra River. The original bridge was bypassed approximately 20 years ago, and all parts of the original bridge have now been removed from the site.

4. Remove a property from RO109 and update the schedule to Clause 45.05 Restructure Overlay and schedule to Clause 72.04 Documents Incorporated in this planning scheme

The amendment proposes to delete 35 Fernbank Road, Healesville from RO109.

This property was placed in the overlay with requirements for carriageway and/or drainage easements to be created prior to any development. It has now been confirmed that such easements are not required in order to allow the site to be developed.

This change will also require an update to the Incorporated Document *Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, April 2021* to show the subject property deleted from the map of RO109.

5. Delete Development Plan Overlay Schedule 4: 1-5 Central Avenue, Mooroolbark and Schedule 6: 1 Neryl Court, Mooroolbark

The amendment proposes to delete two redundant Development Plan Overlays from land that has been developed in accordance with the endorsed development plans.

- DPO4 applies to 1-5 Central Avenue, Mooroolbark. The purpose of the overlay was to provide for higher density development that achieves high levels of urban design and sustainable design principles to maximise the benefits of its central location. The DPO outcomes have been addressed through planning permit application YR-2012/855 and the land is fully developed.
- DPO6 applies to 1 Neryl Court, Mooroolbark. The purpose of the overlay was to ensure future development of the site considers existing conditions of the site and the adjoining site to the east, being 524 Hull Road. The DPO outcomes have been addressed through planning permit application YR2013/411 and the land is fully developed.

6. Apply DDO12 to 133 Maroondah Highway, Healesville

The amendment proposes to rezone this site to C1Z. This will enable the site to be used for retail premises in the future in accordance with C1Z provisions. The amendment also proposes to apply Design and Development Overlay 12 to the site to ensure future use and development is in accordance with the DDO12 provisions that are also applied to surrounding C1Z land.

7. Apply DDO8 and SLO22 to 21 and 23 Hoddle Street, Yarra Junction

The amendment proposes to rezone 21 and 23 Hoddle Street, Yarra Junction from PUZ to GRZ to recognise the fact that these properties are now used for private residential purposes. The amendment also proposes to apply DDO8 and SLO22 to these properties to ensure future use and development is in accordance with the overlay provisions that are applied to surrounding GRZ land.

Strategic assessment of the amendment

Why is the amendment required?

The amendment will improve the operation of the Yarra Ranges Planning Scheme by:

- Rectifying anomalies to ensure properties are covered by the zone control that best suits their function.
- Ensuring properties are not covered by more than one zoning when multiple zoning is not justified.
- Removing redundant overlay controls.
- Improving the operation of the schedule to the Heritage Overlay to ensure heritage places are properly identified.

How does the amendment implement the objectives of planning in Victoria?

The amendment is relevant to objectives of planning in Victoria, as contained in Section 4 of the Planning and Environment Act 1987:

- (a) to provide for the fair, orderly, economic and sustainable use and development of land;
- (b) to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;
- (c) to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;
- (e) to protect public utilities and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community;
- (g) to balance the present and future interests of all Victorians.

The amendment will contribute to these objectives by:

- Ensuring affected land is appropriately zoned for its existing and intended use.
- Provide for fair, orderly, economic and sustainable use and development of land through the application of appropriate planning controls and removal of redundant overlays.

How does the amendment address any environmental, social and economic effects?

The amendment addresses environmental, social and economic effects as it will confirm the intended status and management of land with appropriate zoning or clarified planning controls.

The rezoning of land will allow land to be used for its intended purposes, to be developed appropriately, or bought and sold as necessary.

The amendment of the Heritage Overlay Schedule will improve functionality and operation of the Yarra Ranges Planning Scheme and will not have any environmental, social or economic impacts. The removal of the redundant Restructure Overlay controls will remove unnecessary, permit related costs for owners and occupiers in the future.

The removal of the redundant Development Play Overlay controls will remove unnecessary development restrictions for owners and occupiers in the future.

Does the amendment address relevant bushfire risk?

Some of the properties in this amendment are within a Bushfire Management Overlay or a Bushfire Prone Area. Clause 13.02- 1S (Bushfire) of the Planning Scheme has been considered in preparing the amendment, and the amendment is not considered to increase the risk to life from bushfire, or direct population growth to areas of bushfire risk.

Future planning approvals will need to satisfy Clause 13.02 and other relevant parts of the planning scheme. Future building approvals of any land in a Bushfire Prone Area will need to meet the requirements of AS3959-2018 for buildings with a residential use.

Does the amendment comply with the requirements of any Minister’s Direction applicable to the amendment?

The amendment complies with the requirements of the Ministerial Direction on The Form and Content of Planning Schemes section 7(5) of the Act.

The amendment is consistent with Ministerial Direction No. 9 by responding to the following policy of Plan Melbourne:

- Policy 4.4.4 – Protect Melbourne’s heritage through telling its stories.

The amendment complies with the requirements of Ministerial Direction No. 11 Strategic Assessment of Amendments.

How does the amendment support or implement the Planning Policy Framework and any adopted State policy?

The amendment seeks to correct anomalies and administrative errors in the Yarra Ranges Planning Scheme, and will not have any impact on the State Planning Policy Framework or adopted State policy.

How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The amendment will have no impact on local planning policy. The amendment will support and implement the objectives relating to land use and environment in the Local Planning Policy Framework in the Yarra Ranges Planning Scheme.

How does the amendment support or implement the Municipal Planning Strategy?

Yarra Ranges Planning Scheme does not currently include a Municipal Planning Strategy at Clause 02.

Does the amendment make proper use of the Victoria Planning Provisions?

The amendment will result in planning scheme zones that better reflect the land tenure and land use planning objectives for the land. The Amendment makes appropriate use of the Victoria Planning Provisions through the implementation of zones and overlays to appropriately guide use and development of the relevant land.

Have the views of any relevant agency been addressed?

The prescribed government agencies will be notified of the amendment and will be given an opportunity to make a submission.

Does the amendment address relevant requirements of the Transport Integration Act 2010?

The amendment will not impact the relevant requirements of the *Transport Integration Act 2010*, in particular the need for the transport system to provide for the effective integration of transport and land use.

Resource and administrative costs

What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The amendment will have a positive effect on resource and administrative costs as it is, in part removing redundant planning controls from the Planning Scheme and in doing so, reducing planning permits.

Where you may inspect this amendment

The amendment can be inspected free of charge at the Yarra Ranges Council web site at www.yarraranges.vic.gov.au by searching “Amendment C197”; or

The amendment is available for public inspection, free of charge, during office hours at the following Yarra Ranges Community Link Centres:

- Lilydale – 15 Anderson Street, Lilydale
- Monbulk – 21 Main Road, Monbulk
- Healesville – 110 River Street, Healesville
- Upwey – 40 Main Street, Upwey
- Yarra Junction – 2442-2444 Warburton Hwy, Yarra Junction

The amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection.

Submissions

Any person who may be affected by the amendment may make a submission to the planning authority. Submissions about the amendment must be received by 18 July 2022.

A submission must be sent to Design and Place, Yarra Ranges Council, PO Box 105 Lilydale VIC 3140, or at mail@yarraranges.vic.gov.au.

Panel hearing dates

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- directions hearing: Week beginning 3 October 2022
- panel hearing: Week beginning 7 November 2022

ATTACHMENT 1 - Mapping reference table

Land/Area Affected	Mapping Reference	Change
133 Maroondah Highway, Healesville	znMap12	rezone
15 Blake Street, Powelltown	znMap73	rezone
6 Bayview Road, Belgrave	znMap76	rezone
23 Hoddle Street, Yarra Junction	znMap46	rezone
62 John Street, Lilydale	znMap40	rezone
75A Melba Avenue, Lilydale	znMap40	rezone
1556 Mt Dandenong Tourist Rd, Olinda	znMap66	rezone
530A Hull Road, Mooroolbark	znMap40	rezone
Lot CA80D6, Blacksands Road, Three Bridges	znMap59	rezone
15-21 David Hill Road, Monbulk	znMap68	part rezone
21 Hoddle Street, Yarra Junction	znMap46	part rezone
30 Little Yarra Road, Yarra Junction	znMap46	part rezone
1200 Healesville – Yarra Glen Rd, Yarra Glen	znMap09	part rezone
286 Pauls Lane Dixons Creek	znMap2 & 3	part rezone
1B Mt Dandenong Tourist Rd, Tremont (abutting 32 Dunstan Cres, Tremont)	znMap76	part rezone
40 Blackwood Avenue, Warburton	znMap34	part rezone
42 blackwood Avenue, Warburton	znMap34	part rezone
River reserve abutting 44, 46 and 48 Blackwood Avenue, Warburton	znMap34	part rezone
48 Blackwood Avenue, Warburton	znMap34	part rezone
50A Blackwood Avenue, Warburton	znMap34	part rezone
54A Blackwood Avenue, Warburton	znMap34	part rezone
62 Dammans Road, Warburton	znMap34	part rezone
58 Blackwood Avenue, Warburton	znMap34	part rezone
62 Blackwood Avenue, Warburton	znMap34	part rezone
25 Upper Blackwood Avenue, Warburton	znMap34	part rezone
19 Upper Blackwood Avenue, Warburton	znMap34	part rezone
5 Upper Blackwood Avenue, Warburton	znMap34	part rezone
Road reserve abutting 34, 36 and 9/38 Dammans Road, Warburton	znMap34	part rezone
River Reserve abutting 2 Riverside Drive, Warburton	znMap48	part rezone
4 Riverside Drive, Warburton	znMap48	part rezone
6 Riverside Drive, Warburton	znMap48	part rezone
River reserve abutting 8, 10 and 12 Riverside Drive, Warburton	znMap48	part rezone
River reserve abutting 24 Kellys Road, Warburton	znMap48	part rezone
30 Kellys Road, Warburton	znMap48	part rezone
4 Woods Point Road, Warburton	znMap48	part rezone
45-49 Bell Street, Yarra Glen	HOMap09	apply part HO
21 & 23 Hoddle Street, Yarra Junction	DDOMap46	Apply DDO
21 & 23 Hoddle Street, Yarra Junction	SLOMap46	Apply SLO
Healesville-KooWeeRup Road, Woori Yallock – bridge over the Yarra River	HOMap44	Remove HO
Cement Creek Rd East Warburton	HOMap35	Amend HO
35 Fernbank Road, Healesville	ROMap11	remove RO
Formerly 1 Neryl Court, Mooroolbark	DPOMap40	remove DPO
133 Maroondah Highway, Healesville	DDOMap12	apply DDO
1-5 Central Avenue, Mooroolbark	DPOMap39	remove DPO

SUMMARY OF WRITTEN SUBMISSIONS TO AMENDMENT C197

The below table provides a summary of the written submissions, together with an officer response to the submission and recommendations.

Submitter No.	Theme	Summary of submission	Response to submission
1 <i>(Submission withdrawn)</i>	Rezoning 1556 Mount Dandenong Road, Olinda	<p>Submitter 1 opposed the proposed rezoning of 1556 Mount Dandenong Road from Green Wedge A to Public Park and Recreation.</p> <p>The submitter raised concerns over the resulting markets and public gatherings occurring in the reserve due to any rezoning, as well as the rezoning allowing a toilet block to be constructed on the land.</p>	<p>Thank you for making a submission. In response to your submission, we advised the following:</p> <p>The property is a public reserve and is already used for community markets and events. These uses are allowed under the current Green Wedge A zoning of the property. Additionally, the land is in public ownership and the current zoning does not prevent a toilet block from being constructed.</p> <p>Rezoning the land to Public Park and Recreation will not change the permit requirements under the planning scheme for either of these uses. Any future proposal to erect a toilet block would be separate to the rezoning of the land.</p> <p>Officers contacted Submitter 1 to further discuss their concerns and explain that the rezoning would not change the ability to use the land for markets and events, or for a toilet block to be constructed as this is already allowed. On this basis the submitter withdrew their submission.</p> <p>Recommendation: No change required to the amendment.</p>
2	Rezoning 133 Maroondah Highway, Healesville	Supports the rezoning of 133 Maroondah Highway, Healesville, from Transport Zone 1 to Commercial 1.	<p>Thank you for making a submission. In response to your submission, we advised that your support is noted.</p> <p>Recommendation: No change required to the amendment.</p>

Submitter No.	Theme	Summary of submission	Response to submission
3	General (<i>Melbourne Water</i>)	No concerns with the proposed amendment, giving in-principal support to drafted amendment. Requests not to be party to any subsequent panel hearing	Thank you for making a submission. In response to your submission, we advised that your position is noted. Recommendation: No change required to the amendment.
4	General (<i>South East Water</i>)	The amendment was referred to South East Water as a referral authority. It had no objection to Amendment C197.	Thank you for making a submission. In response to your submission, we advised that your position is noted. Recommendation: No change required to the amendment.
5	Revised mapping of HO353 – Cement Creek Plantation, Warburton (<i>Parks Victoria</i>)	<p>Parks Victoria supports the update to the mapping, however have requested any map amendments should be based on further ground-truthing.</p> <p>Parks Victoria has also requested an accurate description be included within the Heritage Places column of the schedule to the Heritage Overlay to provide clear and unambiguous reflection of the extent of the Heritage Overlay and elements of significance.</p> <p>Additionally, they have requested the citation and Statement of Significance be updated to accompany any revised mapping.</p>	<p>Thank you for making a submission. In response to your submission, we advised the following:</p> <p>Parks Victoria's issues are noted. To address the requests, it is proposed to engage a heritage consultant to further review the site mapping in consultation with Parks Victoria and prepare an updated statement of significance for discussion with the submitter.</p> <p>Recommendation: Split Amendment C197 and include this item in Part 2 of the amendment. A report on this item will be brought back to a future meeting of Council, once a review and updating of the heritage overlay has been undertaken.</p> <p>Officers have contacted Parks Victoria who confirmed their support for Councils' approach and their readiness to work with council on further ground-truthing of the mapping of HO353.</p>

YARRA RANGES PLANNING SCHEME

AMENDMENT C197yran Part 1

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Yarra Ranges Shire Council, which is the planning authority for this amendment.

The Amendment has been made at the request of Yarra Ranges Council.

Land affected by the amendment

The amendment applies directly to a total of 40 properties and sites across the municipality, which will be either rezoned, partly rezoned or have overlays deleted or amended as further detailed in the below tables and in the Mapping Reference Table (Attachment 1) to this Explanatory Report.

In addition a number of properties in the Schedule to the Heritage Overlay will be affected by minor changes proposed by the amendment.

What the amendment does

The amendment proposes to:

- Correct zoning inaccuracies and anomalies by rezoning or partially rezoning 34 properties, plus five areas of river or road reserve, where the existing zoning does not reflect the existing or intended use of the land or to correct mapping boundary errors to align with property boundaries.
- Amend the schedule to the Heritage Overlay by updating street numbers and site names and descriptions applying to 192 heritage places.
- Remove Heritage Overlay HO365 from the site of the former Healesville-Koo Wee Rup Road bridge over the Little Yarra River in Woori Yallock.
- ~~Amend the mapping for HO353 (Cement Creek Plantation) to show the correct extent of the heritage overlay to the site.~~
- Amend the mapping for HO368 (Yarra Glen War Memorial) to recognise the memorial's relocation to Anzac Park and delete it from the non-heritage memorial hall that is not of heritage significance.
- Remove Restructure Overlay RO109 from 35 Fernbank Road, Healesville, update the schedule to the Restructure Overlay, the schedule to Documents Incorporated into this Scheme (Clause 72.04), and includes the updated incorporated document *Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council* in the Planning Scheme.
- Delete Development Plan Overlay Schedule 4: 1-5 Central Avenue, Mooroolbark and Schedule 6: 1 Neryl Court, Mooroolbark.
- Apply DDO8 and SLO22 to 23 Hoddle Street, Yarra Junction, and to that part of 21 Hoddle Street that is being rezoned to GRZ.
- Apply DDO12: Town Centres – Healesville, Monbulk, Seville, Warburton, Yarra Glen and Yarra Junction to 133 Maroondah Highway, Healesville.

Specifically the amendment proposes to:

1. Rezone the following properties to be consistent with existing use and future land use

Land/ Area Affected	Mapping Reference	Changes to Planning Scheme	Explanation
133 Maroondah Highway, Healesville	znMap12	Rezone from Transport Zone 1 to Commercial 1 Zone	The property includes a building used as a scout hall by Scouts Victoria and is in private ownership. The current zoning of the site as Transport Zone 1 recognises the former ownership of the land by the Department of Transport. The amendment will rezone the land to reflect surrounding land zoning.
15 Blake Street, Powelltown	znMap73	Rezone from Public Use Zone 2 to Green Wedge A Zone 1	The property includes a residential dwelling and is being used as residential land. The current PUZ2 Education for this land is incorrect. Rezoning will ensure consistency in zoning with surrounding properties and reflect the current residential use.
6 Bayview Road, Belgrave	znMap76	Rezone from Public Use Zone 1 to Low Density Residential Zone	The property is privately owned and was previously used by the Metropolitan Ambulance Service. Rezoning to the LDRZ will ensure consistency in zoning with the abutting property.
23 Hoddle Street, Yarra Junction	znMap46	Rezone from Public Use Zone 3 to General Residential Zone 1	The property includes a residential dwelling and is in private ownership. Rezoning will ensure consistency in zoning with surrounding properties and will reflect current residential use.
62 John Street, Lilydale	znMap40	Rezone from Commercial 1 Zone to Public Park and Recreation Zone	The existing C1Z does not align with the use of the site which is Public Open Space and in Council ownership. Rezoning will reflect the use and ownership of the site.
75A Melba Avenue, Lilydale	znMap40	Rezone from Commercial 1 Zone to Public Park and Recreation Zone	The C1Z does not align with the use of the site which is Public Open Space under State Government ownership. Rezoning will reflect the use and ownership of the site.
1556 Mt Dandenong Tourist Rd, Olinda	znMap66	Rezone from Green Wedge A Zone 1 to Public Park and Recreation Zone	The GWAZ1 does not align with the use of the site which currently is public open space under Council ownership. The property is a public reserve and is used for community markets and events. Rezoning will reflect the use and ownership of the site.
530A Hull Road, Mooroolbark	znMap40	Rezone from Low Density Residential Zone to Neighbourhood Residential Zone	The subject site is a remnant landlocked narrow strip of land between the LDRZ residential properties to the east and NRZ residential properties to the west. Rezoning to the NRZ will enable the land to be consolidated with the existing abutting NRZ properties at 29 and 31 Nathan Court and 11, 12, 13 and 14 Whernside Court, Mooroolbark.

Lot CA80D6, Blacksands Road, Three Bridges	znMap59	Rezone from Green Wedge Zone 5 to Public Conservation and Resource Zone	This site is in public ownership and has been inadvertently zoned GWAZ5 that applies to the adjoining land. Rezoning the site to PCRZ will reflect the use and ownership of the site.
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2. Partially rezone the following properties to be consistent with existing use and to correct mapping errors to align with property boundaries

Land/ Area Affected	Mapping Reference	Changes to Planning Scheme	Explanation
15-21 David Hill Road, Monbulk	znMap68	Partially rezone from LDRZ to Public Use Zone 2	The land contains the Monbulk Primary School. Part of the site is zoned Low Density Residential Zone. Rezoning this portion of the site to the adjoining PUZ2: Education will reflect the use and ownership of the site.
21 Hoddle Street, Yarra Junction	znMap46	Partially rezone from Public Use Zone 3 to General Residential Zone 1	The property contains a multi dwelling residential aged care facility in private ownership. Part of the site is zoned PUZ3: Health and Community. Rezoning this part of the site to the GRZ1 that applies to the balance of the land will reflect the use and ownership of the site.
30 Little Yarra Road, Yarra Junction	znMap46	Partially rezone from Public Use Zone 3 to IN3Z	The property contains an industrial land use. A small portion of the site is zoned as PUZ3: Health and Community that applies to the adjoining property. Rezoning this part of the site to IN3Z that applies to the balance of the land will reflect the use and ownership of the site.
1200 Healesville Yarra Glen Rd, Yarra Glen	znMap09	Partially rezone from General Residential Zone 1 to Commercial 1 Zone	The carpark area of the commercial part of the site has been inadvertently included in the adjoining GRZ1. Rezoning this part of the site to the C1Z will reflect the use and ownership of the site.
286 Pauls Lane, Dixons Creek	znMap2 & 3	Partially rezone from Farming Zone to Public Conservation and Resource Zone	A small section of the PCRZ is zoned FZ where it adjoins land zoned FZ on the border of Yarra Ranges. The Yarra Ranges Planning Scheme does not include the Farming Zone. Rezoning this part of the site to PCRZ will reflect the use and ownership of the site.
1B Mt Dandenong Tourist Rd, Tremont (abutting 32 Dunstan Cres, Tremont)	znMap76	Partially rezone from Green Wedge A Zone 1 to Public Conservation and Resource Zone	A small section of publicly owned land has been inadvertently zoned GWAZ1 Rezoning to this part of the site to PCRZ will reflect the use and ownership of the site.
40 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.

42 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 44 Blackwood Avenue, Warburton	znMap34	Partially rezone from Low Density Residential Zone to Public Park and Recreation Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 46 Blackwood Avenue, Warburton	znMap34	Partially rezone from Low Density Residential Zone to Public Park and Recreation Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
48 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
50A Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
54A Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
62 Dammans Road, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 34 Dammans Road, Warburton	znMap34	Partially rezone land forming part of the Yarra River Walk from Low Density Residential Zone to Public Park and Recreation Zone.	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 36 Dammans Road, Warburton	znMap34	Partially rezone land forming part of the Yarra River Walk from Low Density Residential Zone to Public Park and Recreation Zone.	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting Unit 9/38 Dammans Road, Warburton	znMap34	Partially rezone land forming part of the Yarra River Walk from Low Density Residential Zone to Public Park and Recreation Zone.	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
58 Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
62 Blackwood	znMap34	Partially rezone from	A section of this property is zoned

Avenue, Warburton		Public Park and Recreation Zone to Low Density Residential Zone	incorrectly. Rezoning is required to align the zone to the property boundary.
25 Upper Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
19 Upper Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
Unit 3/5 Upper Blackwood Avenue, Warburton	znMap34	Partially rezone from Public Park and Recreation Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
2 Riverside Drive, Warburton	znMap48	Partially rezone from PCRZ to PUZ2	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
4 Riverside Drive, Warburton	znMap48	Partially rezone from PCRZ to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
6 Riverside Drive, Warburton	znMap48	Partially rezone from Public Conservation and Resource Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 8 to 12 Riverside Drive, Warburton	znMap48	Partially rezone from Low Density Residential Zone to Public Conservation and Resource Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
30 Kellys Road, Warburton	znMap48	Partially rezone from Public Conservation and Resource Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
River reserve abutting 24 Kellys Road, Warburton	znMap48	Partially rezone from Low Density Residential Zone to Public Conservation and Resource Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.
4 Woods Point Road, Warburton	znMap48	Partially rezone from Public Conservation and Resource Zone to Low Density Residential Zone	A section of this property is zoned incorrectly. Rezoning is required to align the zone to the property boundary.

3. Heritage Overlay

- A number of minor corrections and alterations are proposed to be made to the place entries in the schedule to the Heritage Overlay.

Currently the entries show the street or road of the heritage place address, but not the street number. To aid in proper identification of these places, street numbers are being added to the address details in the schedule.

In addition, several heritage places have place names that are not consistent with the place names in the source heritage studies and/or Statements of Significance. A number of places have more than one commonly used place name. The amendment proposes to amend the schedule to include the name of the heritage place as recorded in the source study and include any additional or alternative names that the place is identified by.

- The Yarra Glen War Memorial cenotaph (HO368) has recently been relocated and is now at a new location of 45-49 Bell Street, Yarra Glen. The schedule to the HO is proposed to be updated to add the new address for HO368.

The current mapping of HO368 on the planning scheme maps erroneously did not cover the cenotaph in its original location. The current mapping of HO368 covers the adjacent memorial hall, which is not of identified heritage significance. The amendment will amend the mapping of HO368 to cover the cenotaph in its new location, and be delete it from the adjacent memorial hall.

- ~~HO353 covers the Cement Creek Plantation in the Redwood Forest, an area of various species of conifer trees which were planted in the 1920s and 1960s as part of an MMBW experiment in forest regeneration. The current mapped overlay does not cover the entire plantation area as identified through documentary records and ground observation. The amendment will extend the existing mapping to cover all of the plantation area.~~
- The amendment proposes to delete HO365 that applies to the Woori Yallock Bridge, that carried Healesville-Koo Wee Rup Road over the Little Yarra River. The original bridge was bypassed approximately 20 years ago, and all parts of the original bridge have now been removed from the site.

4. Remove a property from RO109 and update the schedule to Clause 45.05 Restructure Overlay and schedule to Clause 72.04 Documents Incorporated in this planning scheme

The amendment proposes to delete 35 Fernbank Road, Healesville from RO109.

This property was placed in the overlay with requirements for carriageway and/or drainage easements to be created prior to any development. It has now been confirmed that such easements are not required in order to allow the site to be developed.

This change will also require an update to the Incorporated Document *Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, April 2021* to show the subject property deleted from the map of RO109.

5. Delete Development Plan Overlay Schedule 4: 1-5 Central Avenue, Mooroolbark and Schedule 6: 1 Neryl Court, Mooroolbark

The amendment proposes to delete two redundant Development Plan Overlays from land that has been developed in accordance with the endorsed development plans.

- DPO4 applies to 1-5 Central Avenue, Mooroolbark. The purpose of the overlay was to provide for higher density development that achieves high levels of urban design and sustainable design principles to maximise the benefits of its central location. The DPO outcomes have been addressed through planning permit application YR-2012/855 and the land is fully developed.
- DPO6 applies to 1 Neryl Court, Mooroolbark. The purpose of the overlay was to ensure future development of the site considers existing conditions of the site and the adjoining site to the east, being 524 Hull Road. The DPO outcomes have been addressed through planning permit application YR2013/411 and the land is fully developed.

6. Apply DDO12 to 133 Maroondah Highway, Healesville

The amendment proposes to rezone this site to C1Z. This will enable the site to be used for retail premises in the future in accordance with C1Z provisions. The amendment also proposes to apply Design and Development Overlay 12 to the site to ensure future use and development is in accordance with the DDO12 provisions that are also applied to surrounding C1Z land.

7. Apply DDO8 and SLO22 to 21 and 23 Hoddle Street, Yarra Junction

The amendment proposes to rezone 21 and 23 Hoddle Street, Yarra Junction from PUZ to GRZ to recognise the fact that these properties are now used for private residential purposes. The amendment also proposes to apply DDO8 and SLO22 to these properties to ensure future use and development is in accordance with the overlay provisions that are applied to surrounding GRZ land.

Strategic assessment of the amendment

Why is the amendment required?

The amendment will improve the operation of the Yarra Ranges Planning Scheme by:

- Rectifying anomalies to ensure properties are covered by the zone control that best suits their function.
- Ensuring properties are not covered by more than one zoning when multiple zoning is not justified.
- Removing redundant overlay controls.
- Improving the operation of the schedule to the Heritage Overlay to ensure heritage places are properly identified.

How does the amendment implement the objectives of planning in Victoria?

The amendment is relevant to objectives of planning in Victoria, as contained in Section 4 of the Planning and Environment Act 1987:

- (a) to provide for the fair, orderly, economic and sustainable use and development of land;
- (b) to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;
- (c) to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;
- (e) to protect public utilities and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community;
- (g) to balance the present and future interests of all Victorians.

The amendment will contribute to these objectives by:

- Ensuring affected land is appropriately zoned for its existing and intended use.
- Provide for fair, orderly, economic and sustainable use and development of land through the application of appropriate planning controls and removal of redundant overlays.

How does the amendment address any environmental, social and economic effects?

The amendment addresses environmental, social and economic effects as it will confirm the intended status and management of land with appropriate zoning or clarified planning controls.

The rezoning of land will allow land to be used for its intended purposes, to be developed appropriately, or bought and sold as necessary.

The amendment of the Heritage Overlay Schedule will improve functionality and operation of the Yarra Ranges Planning Scheme and will not have any environmental, social or economic impacts. The removal of the redundant Restructure Overlay controls will remove unnecessary, permit related costs for owners and occupiers in the future.

The removal of the redundant Development Play Overlay controls will remove unnecessary development restrictions for owners and occupiers in the future.

Does the amendment address relevant bushfire risk?

Some of the properties in this amendment are within a Bushfire Management Overlay or a Bushfire Prone Area. Clause 13.02- 1S (Bushfire) of the Planning Scheme has been considered in preparing the amendment, and the amendment is not considered to increase the risk to life from bushfire, or direct population growth to areas of bushfire risk.

Future planning approvals will need to satisfy Clause 13.02 and other relevant parts of the planning scheme. Future building approvals of any land in a Bushfire Prone Area will need to meet the requirements of AS3959-2018 for buildings with a residential use.

Does the amendment comply with the requirements of any Minister’s Direction applicable to the amendment?

The amendment complies with the requirements of the Ministerial Direction on The Form and Content of Planning Schemes section 7(5) of the Act.

The amendment is consistent with Ministerial Direction No. 9 by responding to the following policy of Plan Melbourne:

- Policy 4.4.4 – Protect Melbourne’s heritage through telling its stories.

The amendment complies with the requirements of Ministerial Direction No. 11 Strategic Assessment of Amendments.

How does the amendment support or implement the Planning Policy Framework and any adopted State policy?

The amendment seeks to correct anomalies and administrative errors in the Yarra Ranges Planning Scheme, and will not have any impact on the State Planning Policy Framework or adopted State policy.

How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The amendment will have no impact on local planning policy. The amendment will support and implement the objectives relating to land use and environment in the Local Planning Policy Framework in the Yarra Ranges Planning Scheme.

How does the amendment support or implement the Municipal Planning Strategy?

Yarra Ranges Planning Scheme does not currently include a Municipal Planning Strategy at Clause 02.

Does the amendment make proper use of the Victoria Planning Provisions?

The amendment will result in planning scheme zones that better reflect the land tenure and land use planning objectives for the land. The Amendment makes appropriate use of the Victoria Planning Provisions through the implementation of zones and overlays to appropriately guide use and development of the relevant land.

Have the views of any relevant agency been addressed?

The prescribed government agencies will be notified of the amendment and will be given an opportunity to make a submission.

Does the amendment address relevant requirements of the Transport Integration Act 2010?

The amendment will not impact the relevant requirements of the *Transport Integration Act 2010*, in particular the need for the transport system to provide for the effective integration of transport and land use.

Resource and administrative costs

What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The amendment will have a positive effect on resource and administrative costs as it is, in part removing redundant planning controls from the Planning Scheme and in doing so, reducing planning permits.

Where you may inspect this amendment

The amendment can be inspected free of charge at the Yarra Ranges Council web site at www.yarraranges.vic.gov.au by searching “Amendment C197 **Part 1**”; or

The amendment is available for public inspection, free of charge, during office hours at the following Yarra Ranges Community Link Centres:

- Lilydale – 15 Anderson Street, Lilydale
- Monbulk – 21 Main Road, Monbulk
- Healesville – 110 River Street, Healesville
- Upwey – 40 Main Street, Upwey
- Yarra Junction – 2442-2444 Warburton Hwy, Yarra Junction

The amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.planning.vic.gov.au/public-inspection.

Submissions

~~Any person who may be affected by the amendment may make a submission to the planning authority. Submissions about the amendment must be received by 18 July 2022.~~

~~A submission must be sent to Design and Place, Yarra Ranges Council, PO Box 105 Lilydale VIC 3140, or at mail@yarraranges.vic.gov.au.~~

Panel hearing dates

~~In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:~~

- ~~• directions hearing: Week beginning 3 October 2022~~
- ~~• panel hearing: Week beginning 7 November 2022~~

ATTACHMENT 1 - Mapping reference table

Land/Area Affected	Mapping Reference	Change
133 Maroondah Highway, Healesville	znMap12	rezone
15 Blake Street, Powelltown	znMap73	rezone
6 Bayview Road, Belgrave	znMap76	rezone
23 Hoddle Street, Yarra Junction	znMap46	rezone
62 John Street, Lilydale	znMap40	rezone
75A Melba Avenue, Lilydale	znMap40	rezone
1556 Mt Dandenong Tourist Rd, Olinda	znMap66	rezone
530A Hull Road, Mooroolbark	znMap40	rezone
Lot CA80D6, Blacksands Road, Three Bridges	znMap59	rezone
15-21 David Hill Road, Monbulk	znMap68	part rezone
21 Hoddle Street, Yarra Junction	znMap46	part rezone
30 Little Yarra Road, Yarra Junction	znMap46	part rezone
1200 Healesville – Yarra Glen Rd, Yarra Glen	znMap09	part rezone
286 Pauls Lane Dixons Creek	znMap2 & 3	part rezone
1B Mt Dandenong Tourist Rd, Tremont (abutting 32 Dunstan Cres, Tremont)	znMap76	part rezone
40 Blackwood Avenue, Warburton	znMap34	part rezone
42 blackwood Avenue, Warburton	znMap34	part rezone
River reserve abutting 44, 46 and 48 Blackwood Avenue, Warburton	znMap34	part rezone
48 Blackwood Avenue, Warburton	znMap34	part rezone
50A Blackwood Avenue, Warburton	znMap34	part rezone
54A Blackwood Avenue, Warburton	znMap34	part rezone
62 Dammans Road, Warburton	znMap34	part rezone
58 Blackwood Avenue, Warburton	znMap34	part rezone
62 Blackwood Avenue, Warburton	znMap34	part rezone
25 Upper Blackwood Avenue, Warburton	znMap34	part rezone
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Planning and Environment Act 1987

YARRA RANGES PLANNING SCHEME

Part 1 of AMENDMENT C197yan

INSTRUCTION SHEET

The planning authority for this amendment is the Yarra Ranges Council.

The Yarra Ranges Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 23 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map Nos 2zn, 3zn, 9zn, 12zn, 34zn, 40zn, 46zn, 48zn, 59zn, 66zn, 68zn, 73zn and 76zn in the manner shown on the attached maps marked Yarra Ranges Planning Scheme, Amendment C197yan.

Overlay Maps

2. Amend Planning Scheme Map Nos. 9ho, 44ho in the manner shown on the 3 attached maps marked Yarra Ranges Planning Scheme, Amendment C197yan.
3. Amend Planning Scheme Map Nos. 12ddo, 46ddo in the manner shown on the 2 attached maps marked Yarra Ranges Planning Scheme, Amendment C197yan.
4. Amend Planning Scheme Map Nos. 39dpo, 40dpo in the manner shown on the 2 attached maps marked Yarra Ranges Planning Scheme, Amendment C197yan.
5. Amend Planning Scheme Map No. 46slo in the manner shown on the attached map marked Yarra Ranges Planning Scheme, Amendment C197yan.
6. Amend Planning Scheme Map No. 11ro in the manner shown on the attached map marked Yarra Ranges Planning Scheme, Amendment C197yan.

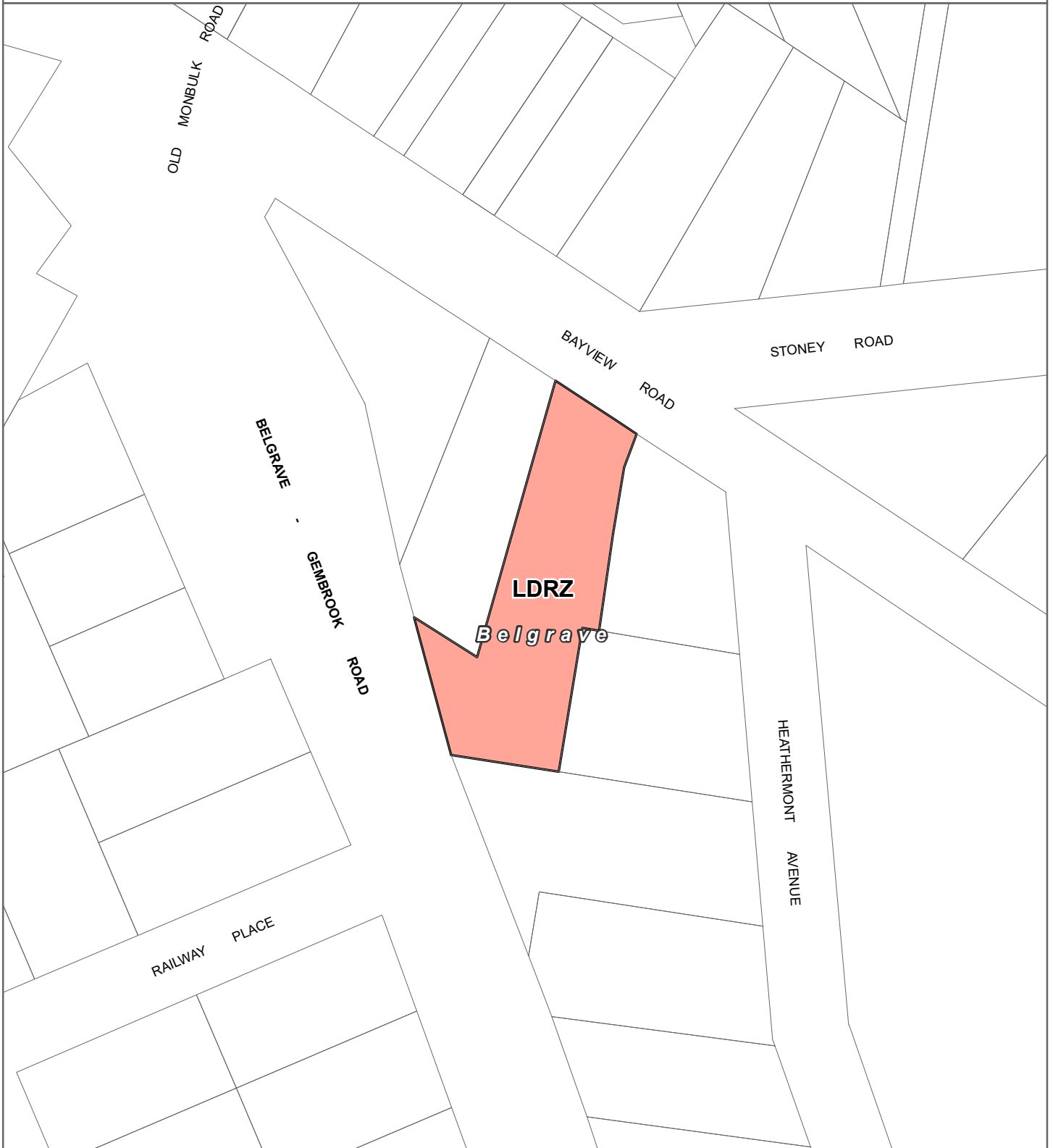
Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

7. In Overlays – Clause 43.01, replace the Schedule with a new Schedule in the form of the attached document.
8. In Overlays – Clause 43.04, delete Schedules 4 and 6.
9. In Overlays – Clause 45.05, replace the Schedule with a new Schedule in the form of the attached document.
10. In Operational Provisions – Clause 72.04, replace the Schedule with a new Schedule in the form of the attached document.

End of document

YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



LEGEND

- LDRZ - Low Density Residential Zone
- Local Government Area

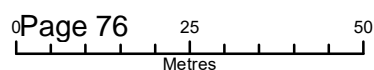


Part of Planning Scheme Map 76

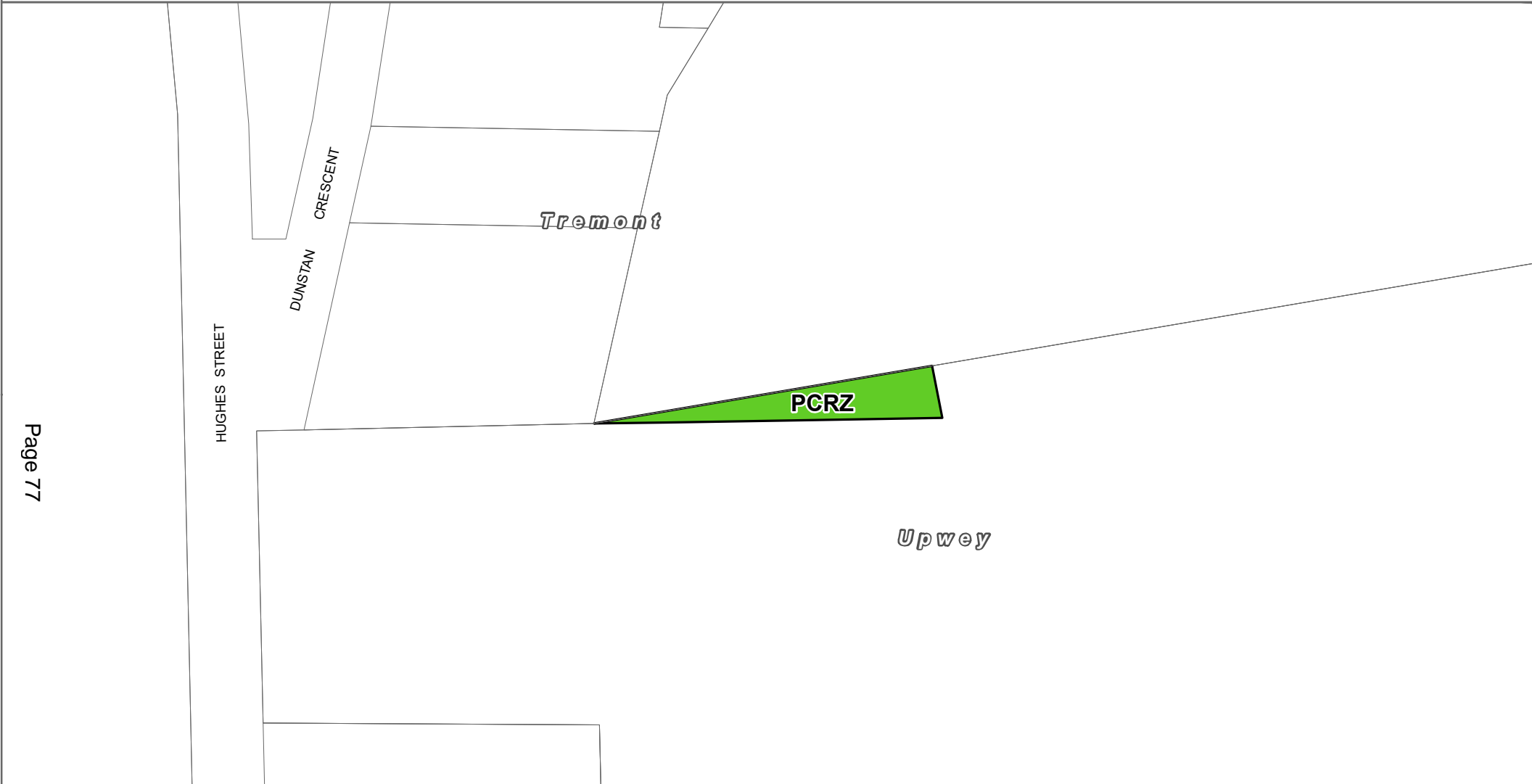
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LEGEND

-  PCRZ - Public Conservation and Resource Zone
-  Local Government Area

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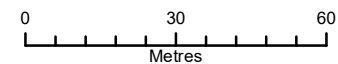
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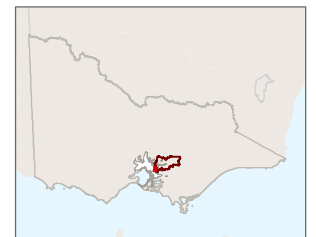
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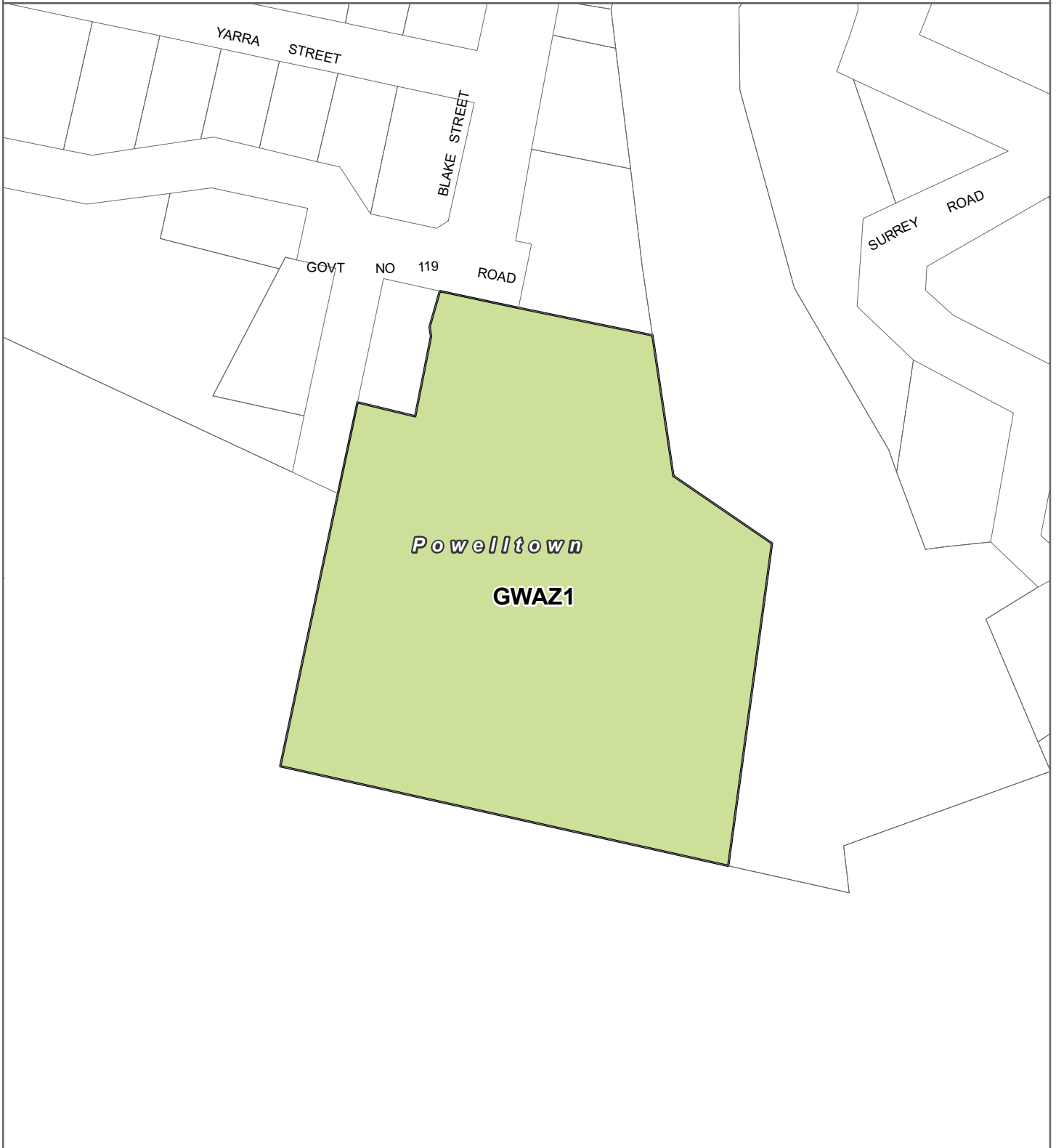
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Part of Planning Scheme Map 76



YARRA RANGES PLANNING SCHEME - LOCAL PROVISION

AMENDMENT C197yan



LEGEND

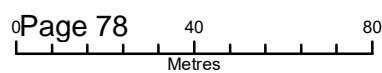
- GWAZ - Green Wedge A Zone
- Local Government Area



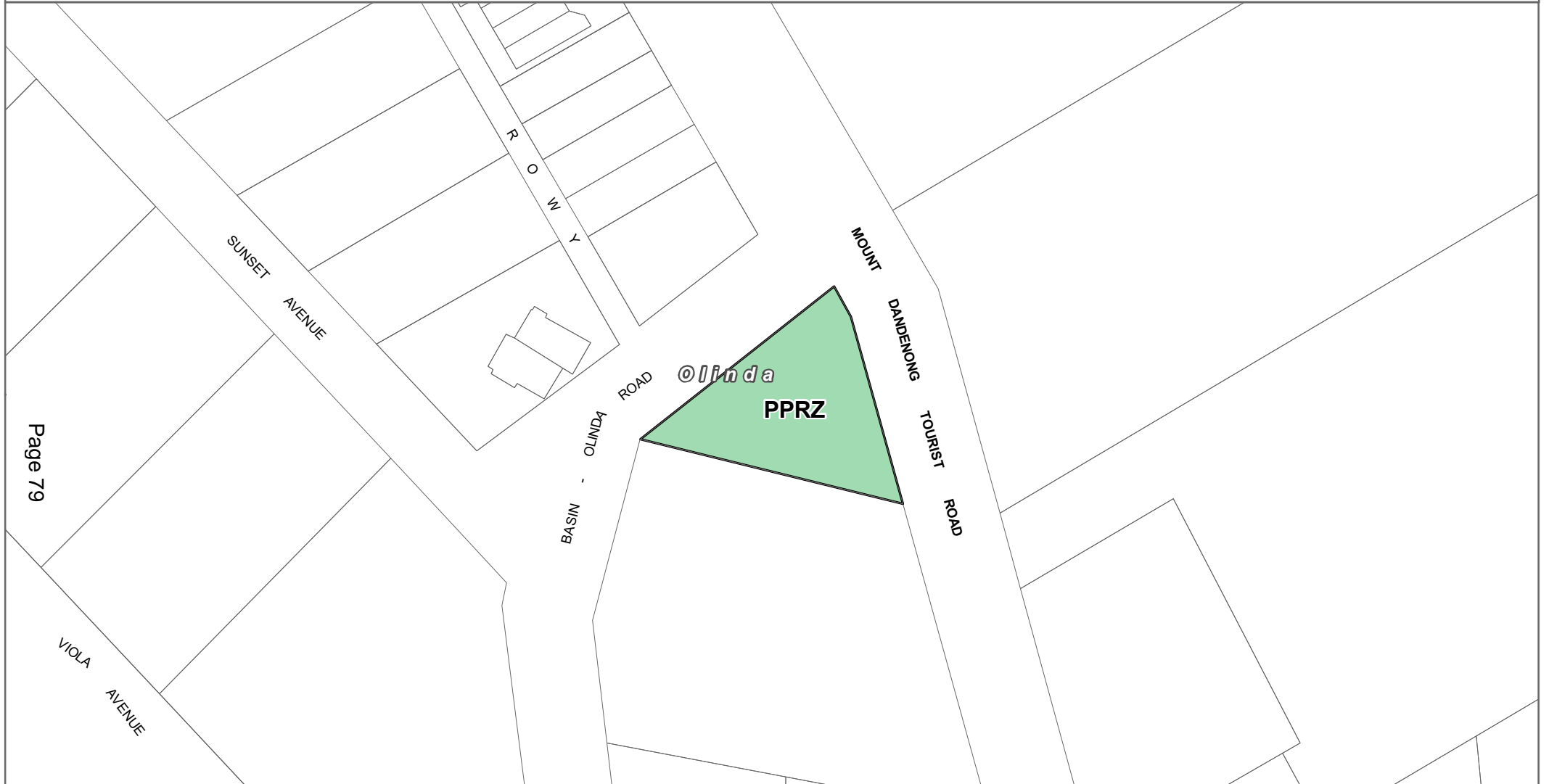
Part of Planning Scheme Map 73

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Page 79

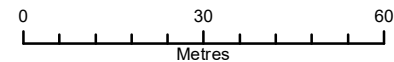
LEGEND

-  PPRZ - Public Park and Recreation Zone
-  Local Government Area

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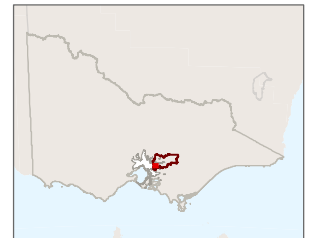
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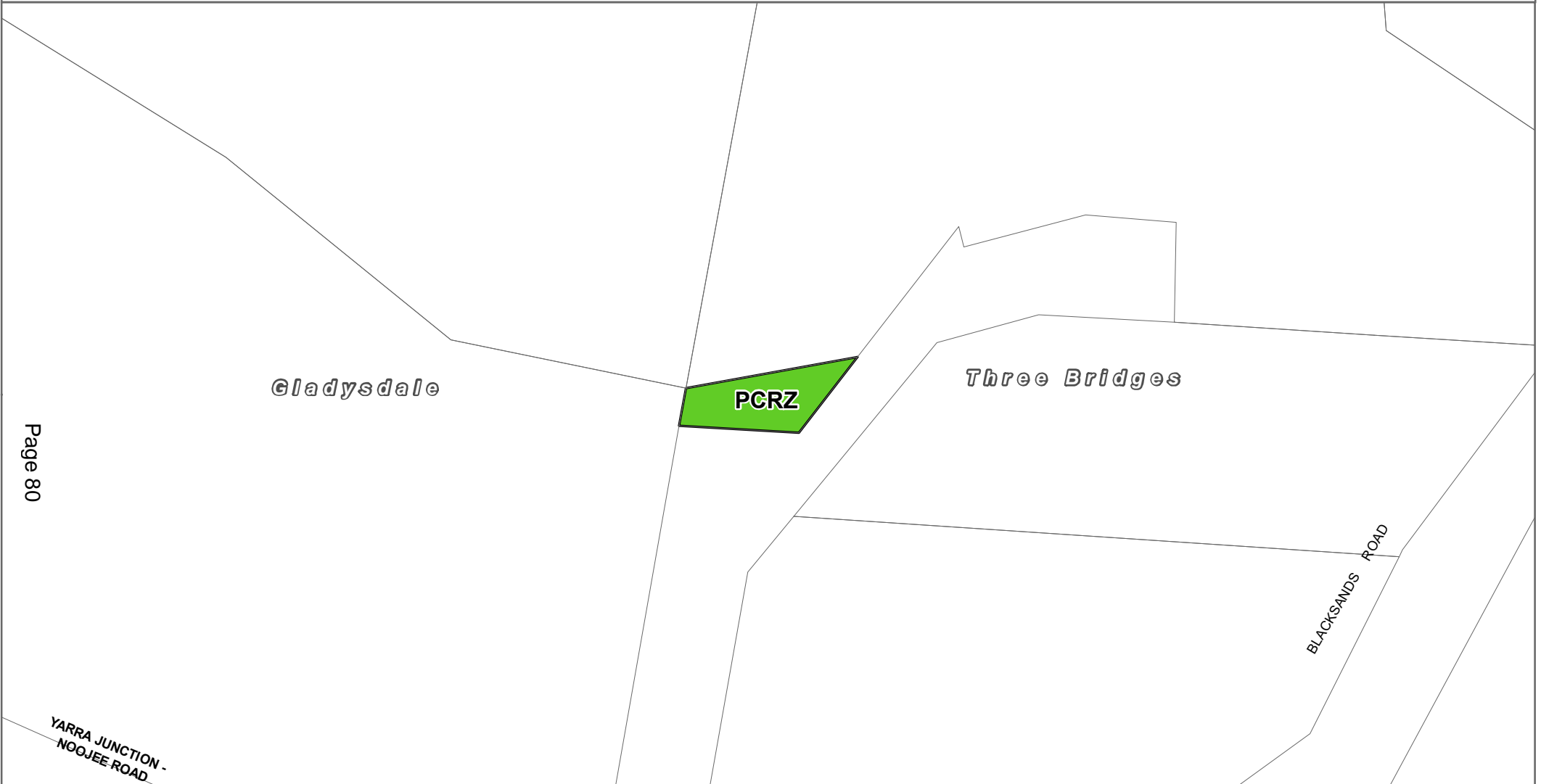


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Page 80

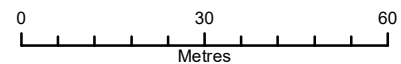
LEGEND

- PCRZ - Public Conservation and Resource Zone
- Local Government Area

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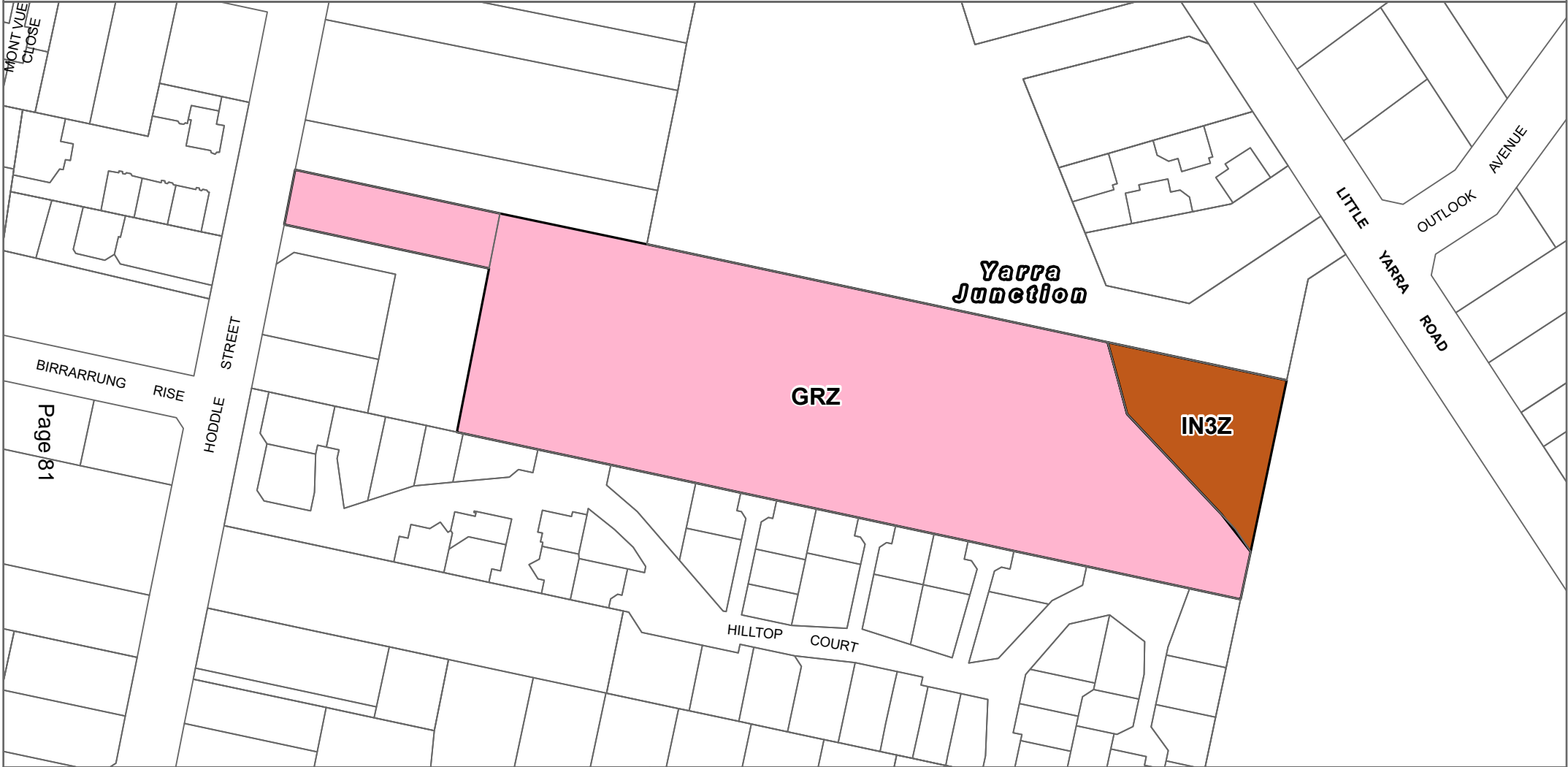
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YARRA RANGES PLANNING SCHEME - LOCAL PROVISION

AMENDMENT C197yan

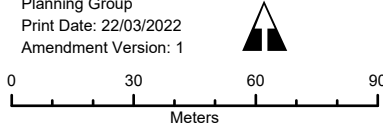


- LEGEND**
- GRZ - General Residential Zone
 - IN3Z - Industrial 3 Zone
 - Local Government Area

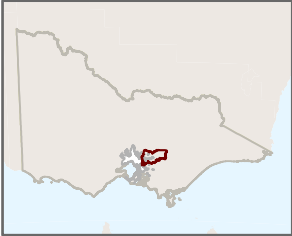
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Part of Planning Scheme Map 46

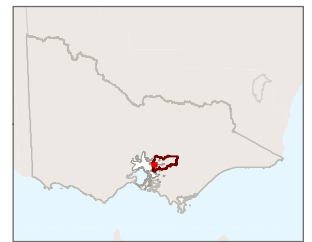


YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



LEGEND

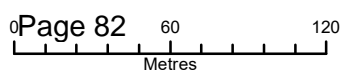
- NRZ - Neighbourhood Residential Zone
- Local Government Area
- Urban Growth Boundary



Part of Planning Scheme Map 40

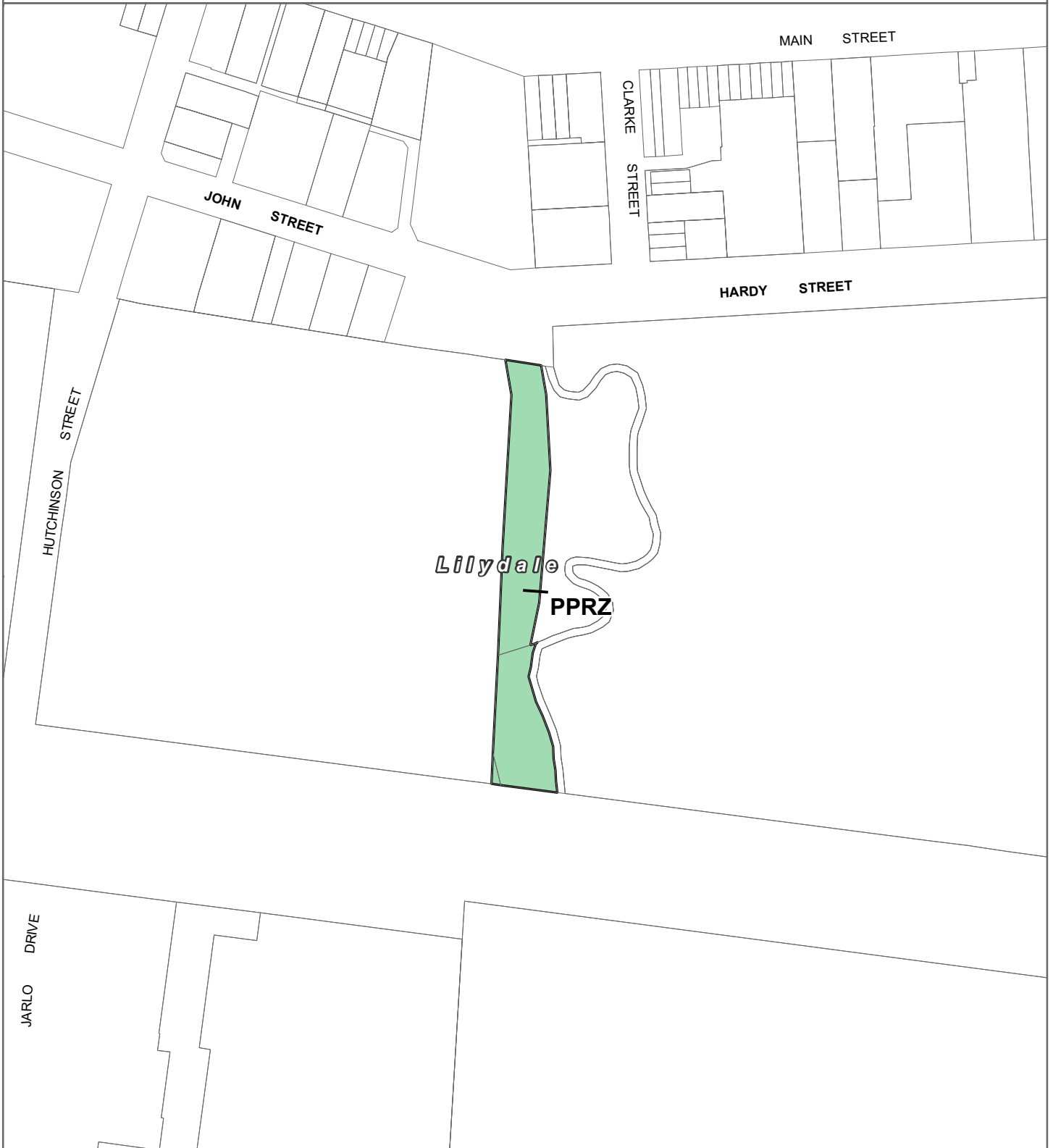
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LEGEND

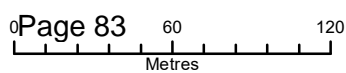
- PPRZ - Public Park and Recreation Zone
- Local Government Area



Part of Planning Scheme Map 40

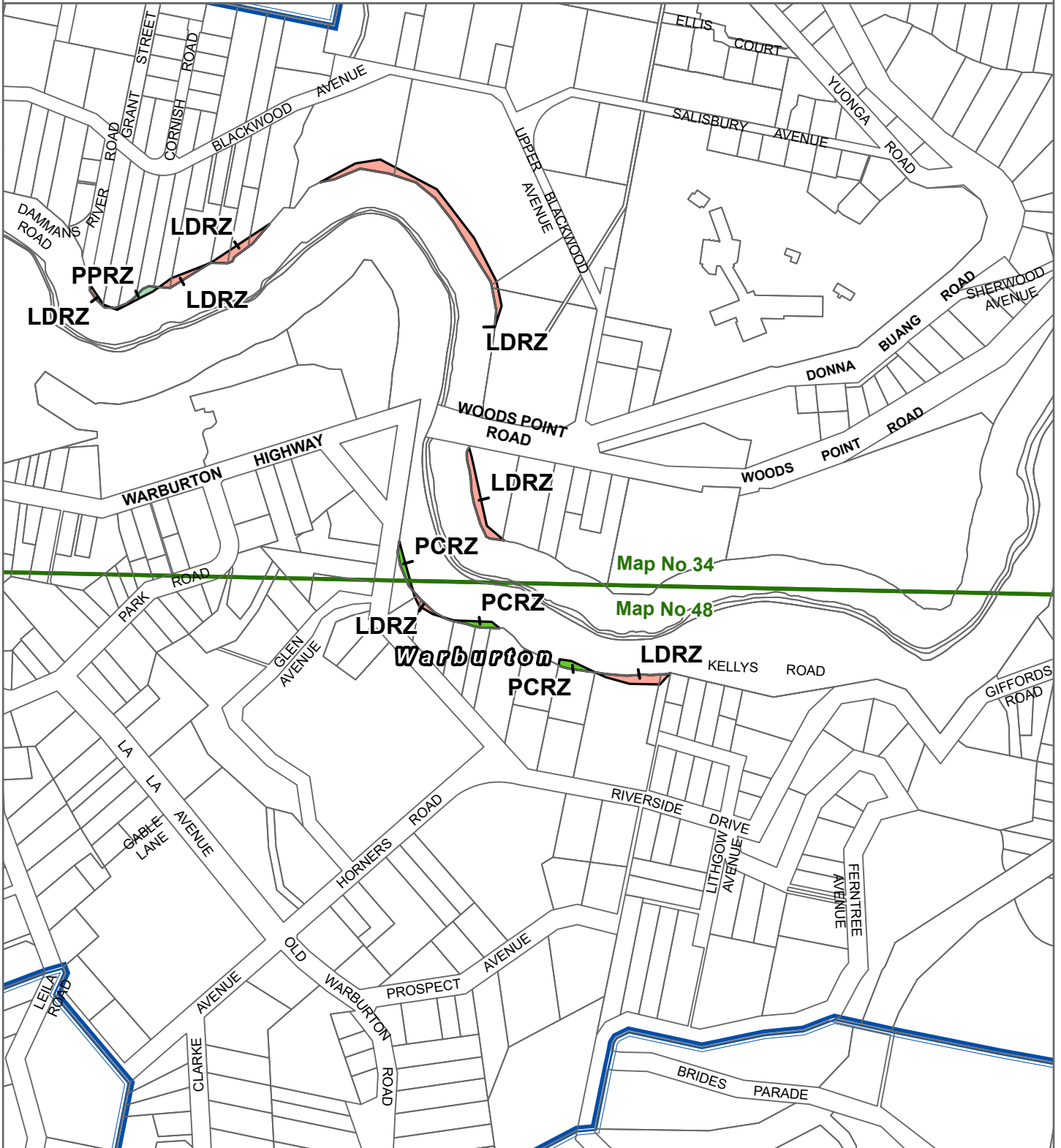
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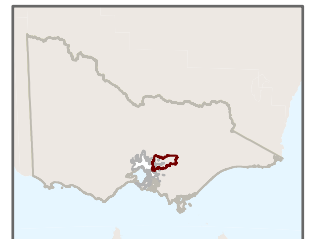
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LEGEND

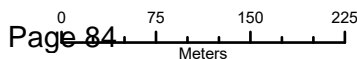
- LDRZ - Low Density Residential Zone
- PCRZ - Public Conservation and Resource Zone
- PPRZ - Public Park and Recreation Zone
- Local Government Area
- Urban Growth Boundary



Part of Planning Scheme Maps 34 & 48

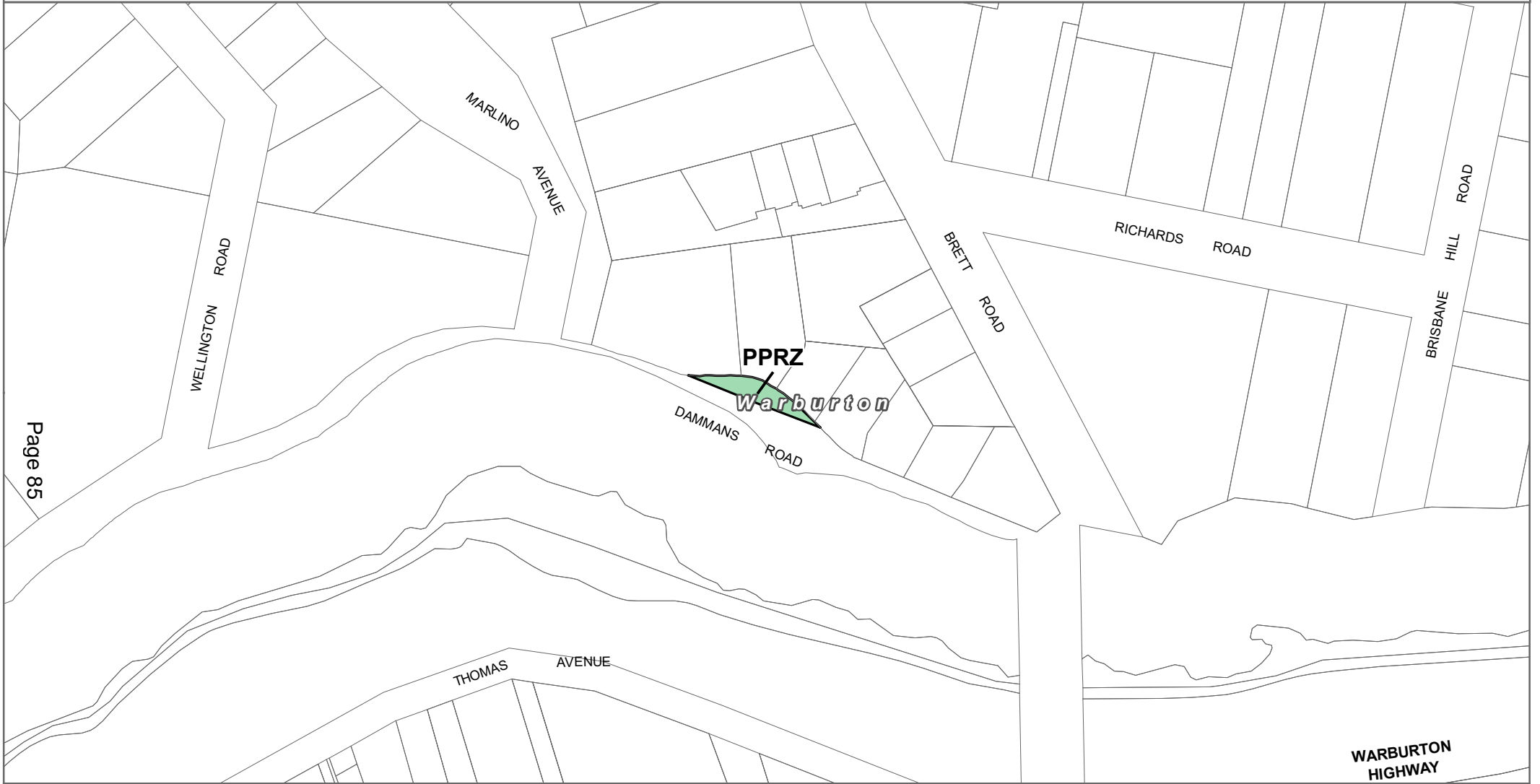
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Page 85

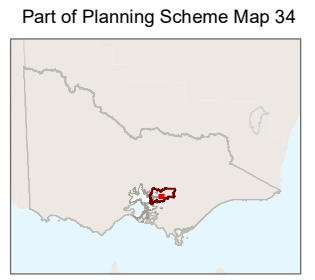
- LEGEND**
- PPRZ - Public Park and Recreation Zone
 - Local Government Area

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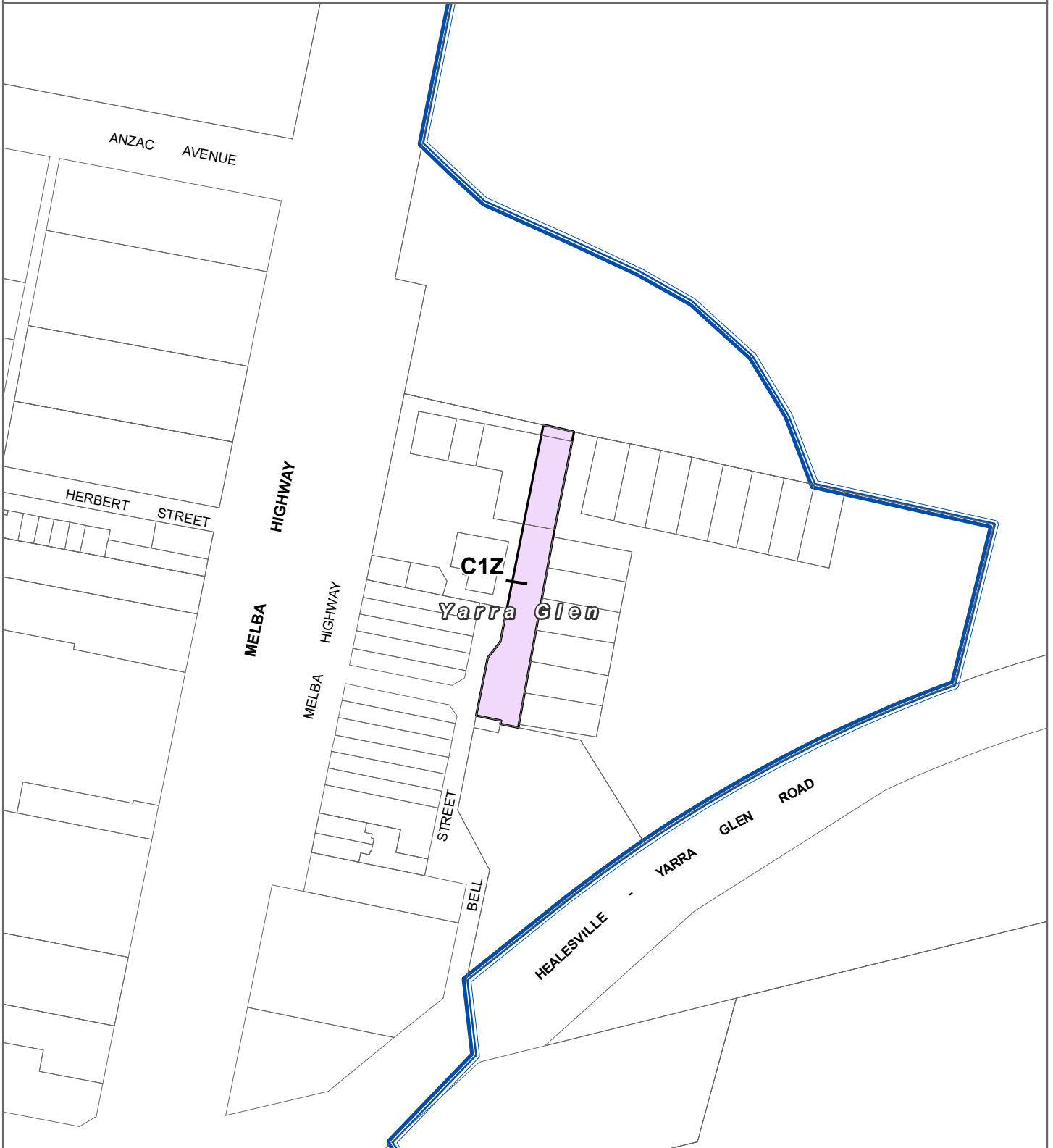
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NORTH



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LEGEND

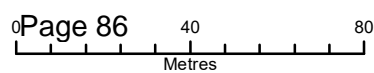
- C1Z - Commercial 1 Zone
- Local Government Area
- Urban Growth Boundary



Part of Planning Scheme Map 9

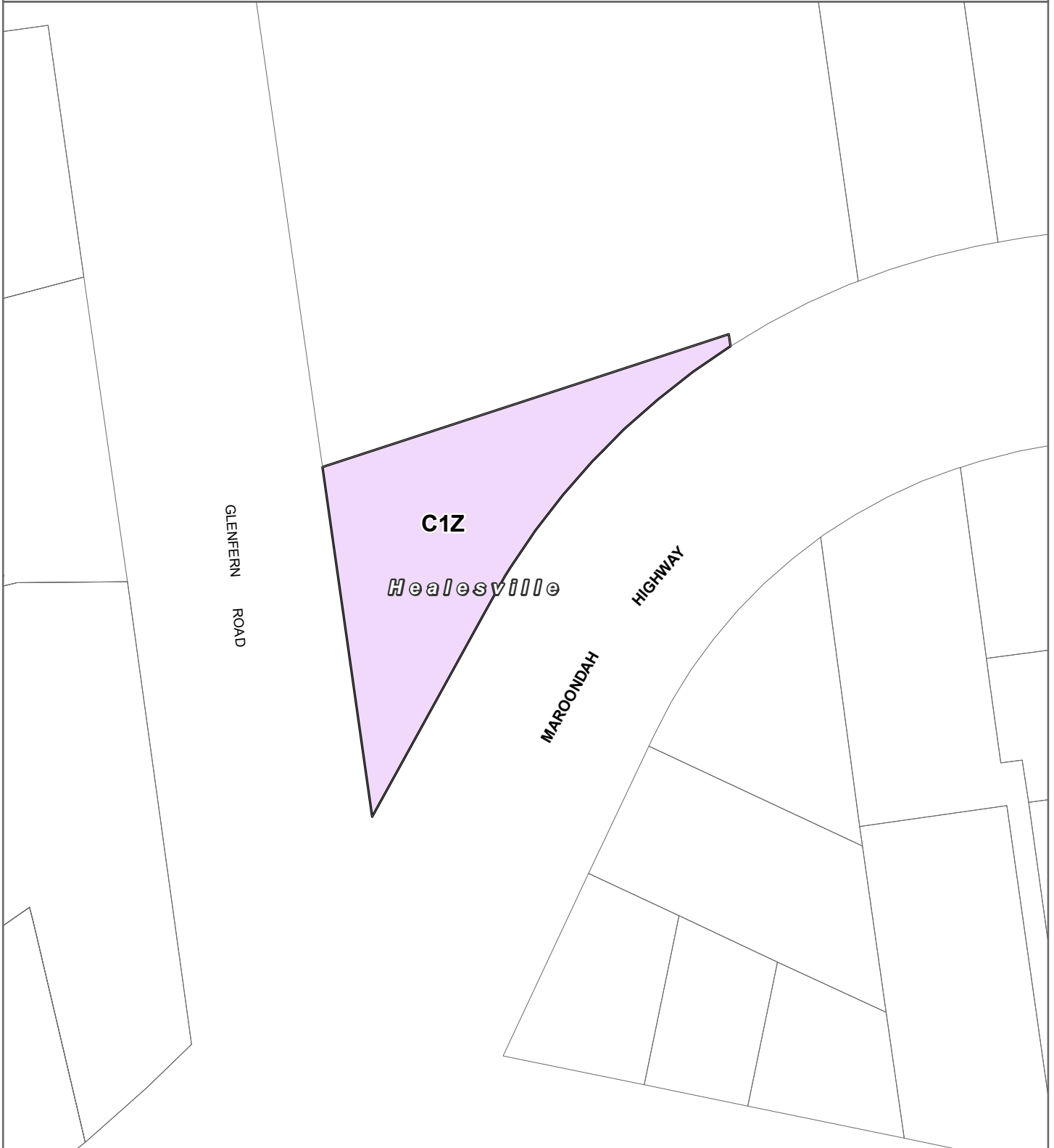
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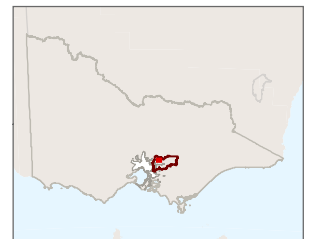
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**YARRA RANGES PLANNING SCHEME - LOCAL PROVISION
AMENDMENT C197yan**



LEGEND

-  C1Z - Commercial 1 Zone
-  Local Government Area

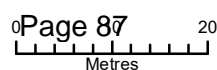


Part of Planning Scheme Map 12

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LEGEND

- PCRZ - Public Conservation and Resource Zone
- Local Government Area

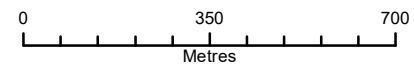
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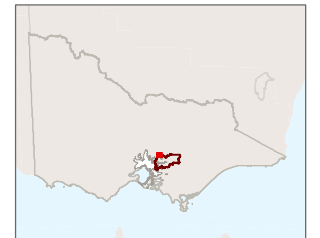
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Part of Planning Scheme Maps 2 & 3



YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



LEGEND

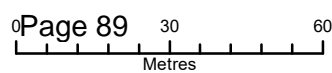
- PUZ2 - Public Use Zone-Education
- Local Government Area



Part of Planning Scheme Map 68

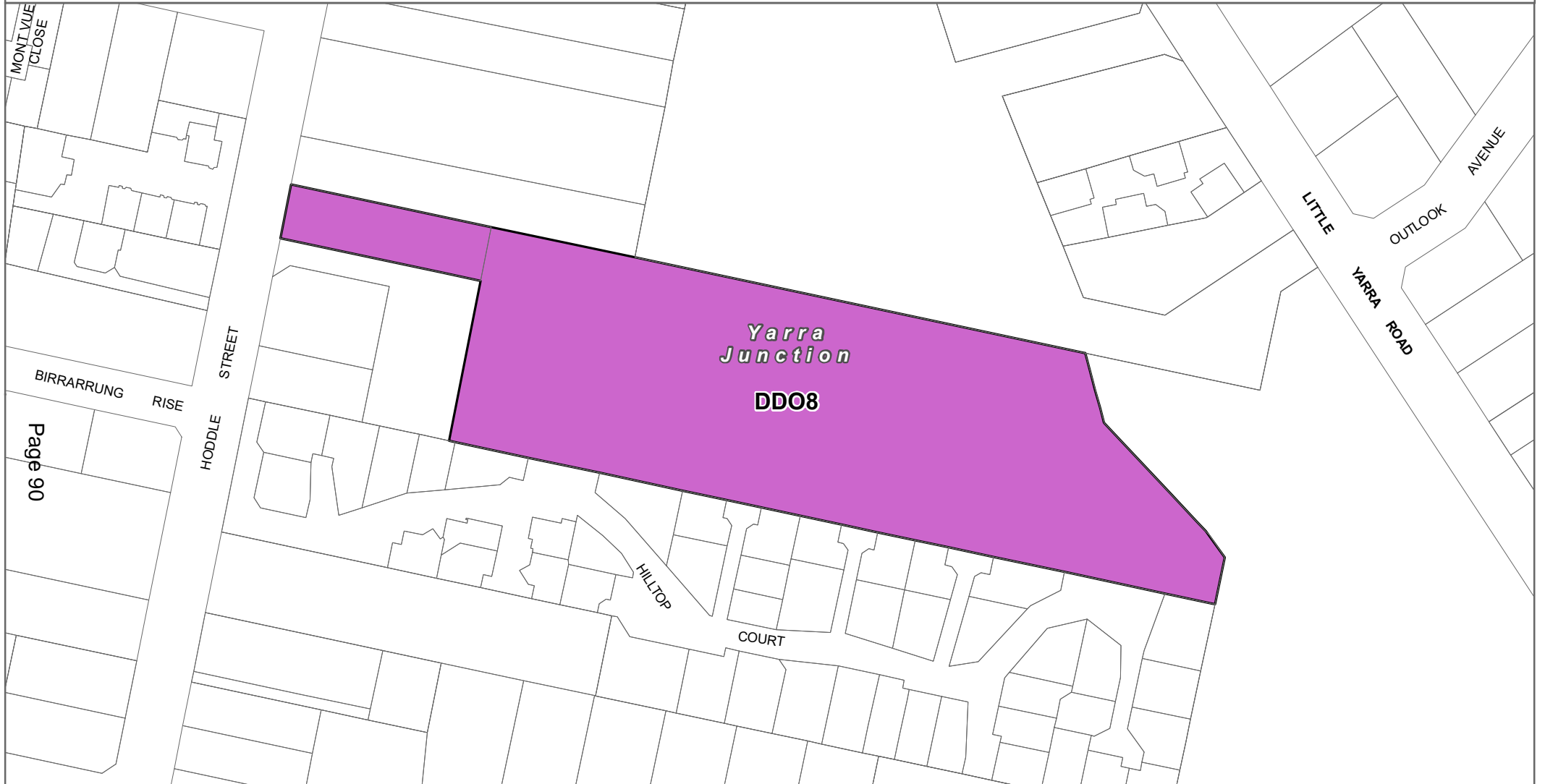
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YARRA RANGES PLANNING SCHEME - LOCAL PROVISION
AMENDMENT C197yan



LEGEND

-  DDO8 - Design and Development Overlay - Schedule 8
-  Local Government Area

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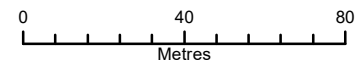
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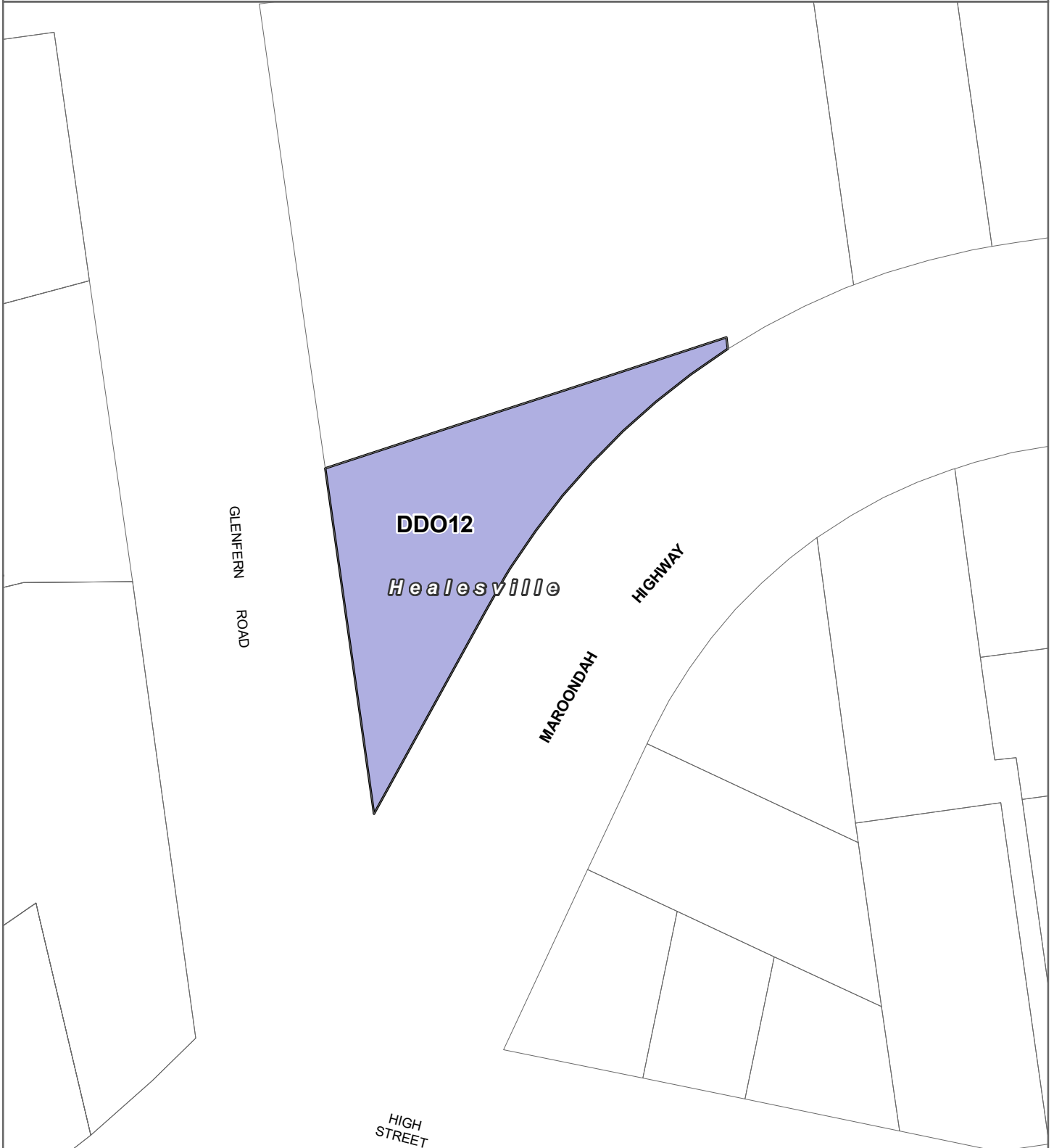


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Part of Planning Scheme Map 46DDO



YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



LEGEND

- DDO12 - Design and Development Overlay - Schedule 12
- Local Government Area

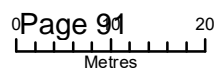


Part of Planning Scheme Map 12DDO

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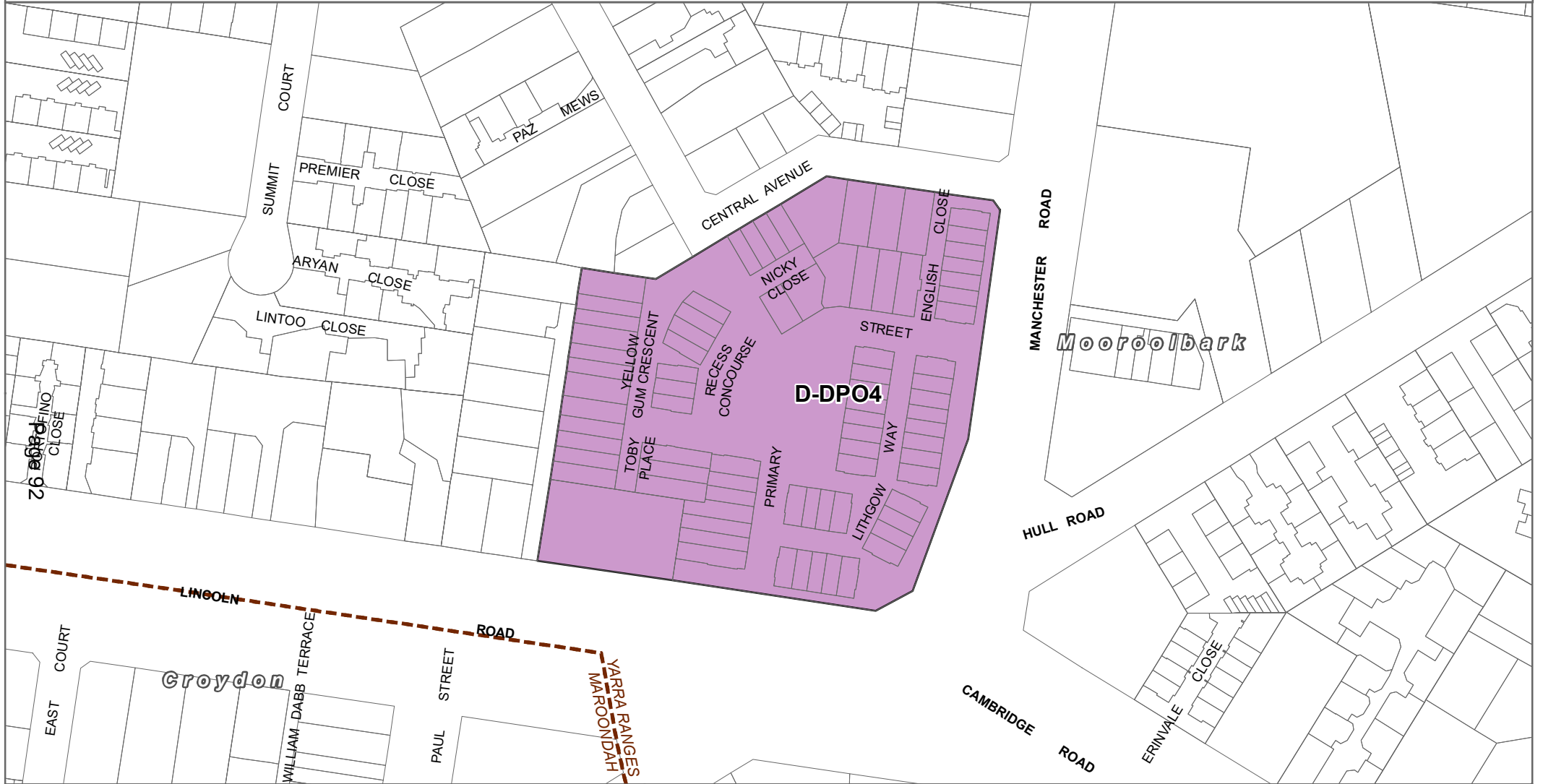
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LEGEND

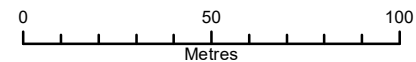
- D-DPO - Area to be deleted from a Development Plan Overlay
- Local Government Area

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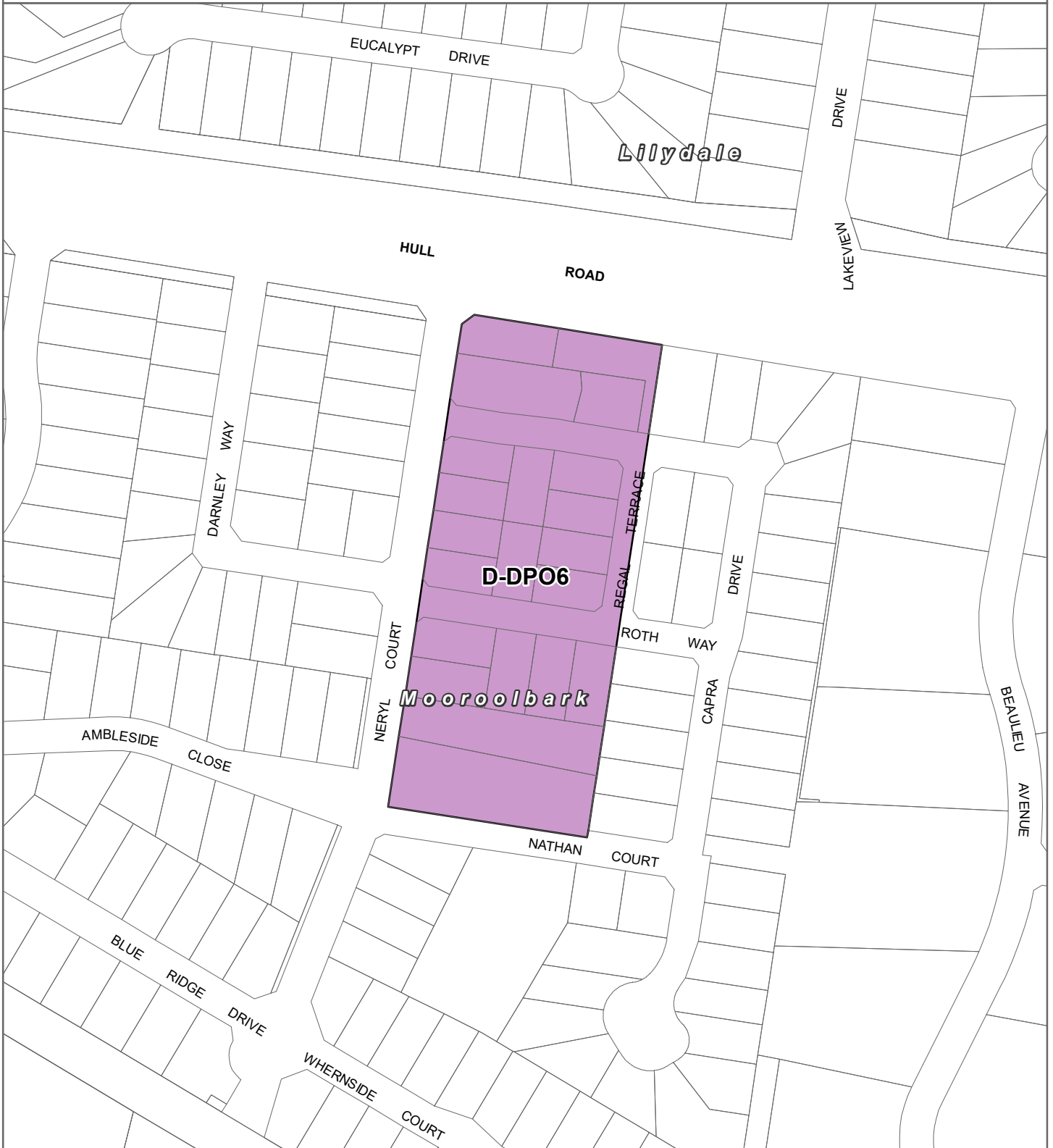


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Part of Planning Scheme Map 39DPO



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LEGEND

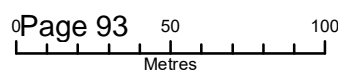
- D-DPO - Area to be deleted from a Development Plan Overlay
- Local Government Area



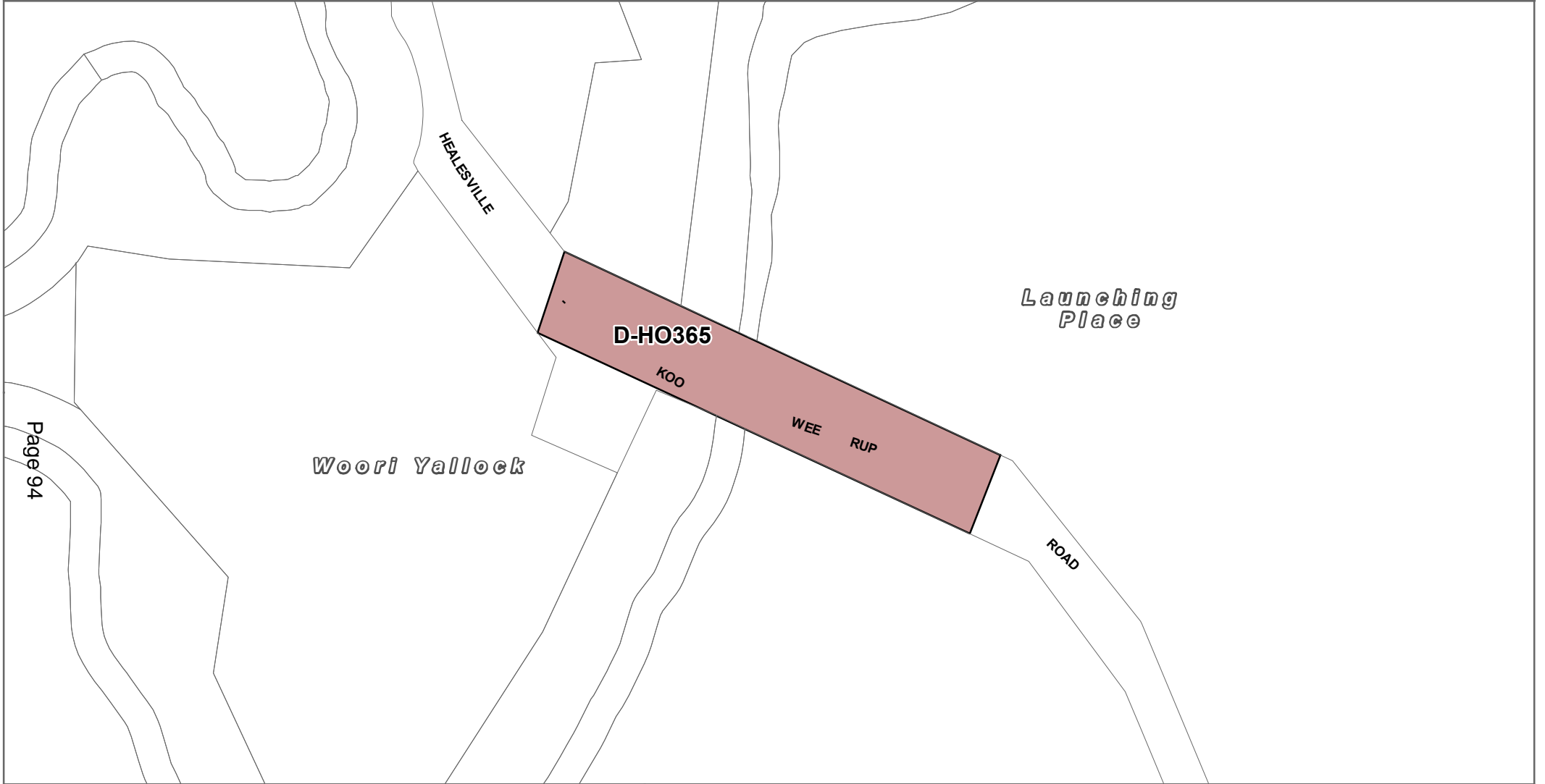
Part of Planning Scheme Map 40DPO

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Page 94

LEGEND

-  D-HO - Area to be deleted from a Heritage Overlay
-  Local Government Area

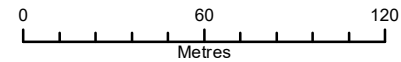
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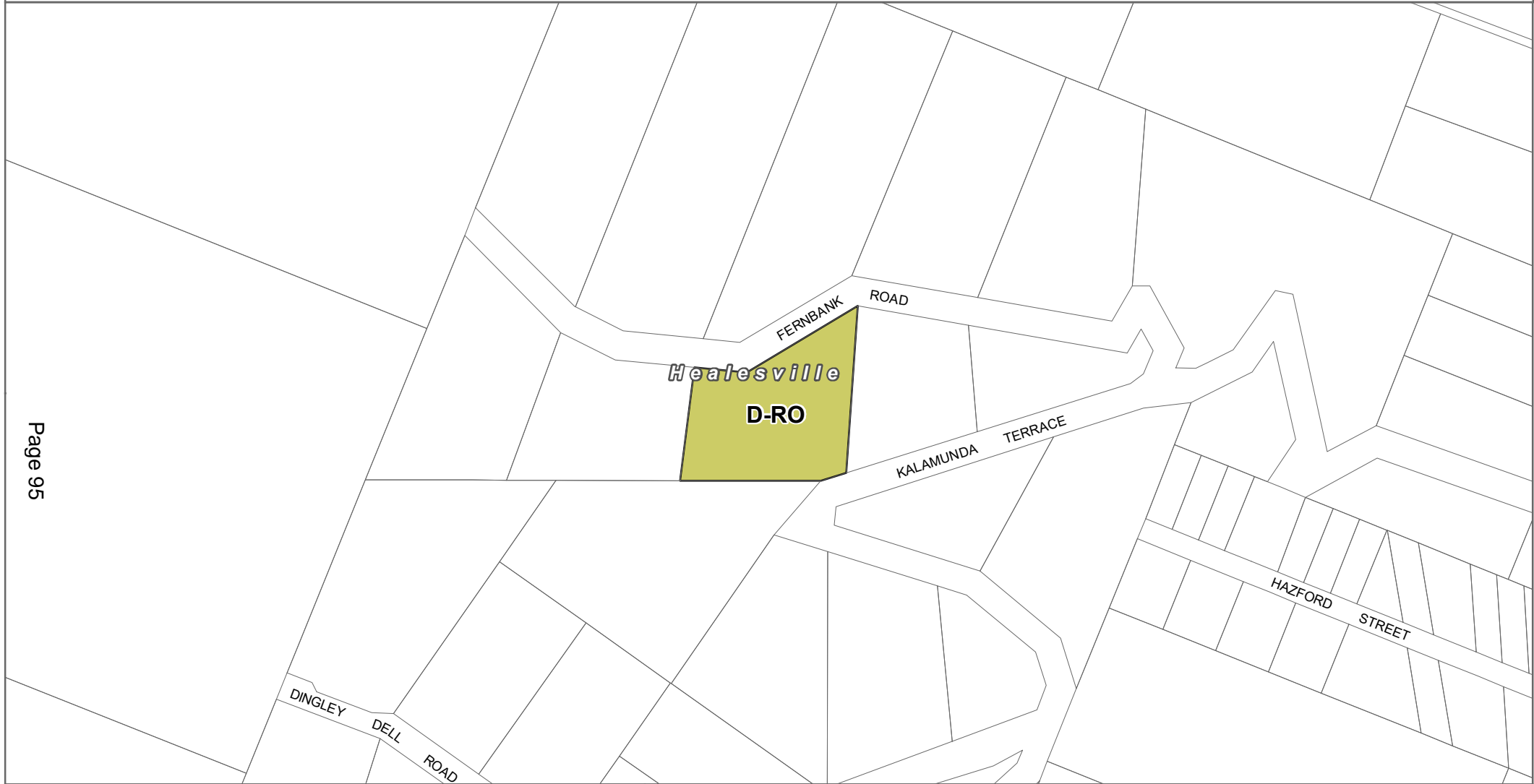
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Part of Planning Scheme Map 44HO



YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan

Page 95



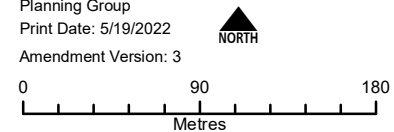
LEGEND

- D-RO - Area to be deleted from a Restructure Overlay
- Local Government Area

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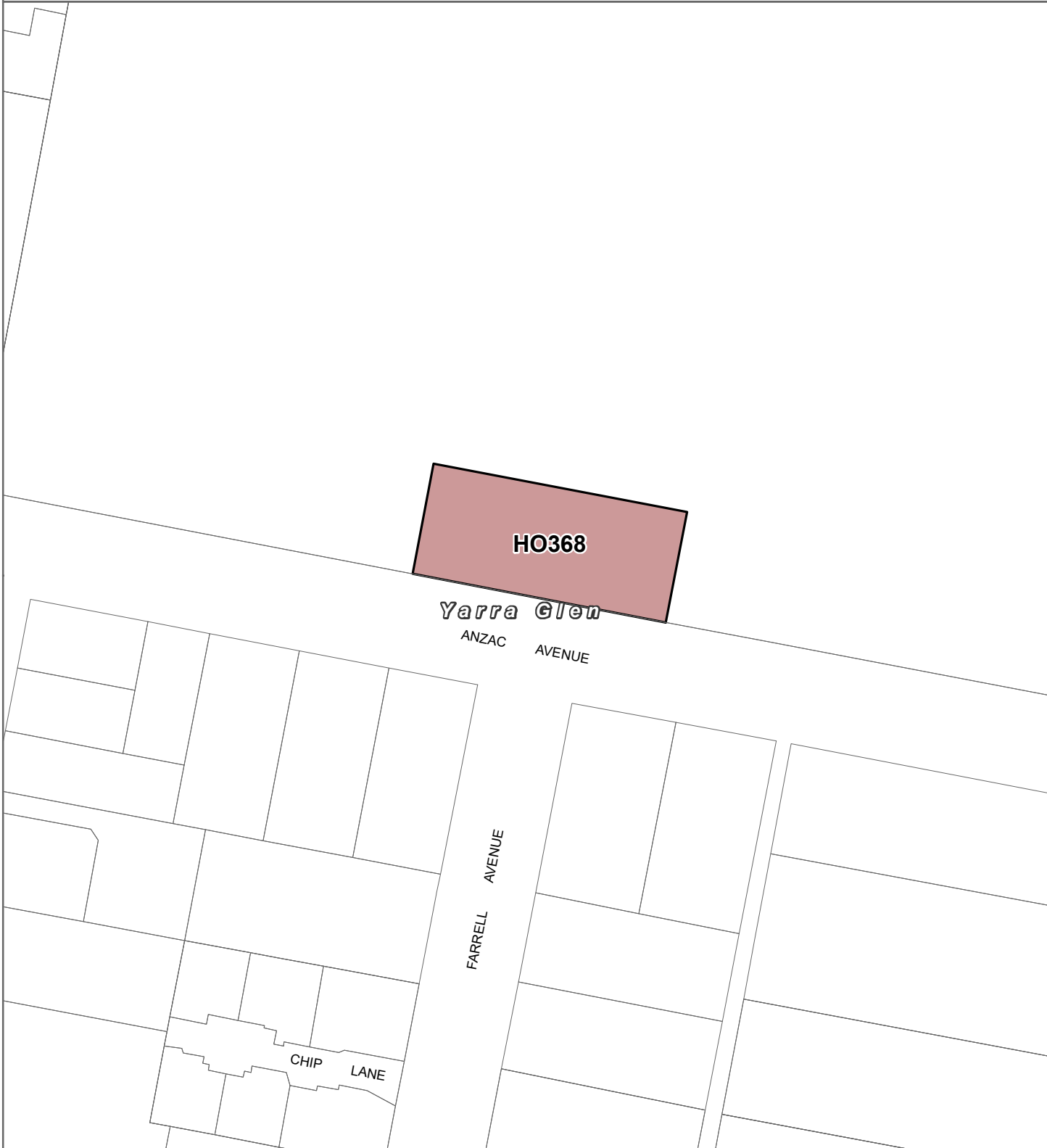


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Part of Planning Scheme Map 11RO



YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



LEGEND

- HO - Heritage Overlay
- Local Government Area

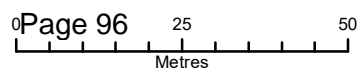


Part of Planning Scheme Map 9HO

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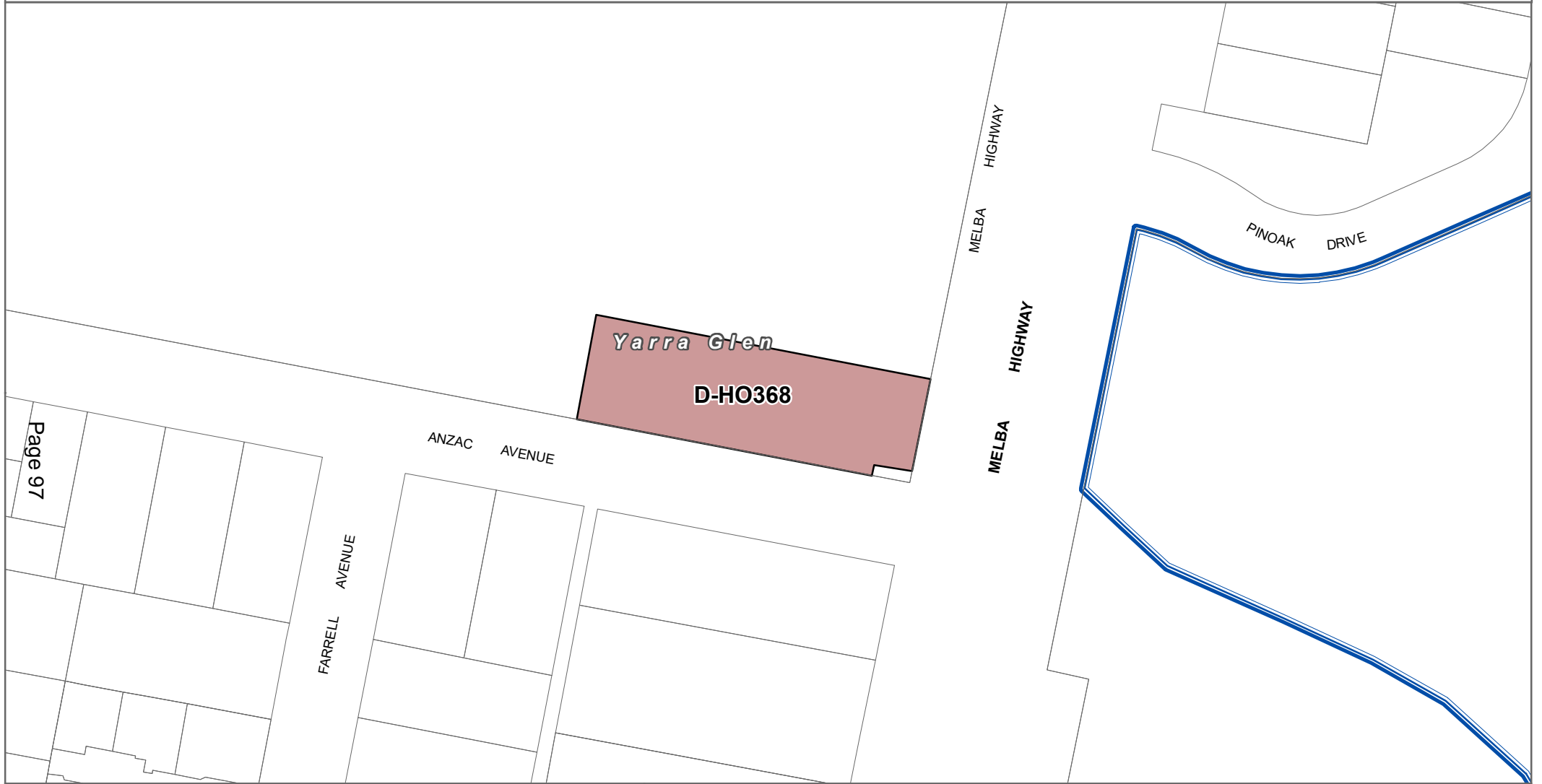
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YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



Page 97

LEGEND

- D-HO - Area to be deleted from a Heritage Overlay
- Local Government Area
- Urban Growth Boundary

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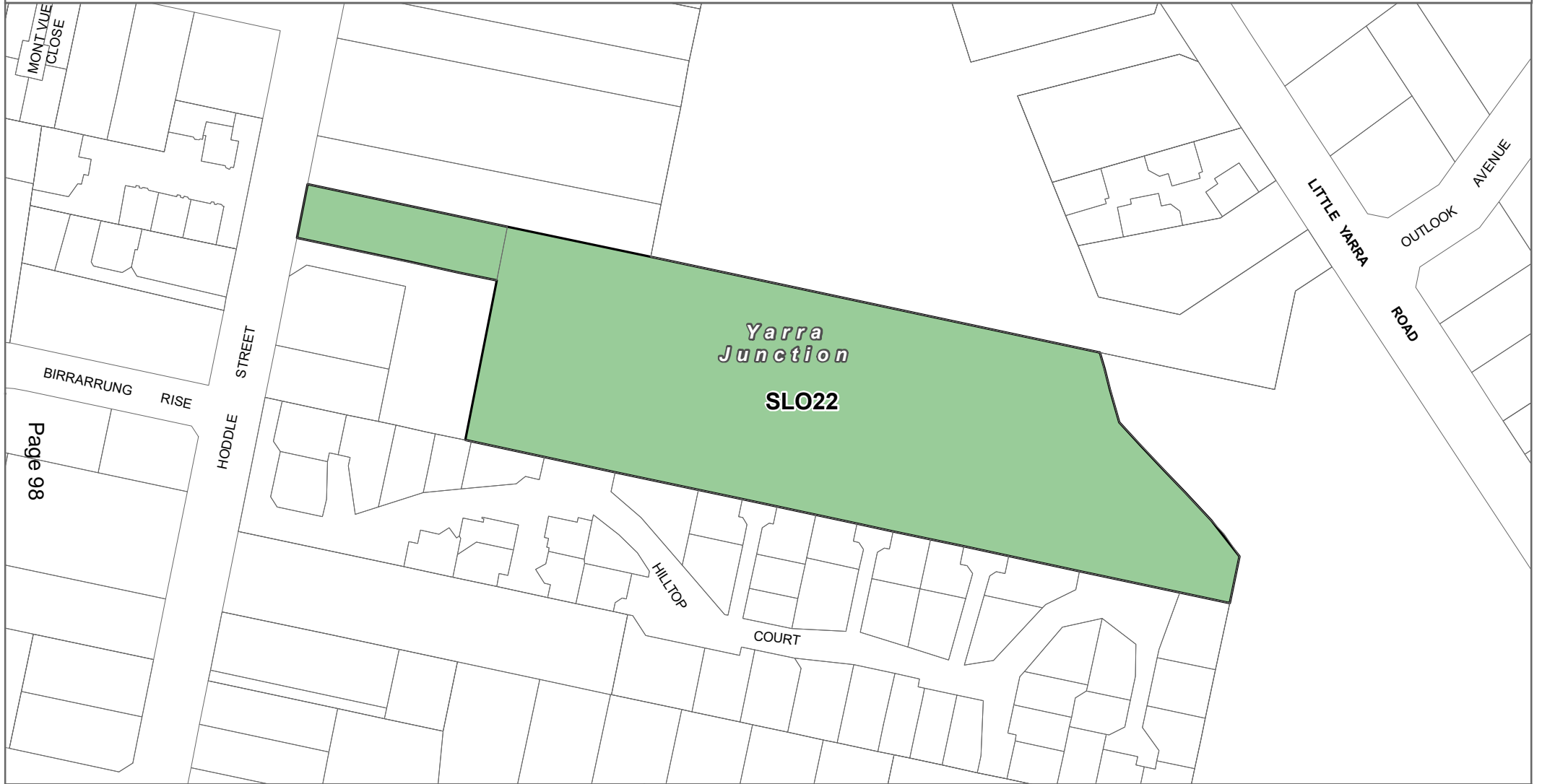
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Part of Planning Scheme Map 9HO



YARRA RANGES PLANNING SCHEME - LOCAL PROVISION AMENDMENT C197yan



LEGEND

- SLO22 - Significant Landscape Overlay - Schedule 22
- Local Government Area

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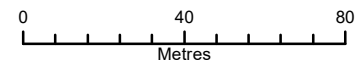
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Environment,
Land, Water
and Planning

Part of Planning Scheme Map 46SLO



19/10/2017
C158(Part 1)

SCHEDULE TO CLAUSE 43.01 HERITAGE OVERLAY

1.0

Application requirements

19/10/2017
C158(Part 1)

None specified.

2.0

Heritage places

---/---
Proposed C197yran

The requirements of this overlay apply to both the heritage place and its associated land.

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO1	'Yeringberg' 801-812 Maroondah Highway, Yering	-	-	-	-	Yes Ref No H694	Yes	No
HO2	Healesville Railway Station Complex 38 Healesville-Kinglake Road, Healesville	-	-	-	-	Yes Ref No H1567	Yes	No
HO3	Court House 61 Castella Street, Lilydale	Yes	No	Yes	No	No	Yes	No
HO4	'The Towers' 6-10 The Eyrie, Lilydale	-	-	-	-	Yes Ref No H612	Yes	No
HO5	'Burnham Beeches' 1 Sherbrooke Road, Sherbrooke	-	-	-	-	Yes Ref No H868	Yes	No
HO6	Horatio Jones House 14-16 Blackwood St, Tecoma	-	-	-	-	Yes Ref No H957	Yes	No
HO7	Sanitarium Health Food Company & Signs Publishing Company 51 Main Street, Warburton	-	-	-	-	Yes Ref No H619	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO8	Gulf Station and Prefabricated Timber House 1029 Melba Highway, Yarra Glen	-	-	-	-	Yes Ref No H384 and Ref No H2024	Yes	No
HO9	'Lorna Doon' 333 Mt Dandenong Tourist Road, Sassafras	Yes	No	Yes	No	No	Yes	No
HO11	'Rostrevor' 411 Mt Dandenong Tourist Road, Sassafras	Yes	No	Yes	No	No	Yes	No
HO12	'Longacres' 15 Range Road, Olinda	-	-	-	-	Yes Ref No H1876	Yes	No
HO13	Ebbels' Homestead ('Forest Lodge') 46 Olinda-Monbulk Road, Olinda	Yes	No	Yes	No	No	Yes	No
HO14	'Kenloch' 487 Mt Dandenong Tourist Road, Olinda	Yes	No	Yes	No	No	Yes	No
HO15	'Mernda Heights' 10 Old Road, Olinda	No	No	Yes	No	No	Yes	No
HO16	Alfred Nicholas Memorial Gardens Sherbrooke Road, Sherbrooke	No	No	Yes	No	No	Yes	No
HO17	Brick Houses 187 Lysterfield Road, Lysterfield	Yes	No	Yes	No	No	Yes	No
HO18	'Mawarra Gardens' 6 Sherbrooke Road, Sherbrooke	-	-	-	-	Yes Ref No H2300	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO19	'Marybrooke' ('Baron of Beef') 10 Sherbrooke Road, Sherbrooke	Yes	No	Yes	No	No	Yes	No
HO20	'Pallants Hill' - George Tindale Gardens 33 Sherbrooke Road / Braeside Avenue, Sherbrooke	No	No	Yes	No	No	Yes	No
HO21	Kallista Mechanics Institute Hall 6 Tom Roberts Road, Kallista	Yes	No	Yes	No	No	Yes	No
HO22	'The Gables of Glenharrow' 24 Glen Harrow Heights Road, Belgrave	Yes	No	Yes	No	No	Yes	No
HO23	Sherbrooke Art Society (The Red Mill) 62 Monbulk Road, Belgrave	Yes	No	No	No	No	Yes	No
HO24	'Glenlucia' Homestead ('Glenlissa' / 'Quamby') 28 Birdwood Avenue, Upwey	Yes	No	Yes	No	No	Yes	No
HO26	'Talisman' (Tom Robert's former House & Studio) 2 Royle Avenue, Kallista	Yes	No	Yes	No	No	Yes	No
HO27	'Pirianda Gardens' 9 Hacketts Road, Olinda	No	No	Yes	No	No	Yes	No
HO29	'Forest Park' Homestead and Stables Riley Road, Upwey	Yes	No	Yes	No	No	Yes	No
HO31	Dr Jorgensen's former House and Studio 1627 Burwood Highway, Belgrave	Yes	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO32	Rail Bridge also known as Puffing Billy Railway Trestle Bridge Monbulk Creek, Belgrave-Gembrook Road, Belgrave and Selby	-	-	-	-	Yes Ref No H1439	No	No
HO33	Former 'Flora Feldie' Guest House 33 Maskells Hill Road, Selby	No	No	Yes	No	No	Yes	No
HO34	Lockwood Memorial Union Church 78 Colby Drive, Belgrave Heights	Yes	No	Yes	No	No	Yes	No
HO35	Eloera Homestead ('View Hill Farm') 265-269 Glenfern Road, Upwey	Yes	No	Yes	No	No	Yes	No
HO36	Carlotta Tye Memorial Church 2 Lacy Street, Selby	Yes	No	No	No	No	Yes	No
HO37	St Cuthbert's Church 196 Belgrave-Gembrook Road, Menzies Creek	Yes	No	Yes	No	No	Yes	No
HO38	Gold Mine Adit Mineshaft Reserve, Macclesfield	Yes	No	Yes	No	No	Yes	No
HO39	'Glen Harrow' Cole Avenue / Old Monbulk Road, Belgrave	Yes	No	Yes	No	No	Yes	No
HO40	'Monreale' 81 The Crescent, Sassafras	Yes	No	Yes	No	No	Yes	No
HO41	'Coonara' 1345 Don Road, Don Valley	Yes	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO42	'Harcourts' 3233 Warburton Highway, Warburton	Yes	No	Yes	No	No	Yes	No
HO43	Home Hotel 2170 Warburton Highway, Launching Place	Yes	No	No	No	No	Yes	No
HO44	Original Selectors Farm Complex C.A. 78A Parish of Beenak Prices Road, Hazeldene	Yes	No	Yes	No	No	Yes	No
HO45	Powelltown Mill Settlement Cottages 3-29 Yarra Street, Powelltown	Yes	No	No	No	No	Yes	No
HO46	Reefton Hotel 1600 Warburton - Woods Point Road, McMahons Creek	Yes	No	No	No	No	Yes	No
HO47	The Tunnel - Big Peninsula Peninsula Road, McMahons Creek	No	No	No	No	No	Yes	No
HO48	Yarra Junction Railway Station (former) 2832 Warburton Rail Trail, Yarra Junction	Yes	No	No	No	No	Yes	No
HO49	Avenue of Tree Ferns Cumberland Scenic Reserve	No	No	Yes	No	No	Yes	No
HO50	Old Shire of Lillydale Offices 35-37 Castella Street, Lilydale	Yes	No	No	No	No	Yes	No
HO51	Mechanics Institute, Free Library & Athenaeum Theatre 39-41 Castella Street, Lilydale	Yes	No	No	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO52	Lilydale Baptist Church 47-51 Castella Street, Lilydale	Yes	No	No	No	No	Yes	No
HO53	St Johns Anglican Church Jones Street, Lilydale	Yes	No	Yes	No	No	Yes	No
HO54	St Andrews Uniting Church 64-68 Anderson Street, Lilydale	Yes	No	No	No	No	Yes	No
HO55	St Patricks Church & Presbytery 61-65 Clarke Street, Lilydale	Yes	No	No	No	No	Yes	No
HO56	Former Methodist Church & Hall Castella Street, Lilydale	Yes	No	Yes	No	No	Yes	No
HO58	Cashin Bros Mill (ruins) Lillydale Lake	Yes	No	No	No	No	Yes	No
HO59	Stone house 32 Cave Hill Road, Lilydale	Yes	No	No	No	No	Yes	No
HO60	DELETED							
HO61	'Tara' 14 Gardiner Street, Lilydale	Yes	No	Yes	No	No	Yes	No
HO62	Mt View Estate House 428 Main Street, Lilydale	Yes	No	Yes	No	No	Yes	No
HO63	Houses in the California Bungalow style 419, 421, 423, 425 Main Street, Lilydale	Yes	No	Yes	No	No	Yes	No
HO64	Lilydale ('White Dog') Hotel	Yes	No	No	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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	292 Main Street, Lilydale							
HO65	'Nathania Springs', 'Blue Peacock Reastaurant' & Gardens 245 Olinda-Monbulk Road, Monbulk	Yes	No	Yes	No	No	Yes	No
HO66	Former 'St Hubert's' Stables & Wine Cellar (ruins) 14 & 20 St Hubert's Road, Coldstream Incorporated plan: St Hubert's Stables and Cellar (Ruins) Incorporated Plan June 2007	Yes	No	Yes	No	No	Yes	No
HO67	'Coombe Cottage' 673-675 Melba Highway, Coldstream	Yes	No	Yes	No	No	Yes	No
HO68	'Chateau Yering' 38-42 Melba Highway, Yering	-	-	-	-	Yes Ref No H1139	Yes	No
HO69	'Brook Hill' ("Olinda Yarra") 17-19 MacIntyre Lane, Coldstream	Yes	No	Yes	No	No	Yes	No
HO70	'Coowerp' 178-180 Victoria Road, Coldstream	Yes	No	Yes	No	No	Yes	No
HO71	'Cora Lynn' 20-22 MacIntyre Lane, Coldstream	Yes	No	Yes	No	No	Yes	No
HO72	'Cooring Yering' 32 The Gateway, Lilydale	No	No	Yes	No	No	Yes	No
HO73	'The Briars'	Yes	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
	5-8 The Briars, Mooroolbark							
HO74	'Folly Farm' 13 Cards Lane, Olinda	No	No	Yes	No	No	Yes	No
HO75	'Bickleigh Vale', 5-27 Bickleigh Vale Road, 2-28 Bickleigh Vale Road, 112-142 Cardigan Road, 9-23 Pine Road, 80-106 Pembroke Road, 1-9 Edna Walling Lane and 2 Edna Walling Lane, Mooroolbark	-	-	-	-	Yes Ref No H2053	Yes	No
HO76	William Ricketts Sanctuary 1402 Mt Dandenong Tourist Road, Mt Dandenong	No	No	Yes	No	No	Yes	No
HO77	Queen Victoria Jubilee Avenue Maroondah Highway, Lilydale	No	No	Yes	No	No	Yes	No
HO78	National Rhododendron Gardens Falls Road, Olinda	No	No	Yes	No	No	Yes	No
HO79	Commercial Bank and residence (former) 90 Bell Street, Yarra Glen	Yes	No	No	No	No	Yes	No
HO80	Coranderrk Aboriginal Cemetery Barak Lane, Healesville	No	No	Yes	No	No	Yes	Yes
HO82	'Cranbrooke Lodge' Conference Centre 9 Westmount Road, Healesville	Yes	No	Yes	No	No	Yes	No
HO83	'The Elms' Slab Cottage Tarrawarra Abbey, Tarrawarra	Yes	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO84	Former Mechanics Institute 4 Church Street, Healesville	Yes	No	No	No	No	Yes	No
HO85	Former Superintendents House, Coranderrk Aboriginal Station 19 Barak Lane, Healesville	Yes	No	Yes	No	No	Yes	Yes
HO86	Grand Hotel 19 Bell Street, Yarra Glen	Yes	No	Yes	No	No	Yes	No
HO88	'Luffra' - former Healesville Bush Nursing Hospital 15 Harker Street, Healesville	Yes	No	Yes	No	No	Yes	No
HO90	Trestle Railway Bridge over Yarra River Immediately west of Yarra Glen Station	No	No	Yes	No	No	Yes	No
HO92	Former Healesville Courthouse 42 Harker Street, Healesville	-	-	-	-	Yes Ref No H1171	Yes	No
HO93	National Bank (former) (Colonial Bank [former]) 25 Bell Street, Yarra Glen	Yes	No	No	No	No	Yes	No
HO94	Cameo Cinema 1628 Burwood Highway, Belgrave	No	No	No	No	No	Yes	No
HO95	Gainsborough Store 3377 Warburton Highway, Warburton	Yes	No	No	No	No	Yes	No
HO96	Aboriginal canoe tree and land within 10 metres of the tree, 'Mt Mary Vineyard' 22-24 Coldstream West Road, Coldstream West	No	No	Yes	No	No	Yes	Yes
HO97	Point Pleasant Homestead (former)	Yes	No	No	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
	7/36 Bell Street, Yarra Glen							
HO98	Steve Burns' Cottage 144 Fairy Dell Road, Monbulk	Yes	No	Yes	No	No	Yes	No
HO100	Big Culvert Marysville-Woods Point Road, Marysville	No	Yes	Yes	No	No	No	No
HO101	Emberson War Memorial 98 Monbulk Road, Kallista	No	No	No	No	No	No	No
HO102	Myrtle Creek Bridge Over Myrtle Creek, Don Road, Healesville	-	-	-	-	Yes Ref No H1855	No	No
HO103	MacKenzie Cottage, Healesville Sanctuary 25 Badger Creek Road, Badger Creek	-	-	-	-	Yes Ref No H1767	Yes	No
HO104	Old Federal Mill Big Creek Road, McMahons Creek	-	-	-	-	Yes Ref No H1822	Yes	No
HO106	Richards and Sons Logging Winch Site Road 15, McMahons Creek	-	-	-	-	Yes Ref No H1739	No	No
HO107	Cherry Trees Main Street, Belgrave	No	No	Yes	No	No	No	No
HO108	'Ardoch House' 39 Belgrave-Monbulk Road, Belgrave	No	No	Yes	No	No	Yes	No
HO109	Belgrave Lake Park, Belgrave – including dam and old kiosk	Yes	No	Yes	No	Yes	Yes	No

YARRA RANGES PLANNING SCHEME

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HO110	'Lovers Walk', Belgrave Railway & Mt Morton Walking Track Belgrave	No	No	No	No	No	No	No
HO111	'Lurnea' 31-33 Monbulk Road, Belgrave	No	No	Yes	No	No	Yes	No
HO113	Pages Bakery 1708-1710 Main Street, Belgrave	No	Yes	No	No	No	Yes	No
HO114	'Whitehall' 24 Gully Crescent, Belgrave	No	No	No	No	No	Yes	No
HO115	'Collis House' 31 Colby Drive, Belgrave Heights	No	No	Yes	No	No	Yes	No
HO116	Hardware Shop (Former) 52 Colby Drive, Belgrave Heights	No	No	No	No	No	Yes	No
HO117	Milk Bar (Former) 75 Colby Drive, Belgrave Heights	No	No	No	No	No	Yes	No
HO118	Mount Heatherlea House 38 Park Drive, Belgrave Heights	No	No	Yes	No	No	Yes	No
HO119	Birds Land McNichol Rd & Mt Morton Road, Belgrave Heights	No	No	Yes	No	No	Yes	No
HO120	Progress Hall and Associated Buildings 1/127 Colby Drive, Belgrave Heights	No	No	Yes	No	No	Yes	No
HO121	Coronation Planting,	No	No	Yes	No	No	No	No

YARRA RANGES PLANNING SCHEME

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	Colby Drive & Belgrave Hallam Roads, Belgrave South							
HO122	Mt Morton Reserve Chaundy Road, Belgrave South	No	No	Yes	No	No	Yes	No
HO123	Potters Cottage Kerr's Lane, Belgrave South	Yes	Yes	No	No	No	Yes	No
HO125	Ezard's Mill Big Pats Creek	No	No	No	No	No	No	No
HO126	Britannia Creek Tramway Sawmill Site 2 (See also Yelland No. 2 Mill Site), Britannia Creek	No	No	No	No	No	No	No
HO127	Cuming-Smith & Co Wood Distillation Works (Britannia Creek Tramway Wood Distillation Factory) 210 Britannia Creek Road, Wesburn	No	No	No	No	No	No	No
HO128	Yellands Seasoning Kilns Britannia Creek	No	No	No	No	No	No	No
HO129	Britannia Creek Weir and Falls, Britannia Creek	No	No	Yes	No	No	Yes	No
HO130	Cumberland Scenic Reserve, Cambarville	No	No	Yes	No	No	Yes	No
HO132	The Big Culvert Cumberland Scenic Reserve, Cambarville	No	Yes	No	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO133	Cumberland Falls Mine, Cumberland Scenic Reserve	No	Yes	No	No	No	Yes	No
HO134	Cambarville Sawmilling Co. Mill, Cambarville	No	No	Yes	No	No	Yes	No
HO135	Hargreaves Hotel, Cambarville	No	No	No	No	No	Yes	No
HO136	Chirnside Park Country Club (Oak Tree only) 68 Kingswood Drive, Chirnside Park	No	No	Yes	No	No	Yes	No
HO137	Chum Creek Primary School 705 Chum Creek Road, Chum Creek	No	No	Yes	No	No	Yes	No
HO138	Yarra Grange 741 Maroondah Highway, Coldstream	No	No	Yes	No	No	Yes	No
HO139	Eyton on Yarra, 534-662 Healesville-Koo Wee Rup Road, Healesville	No	No	Yes	No	No	Yes	No
HO140	Mount Donna Buang-Bridle Tracks & Road Warburton	No	No	Yes	No	No	Yes	No
HO142	Ferntree Gully National Park Kiosk (Ferntree Gully Birdcage), Upper Ferntree Gully	No	No	Yes	No	No	Yes	No
HO143	Ferntree Gully National Park Sanctuary and Aviary Upper Ferntree Gully	No	No	Yes	No	No	Yes	No
HO144	One Tree Hill Lookout -One Tree Hill	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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	Tremont							
HO145	Ferny Creek Recreation Reserve: Log Cabin 90 Hilton Road, Ferny Creek	No	No	Yes	No	No	Yes	No
HO146	Ferny Creek Tea Rooms, (bush pole structure) One Tree Hill Rd, Ferny Creek	No	Yes	No	No	No	Yes	No
HO147	Avenue of Honour and Index Memorial Anzac Avenue, Ferny Creek	No	No	Yes	No	No	No	No
HO148	Hogan and Kirkpatrick Mill Gembrook	No	No	No	No	No	Yes	No
HO149	Russell's Mill Gembrook	No	No	No	No	No	No	No
HO150	Cloverdell Mill Beenak Road, Gembrook	No	No	No	No	No	No	No
HO151	Tin Mine Fire Track (off Beenak Road), Gembrook	No	No	No	No	No	Yes	No
HO152	Saxton Tree, Gilderoy	No	No	Yes	No	No	Yes	No
HO154	Willow Lake Holiday Camp 610 Parkinson Road, Gladysdale	No	No	Yes	No	No	Yes	No
HO155	Badger Creek Settlement 358-372 Badger Creek Rd, Healesville	No	Yes	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO159	Healesville Street Trees and Streetscape Nicholson Street, Healesville	No	No	Yes	No	No	Yes	No
HO161	Lilydale-Healesville Railway Line: Healesville Rail Tunnel	No	Yes	No	No	No	No	No
HO162	'Mount Yule' 15A River Street, Healesville	No	No	Yes	No	No	Yes	No
HO163	Queens Park, The Nook & Nook Monument Maroondah Highway, Healesville	No	No	Yes	No	No	No	No
HO165	St Brigid's Catholic Church, Presbytery, Covent & School 1, 3 and 15 High Street, Healesville	No	No	Yes	No	No	Yes	No
HO167	'Strathvea Guest House' 755A Myers Creek Rd, Healesville	No	Yes	Yes	No	No	Yes	No
HO169	Terminus Hotel 23-31 Harker Street, Healesville	No	No	No	No	No	Yes	No
HO170	'Yambacoona' 36 Old Fernshaw Road, Healesville	No	No	Yes	No	No	Yes	No
HO171	Yarra Track (Yarra Glen-Healesville Section)	No	No	No	No	No	Yes	No
HO172	Lilydale-Healesville Railway Line: Watts River Trestle Bridge Healesville	No	No	No	No	No	No	No

YARRA RANGES PLANNING SCHEME

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HO175	Coranderrk Bushland Reserve: Aboriginal Station Track, Water Race, and Sawmill Site Healesville	No	No	Yes	No	No	Yes	Yes
HO176	'Madigans Cottage' 7 Blackhill Road, Menzies Creek	No	No	Yes	No	No	Yes	No
HO180	Hoddles Creek Primary School 700 Gembrook Road, Hoddles Creek	No	No	Yes	No	No	Yes	No
HO181	'Chestnut Hill' 132-140 Monbulk Road, Kallista	No	Yes	Yes	No	No	Yes	No
HO182	Cooks Corner Store 2 Kallista-Emerald Road, Kallista	No	No	No	No	No	Yes	No
HO183	Arcadia 97-99 Belgrave-Monbulk Road, Kallista	No	No	Yes	No	No	Yes	No
HO184	'Grantulla' 3 Regnans Road, Kallista	No	No	Yes	No	No	Yes	No
HO185	Kallista General Store 85 Monbulk Road, Kallista	No	Yes	No	No	No	Yes	No
HO186	Kallista Main Street Oak Trees Monbulk Road, Kallista	No	No	Yes	No	No	No	No
HO187	Beagley's Bridge Picnic Ground Sassafras Creek Road, Kallista	No	No	Yes	No	No	Yes	No
HO188	'Wadhurst'	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
	2 Norton Road, Kallista							
HO189	CWA Hall 42 Falls Road, Kalorama	No	No	Yes	No	No	Yes	No
HO190	'Dunbar Cottage and Dairy' 31-33 Falls Road, Kalorama	No	No	Yes	No	No	Yes	No
HO191	Five Ways Mt Dandenong Tourist Road, Kalorama	No	No	Yes	No	No	Yes	No
HO192	Former Barbers Residence (Forest Edge) 65 Barbers Road, Kalorama	No	No	Yes	No	No	Yes	No
HO193	Bells Real Estate Agency 1312 Mt Dandenong Tourist Road, Kalorama	Yes	No	Yes	No	No	Yes	No
HO194	The Peace Memorial - Ellis Jeeves Reserve Mt Dandenong Tourist Road, Kalorama	No	No	Yes	No	No	Yes	No
HO195	House: Mt View 210 Cambridge Road, Kilsyth	No	No	No	No	No	Yes	No
HO196	Langley's house (former) 78 Durham Road, Kilsyth	No	No	No	No	No	Yes	No
HO198	Mount Slide Road Mine (fmr) Kingleake	No	Yes	No	No	No	Yes	No
HO199	'Wanderslore Sanctuary' 2180 Warburton Highway, Launching Place	No	Yes	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO200	Cashin's House(former) 73 Castella Street, Lilydale	No	No	No	No	No	Yes	No
HO201	Cave Hill Limestone Quarry Melba Avenue and 4 Melba Avenue, Lilydale	-	-	-	-	Yes Ref No H2366	Yes	No
HO202	Bluestone Guttering Castella Street, Lilydale	No	No	No	No	No	Yes	No
HO203	W Johnson Bootmakers Shop/Residence (former) (Lawdei Hair Design/ Evolution of Self) 335 Main Street, Lilydale	Yes	No	No	No	No	Yes	No
HO204	Lilydale Cemetery Victoria Road, Lilydale Incorporated plan: Lilydale Cemetery Incorporated Management Plan April 2005	No	No	Yes	No	No	No	No
HO205	Oliver's Grocery Store/Lilydale Rural Supplies Shop (former) 148 Main Street, Lilydale	Yes	No	No	No	No	No	No
HO206	'The Manor House' 441 Maroondah Highway, Lilydale	No	Yes	Yes	No	No	Yes	No
HO207	Melba Park Castella Street, Lilydale	No	No	Yes	No	No	No	No
HO208	Lilydale Winery (former) 126-128 Victoria Road, Lilydale	No	No	No	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO209	Perfect Cheese Company (Former) 525A Maroondah Highway, Lilydale	No	No	No	No	No	Yes	No
HO210	'Mimosa' 113 Cave Hill Road, Lilydale	Yes	No	No	No	No	Yes	No
HO211	Bluestone Guttering Mt View Estate, Deschamps Avenue and Belle View, Lilydale	No	No	No	No	No	Yes	No
HO212	The Oaks House 500 Maroondah Highway, Lilydale	No	No	Yes	No	No	Yes	No
HO213	Poon Kee's Store (former) 174 Main Street, Lilydale	Yes	No	No	No	No	Yes	No
HO214	Lilydale – Warburton Railway	No	No	Yes	No	No	Yes	No
HO215	Olive Tree (Olive Tree Shopping Centre) Lilydale	No	No	Yes	No	No	No	No
HO216	Church of England Boys Training Farm Lysterfield Reservoir	No	No	Yes	No	No	Yes	No
HO217	Auxilium College 465 Lysterfield Road, Lysterfield	No	No	Yes	No	No	Yes	No
HO218	Lysterfield Avenue of Honour Lysterfield Road, Lysterfield	No	No	Yes	No	No	No	No
HO219	Monbulk Homestead Nixons Road, Lysterfield	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO220	Macclesfield Primary School 405-409 Macclesfield- Yellingbo Road, Lysterfield	No	Yes	No	No	No	Yes	No
HO221	St Hilda's Church 457 Macclesfield- Yellingbo Road, Macclesfield	No	No	Yes	No	No	Yes	No
HO222	Mountain Ash Stand Maroondah Catchment	No	No	Yes	No	No	No	No
HO223	Little Peninsula Tunnel Woods Point Road, McMahon's Creek	No	Yes	No	No	No	Yes	No
HO224	Muddy Creek Road Mill McMahon's Road	No	No	No	No	No	No	No
HO225	Glen Park Cypress Avenue 23 Blackhill Road, Selby	-	-	Yes	No	No	No	No
HO226	Water Trough, Hermon's Saddle Tree Reserve 199A Belgrave-Gembrook Road, Menzies Creek	No	No	No	No	No	Yes	No
HO227	Inverarity Mill Warburton Highway, Millgrove	No	No	No	No	No	Yes	No
HO228	Millgrove WW1 Avenue of Honour Warburton Highway, Millgrove	No	No	Yes	No	No	No	No
HO229	Cottage: Palloti College 80 McNamaras Road, Millgrove	No	Yes	Yes	No	No	Yes	No
HO230	Camp Waterman 25-27 McCarthy Road, Monbulk	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO231	Anderson's Sawmill 12 Carcoola Road, Monbulk	No	No	Yes	No	No	Yes	No
HO232	Menzies Creek Gold Diggings (Butterfield Park & Kidds Bridge) Menzies Creek Walking Track, Monbulk	No	No	Yes	No	No	Yes	No
HO234	Monbulk RSL and War Memorial 48 Main Road, Monbulk	No	No	Yes	No	No	Yes	No
HO235	Monbulk State School: Old Building 1-7 David Hill Road, Monbulk	No	Yes	Yes	No	No	Yes	No
HO236	Mountain Grande Café 109 Main Road, Monbulk	No	No	No	No	No	Yes	No
HO237	'Bonnie Doon' 92 Sennits Road, Monbulk	No	No	Yes	No	No	Yes	No
HO238	'The Jam Factory' Camms Road, Monbulk	No	No	No	No	No	Yes	No
HO239	'Wellington Cottage' 2A Moores Road, Monbulk	No	No	Yes	No	No	Yes	No
HO240	'Montrose Cottage' 935 Mt Dandenong Tourist Road, Montrose	No	No	No	No	No	Yes	No
HO241	Montrose Public Hall and Mechanics Institute, 9 Leith Road, Montrose	No	Yes	No	No	No	Yes	No
HO242	Brickworks Reserve	No	No	Yes	No	No	No	No

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PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
	320 Cambridge Road, Montrose							
HO243	'Meadowbank House' 11 Hilledge Lane, Mooroolbark	No	Yes	Yes	No	No	Yes	No
HO244	Kyeema Memorial and Environs Kyeema Track, Mt Dandenong	No	No	No	No	No	No	No
HO245	Mt Dandenong Arboretum Ridge Road, Mt Dandenong	No	No	Yes	No	No	No	No
HO246	Mt Dandenong Observatory Observatory Road, Mt Dandenong	No	No	Yes	No	No	Yes	No
HO247	Burkes Lookout Reserve Ridge Road, Mt Dandenong	No	No	Yes	No	No	No	No
HO248	'Appin' 122 Commercial Road, Mt Evelyn	No	No	Yes	No	No	Yes	No
HO249	Chateau Wyuna 170 Swansea Road, Mt Evelyn	Yes Log cabin only	Yes Log cabin only	Yes	No	No	Yes	No
HO250	'Dalmeny' 10 Johns Crescent, Mt Evelyn	No	No	Yes	No	No	Yes	No
HO251	'Holly Lodge' 14 The Wridgeway, Mt Evelyn	No	No	Yes	No	No	Yes	No
HO252	Hughie Wrays House & Trees 95 Birmingham Road, Mt Evelyn	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO253	'The Outlook Lodge' and Cabins 8-10 Birmingham Road, Mt Evelyn	No	No	Yes	No	No	Yes	No
HO255	Mt Evelyn Water Supply System Quinn Reserve, Mt Evelyn	-	-	Yes	No	No	No	No
HO256	Scout Hall 23 Station Street, Mt Evelyn	No	No	No	No	No	Yes	No
HO257	'The Hut' 135-141 York Road, Mt Evelyn	Yes	Yes	No	No	No	Yes	No
HO258	'Westhill' Lara Court, Mt Evelyn	No	No	Yes	No	No	Yes	No
HO260	Thomson-Upper Yarra Aqueduct Narracan	No	No	No	No	No	No	No
HO261	'Cards Cottage' 9 Monash Avenue, Olinda	No	No	Yes	No	No	Yes	No
HO262	'Cloudehill' Garden 89 Olinda-Monbulk Road, Olinda	No	No	Yes	No	No	Yes	No
HO263	'Coonara Springs' 129 Olinda-Monbulk Road, Olinda	No	No	Yes	No	No	Yes	No
HO264	'Cuckoo' Restaurant 508 Mt Dandenong Tourist Road, Olinda	No	No	No	No	No	Yes	No
HO265	'Dalcrombie' 11 Warwick Farm Road, Olinda	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO266	Aboreal Masonic Lodge 485 Mt Dandenong Tourist Road, Olinda	No	No	Yes	No	No	Yes	No
HO267	Dodd's Log Cabin 515 Basin- Olinda Road, Olinda	Yes	No	No	No	No	Yes	No
HO268	Grain Store, Butcher Shop, General Store 37 Monash Avenue, Olinda	No	No	No	No	No	Yes	No
HO269	'Bayview' 21 Monash Avenue, Olinda	No	No	Yes	No	No	Yes	No
HO270	'Mary Card's Cottage' 1498A Mt Dandenong Tourist Road, Olinda	No	No	Yes	No	No	Yes	No
HO271	'Miyako' 19-21 Williams Road, Olinda	No	No	Yes	No	No	Yes	No
HO272	Olinda Mechanics Institute 69 Olinda-Monbulk Road, Olinda	No	No	No	No	No	Yes	No
HO273	Peg Maltby's House & Studio 21-23 Sunset Avenue, Olinda	No	No	Yes	No	No	Yes	No
HO274	'Rainbow Gully Farm' 519 Basin-Olinda Road, Olinda	No	No	Yes	No	No	Yes	No
HO275	Real Thing Crafts and Noel's Piehouse 13-19 Olinda-Monbulk Road, Olinda	No	No	No	No	No	Yes	No
HO276	St Matthews Anglican Church and Hall 17 Monash Avenue, Olinda	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO277	Williams Nursery 10 Perrins Creek Road, Olinda	No	No	Yes	No	No	Yes	No
HO278	R J Hamer Forest Arboretum & Woolrich Nursery Lookout Chalet Road, Olinda	No	No	Yes	No	No	Yes	No
HO279	The Log Cabin-Kate Kellys Restaurant 1510 Mt Dandenong Tourist Road, Olinda	Yes	Yes	No	No	No	Yes	No
HO280	Reids Mill and Tramline Powelltown	No	No	No	No	No	No	No
HO281	Worleys Tramway Powelltown	No	No	No	No	No	No	No
HO282	Kejoma Garden 20 Woolrich Road, Olinda	No	No	Yes	No	No	Yes	No
HO283	Blake's Mill Powelltown	No	No	No	No	No	No	No
HO284	Bump Tunnel Powelltown	No	Yes	No	No	No	No	No
HO285	Starlings Gap Big Pats Creek to Powelltown walk	No	No	No	No	No	No	No
HO287	Bjorksten Creek Tramline Bridge Pioneer Creek Road	No	No	No	No	No	No	No
HO289	Powelltown Union Church	No	No	No	No	No	No	No

YARRA RANGES PLANNING SCHEME

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	1650 Main Road, Powelltown							
HO290	Sovereign Mine Reefton Spur Road	No	Yes	No	No	No	Yes	No
HO291	Kennon Memorial Uniting Church 6 Clarkmont Road, Sassafras	No	Yes	Yes	No	No	No	No
HO292	Lerdos Antiques 372 Mt Dandenong Tourist Road, Sassafras	No	Yes	No	No	No	No	No
HO293	Ross Gallery 345 Mt Dandenong Tourist Road, Sassafras	No	Yes	No	No	No	Yes	No
HO294	Sassafras Antique Shops 357-359 Mt Dandenong Tourist Road, Sassafras	No	No	No	No	No	Yes	No
HO295	'Stories Garage' 1-391 Mt Dandenong Tourist Road, Sassafras	No	No	No	No	No	Yes	No
HO296	'Strathalbyn' 26 The Crescent, Sassafras	No	No	Yes	No	No	Yes	No
HO297	Selby General Store 117 Belgrave-Gembrook Road	No	No	No	No	No	Yes	No
HO298	Payne's Home 10 Paynes Road, Seville	No	Yes	Yes	No	No	Yes	No
HO299	St Paul's Church of England 600 Warburton Highway, Seville	No	Yes	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO300	'Wallace House' 473 Warburton Highway, Seville	No	No	Yes	No	No	Yes	No
HO301	'Merrimu' 1 Merrimu Lane, Sherbrooke	No	No	Yes	No	No	Yes	No
HO302	Sherbrooke Forest Monbulk Road, Sherbrooke	No	No	Yes	No	No	No	No
HO303	'Sherbrooke House' 13 Sherbrooke Road, Sherbrooke	No	No	No	No	No	Yes	No
HO304	'Sherbrooke Lodge' 35 Sherbrooke Lodge Road, Sherbrooke	No	No	Yes	No	No	Yes	No
HO305	Tesselar's Nursery 353-355 Monbulk Road, Silvan	No	No	Yes	No	No	Yes	No
HO306	New Gippsland Seeds and Bulbs 181 Queens Road, Silvan	No	No	Yes	No	No	Yes	No
HO308	Steels Creek Primary School 699 Steels Creek Road	No	Yes	Yes	No	No	Yes	No
HO309	Winscombe: Pine Tree Avenue & Bunya Bunya. Winscombe Avenue, Tecoma	No	No	Yes	No	No	No	No
HO310	'Weardale' 2/35 Kallista-Emerald Road, The Patch	No	No	Yes	No	No	Yes	No
HO311	Davis No. 1 & 2 Sawmills Toorong	No	No	No	No	No	No	No

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HO312	The Kokoda Track Memorial Walk & One Thousand Steps Upper Ferntree Gully	No	No	Yes	No	No	No	No
HO313	McVeigh's Water Wheel - Upper Yarra Reservoir Park, Upper Yarra	No	Yes	No	No	No	No	No
HO314	Upper Yarra Reservoir & Park Upper Yarra Dam Road, Upper Yarra	No	No	Yes	No	No	No	No
HO315	Snobs Creek Mine Upper Yarra Catchment	No	Yes	No	No	No	No	No
HO316	Victorian Mount Morgan Mine Upper Yarra Catchment	No	Yes	No	No	No	No	No
HO317	The Big Tree Upper Yarra Catchment	No	No	Yes	No	No	No	No
HO318	Mississippi No. 1 Mill Upper Yarra Catchment	No	No	No	No	No	No	No
HO319	Browns Camp Upper Yarra Catchment	No	Yes	No	No	No	No	No
HO320	Damper Mine Upper Yarra Catchment	No	Yes	No	No	No	No	No
HO321	Chester and Lockes Mine Upper Yarra Catchment	No	Yes	No	No	No	No	No
HO322	Shaws Hotel (15 Mile)	No	No	No	No	No	No	No

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	Upper Yarra Catchment							
HO323	Travellers Rest Hotel (15 Mile) Upper Yarra Catchment	No	No	No	No	No	No	No
HO324	'Allawah' 10 St Kilda Avenue, Upwey	No	No	Yes	No	No	Yes	No
HO325	'Chitts farm' 322 Glenfern Road, Upwey	No	No	No	No	No	Yes	No
HO326	Hillside house and garden 1-5 Hillside Grove, Upwey	No	No	Yes	No	No	Yes	No
HO327	Magpie Milk Bar 48-50 Main Street, Upwey	No	Yes	No	No	No	Yes	No
HO328	Mast Gully Track and Gully Mast Gully Road, Upwey	No	No	Yes	No	No	No	No
HO330	'Nalparingan' 328 Glenfern Road, Upwey	No	Yes	Yes	No	No	Yes	No
HO332	Belmont Lookout Tower 32 Belmont Avenue, Upwey	Yes	No	No	No	No	Yes	No
HO333	Wandin Memorial Planting and War Memorial (Wandin WW1 and WW2 Memorial) Beenak Road, Wandin	No	No	Yes	No	No	No	No
HO335	School Teachers House (Former) 1 St Johns Road, Warburton	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO336	The Alpine Retreat Hotel 3340 Main Street, Warburton	No	No	Yes	No	No	Yes	No
HO337	Brisbane Hill Rd Bridge Brisbane Hill Road, Warburton	No	No	No	No	No	No	No
HO338	Warburton Mechanics Institute 3409-3411 Warburton Highway, Warburton	No	No	Yes	No	No	Yes	-
HO339	Warburton Swing Bridge, Tennis Courts, Club house and Rotunda Warburton	No	No	Yes	No	No	No	No
HO341	Feiglins No. 1 and No 2 Mills Acheron Way, Warburton	No	No	Yes	No	No	No	No
HO342	Yarra Yarra Hydraulic Gold Sluicing Company. Old Warburton Road, Warburton	No	No	No	No	No	No	No
HO343	La La siding, Turntable and Crane 3455-3457 Warburton Highway, Warburton	No	No	No	No	No	No	No
HO344	O'Shannassy Lodge Warburton Highway, Warburton	No	No	Yes	No	No	Yes	No
HO345	O'Shannassy Weir and Aqueduct Warburton Highway, Warburton	No	No	No	No	No	Yes	No
HO346	Lace and Things Shop 3397 Warburton Highway, Warburton	No	No	No	No	No	No	No

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HO348	Richard Stockdale House 3229 Warburton Highway, Warburton	No	No	Yes	No	No	Yes	No
HO349	Yelland No. 2 Timber Mill site Warburton (Area)	No	No	Yes	No	No	No	No
HO350	Yellands No. 3 Timber Mill Site (Britannia Creek Tramway Sawmill Site3) Sec A Bolin Track, East Warburton	No	No	Yes	No	No	No	No
HO351	Yelland No. 4 Timber Mill site Warburton (Area)	No	No	No	No	No	No	No
HO352	Mountain Ash Stand: O'Shannassy Catchment, Warburton (Area)	No	No	Yes	No	No	No	No
HO353	Cement Creek Plantation Warburton Warburton (Area)	No	No	Yes	No	No	No	No
HO354	Cement Creek Cottages Acheron Way, East Warburton	No	No	Yes	No	No	No	No
HO355	'Isaac's Cottage' 240 Hazelwood Road, East Warburton	No	Yes	Yes	No	No	Yes	No
HO356	Warburton East Public Hall 410 Woods Point Road, Warburton East	No	No	No	No	No	Yes	No
HO357	Cement Creek Tramway Incline Warburton East	No	No	No	No	No	No	No
HO358	Maize Silos	Yes	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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	160 Station Road, Wesburn							
HO359	'The Buller Barn' 2 Edward Street, Wesburn	No	No	No	No	No	Yes	No
HO360	Thek's Guest House (former) & House 2736-2740 Warburton Highway, Wesburn	No	No	Yes	No	No	Yes	No
HO361	Warburton Hotel 2882 Warburton Highway, Wesburn	No	No	Yes	No	No	Yes	No
HO362	Wesburn Cemetery 2705 Warburton Highway, Wesburn	No	No	Yes	No	No	Yes	No
HO363	Concrete House 355 Dalry Road, Woori Yallock	No	No	No	No	No	Yes	No
HO364	St David's Presbyterian Church 35 Church Road, Woori Yallock	No	Yes	No	No	No	Yes	No
HO366	'Yarrabridge' 1167-1185 Healesville Road, Woori Yallock	No	No	Yes	No	No	Yes	No
HO367	Yarra Glen Trestle Bridges across floodplains. Melba Highway	Yes	No	No	No	No	No	No
HO368	Yarra Glen War Memorial, Avenue of Honour and Bills' Horse Trough 47-49F Bell Avenue, Yarra Glen	Yes	No	Yes	No	No	No	No
HO370	Police Stables & Station (Former)	No	Yes	No	No	No	Yes	No

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	1-3 Sayle Street, Yarra Glen							
HO371	Riverview Guest House 2 Bell Street, Yarra Glen	No	No	No	No	No	Yes	No
HO372	St Aloysius Catholic Church 20 Sayle Street, Yarra Glen	No	Yes	No	No	No	Yes	No
HO373	St Paul's Anglican Church 43 Bell Street, Yarra Glen	No	Yes	Yes	No	No	Yes	No
HO374	Yarra Glen Cemetery 2114 Eltham Road, Yarra Glen Incorporated plan: Yarra Glen Cemetery Incorporated Management Plan (April 2005)	No	No	No	Yes – refer to incorporated plan	No	Yes	No
HO375	Yarra Glen Racetrack Armstrong Grove, Yarra Glen	No	No	Yes	No	No	Yes	No
HO376	Yarra Glen Tennis Club (Former) 14 Anzac Avenue	No	No	No	No	No	Yes	No
HO377	Lilydale – Healesville Railway Line: Yarra Glen Railway Station	No	No	No	No	No	Yes	No
HO378	Camp Eureka 90-100 Tarrango Road, Yarra Junction	-	-	-	-	Yes Ref No H1981	Yes	No
HO379	Cunningham's Hotel 2424 Warburton Highway, Yarra Junction	No	Yes	No	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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HO380	Yarra Junction Post Office/Residence and Wit and Wisdom Books 2459 Warburton Highway, Yarra Junction	No	No	No	No	No	Yes	No
HO381	Yarra Junction War Memorial Yarra Junction	No	No	No	No	No	Yes	No
HO382	'Tudor Lodge' 1930 Healesville- Koo-Wee-Rupp Road, Yellingbo	No	No	No	No	No	Yes	No
HO383	'Acorn Cottage' 33 Durham Road, Kilsyth	No	No	No	No	No	Yes	No
HO384	Mt View Estate House 2A Hermitage Street, Lilydale	No	No	Yes	No	No	Yes	No
HO385	Mt View Estate House 11 Hermitage Street, Lilydale	No	No	Yes	No	No	Yes	No
HO386	Mt View Estate 19 Hermitage Street, Lilydale	No	No	Yes	No	No	Yes	-
HO387	Mt View Estate House 7 Belle Vue, Lilydale	No	No	Yes	No	No	Yes	No
HO388	Mt View Estate House 15 Belle Vue, Lilydale	No	No	Yes	No	No	Yes	No
HO389	Mt View Estate House 21 Belle Vue, Lilydale	No	No	Yes	No	No	Yes	No
HO390	Mt View Estate House	No	No	Yes	No	No	Yes	No

YARRA RANGES PLANNING SCHEME

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	17 Deschamps Avenue, Lilydale							
HO391	Mt View Estate House 27 Belle Vue, Lilydale	No	No	Yes	No	No	Yes	No
HO393	Mt View Estate House 23 Belle Vue, Lilydale	No	No	Yes	No	No	Yes	No
HO394	Miss Reid's Castle Range Road, Olinda	Yes	No	Yes	No	No	Yes	No
HO395	Mt Evelyn Uniting Church Watkins Court, Mt Evelyn	No	No	No	No	No	Yes	No
HO396	Reefton Township - site	No	No	Yes	No	No	No	No
HO397	Yarra Grange Shearing Shed	Yes	No	Yes	No	No	Yes	No
HO398	Mt View Estate House 9 Belle Vue, Lilydale	Yes	No	Yes	No	No	Yes	No
HO399	Lilydale Railway Station Refreshment Rooms 99 Main Street, Lilydale	-	-	-	-	Yes Ref No H2044	Yes	No
HO400	Kurth Kiln Beenak Road, Yellingbo	-	-	-	-	Yes Ref No H2012	Yes	No
HO401	Lilydale Historic Street Trees Anderson Street, Castella Street, Clarke Street, Cave Hill Rd (south), The Eyrie (part) and historic trees along the western boundary of Lilydale Recreation Reserve, Lilydale Incorporated plan:	-	-	Yes	-	No	No	No

YARRA RANGES PLANNING SCHEME

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	Lilydale Street Trees Incorporated Management Plan (August 2007)							
HO402	Warburton Hospital and Gardens	No	No	Yes	No	No	Yes	No
HO403	Balance Horatio Jones House area part: 14-16 Blackwood St, 11-19 Myrtle Grove and 23 Hazel Grove, Tecoma	Yes	No	Yes	No	No	Yes	No
HO404	Sir Colin MacKenzie Sanctuary Badger Creek Road, Badger Creek	No	No	Yes	No	No	Yes	No
HO405	Balance 'Yeringberg' 801-812 Maroondah Highway, Yering	No	No	Yes	No	No	Yes	No
HO407	Brocklesby Rest Home, 71-81 Albert Hill Road, Lilydale	No	Yes	No	No	No	Yes	No
HO408	'The Bend' Precinct 1607-1615 Burwood Highway, Belgrave	No	No	No	No	No	Yes	No
HO409	'Morson Court' 1683-1693, Burwood Highway, Belgrave	No	No	No	No	No	Yes	No
HO410	Lilydale Historic Houses: 'Pre Federation House Types'	No	No	No	No	No	No	No
HO411	Lilydale Historic Houses: 'Federation House Types'	No	No	No	No	No	No	No
HO412	Lilydale Historic Houses: 'Interwar House Types'	No	No	No	No	No	No	No
HO413	Residence 1 -3 View Street, Healesville	No	No	No	No	No	No	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO414	Residence 2 Westmount Road, Healesville	No	No	No	No	No	No	No
HO415	Residence 17 Harker Street, Healesville	No	No	No	No	No	No	No
HO416	Residence 45 McGrettons Road, Healesville	No	No	Yes	No	No	No	No
HO417	Residence 17 Old Fernshaw Road, Healesville	No	No	No	No	No	No	No
HO418	'Hiawatha' Residence 17 Stephens Road, Healesville	No	No	No	No	No	No	No
HO419	'Mandeville' Residence 19 Stephens Road, Healesville	No	No	No	No	No	No	No
HO420	'Lauriston' Residence 91 Maroondah Highway, Healesville	No	No	No	No	No	No	No
HO421	'Hillgrove' Residence 95 Maroondah Highway, Healesville	No	No	No	No	No	No	No
HO422	'Millowen' Residence 347 Maroondah Highway, Healesville	No	No	No	No	No	No	No
HO423	'Bona Vista' Residence and stables 39 McGrettons Road, Healesville	No	No	No	No	No	No	No
HO424	Residence 81 Newgrove Road, Healesville	No	No	Yes	No	No	No	No

YARRA RANGES PLANNING SCHEME

PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	Tree controls apply?	Outbuildings or fences not exempt under Clause 43.01-4	Included on the Victorian Heritage Register under the Heritage Act 2017?	Prohibited uses permitted?	Aboriginal heritage place?
HO425	Former Healesville West Post Office 3 Old Chum Creek Road, Chum Creek	No	No	No	No	No	No	No
HO426	Shop – former Dawborn’s Grocery 195 Maroondah Hwy, Healesville	No	No	No	No	No	No	No
HO427	Symons Street, Healesville Residential Precinct Incorporated plan: Symons Street Healesville Residential Precinct	No	No	No	No	No	No	No
HO428	Healesville Commercial Precinct Incorporated plan: Healesville Commercial Precinct	No	No	No	No	No	No	No
HO429	Maroondah Water Supply System (Upper and Central Sections) Fernshaw and Toolangi and Healesville and Warburton and Chum Creek and Dixons Creek and Yarra Glen The heritage place includes: Cement Creek Tramway Incline Warburton East (part) (refer HO357) Mt Juliet Cairn Healesville Area Bicentennial National Trail Healesville Area Mount Donna Buang- Bridle Tracks & Road Warburton (part) (refer HO140) Mountain Ash Stand Maroondah Catchment (refer HO222)	-	-	-	-	Yes Ref No H2381	No	No

08/07/2021
C189yran**SCHEDULE TO CLAUSE 45.05 RESTRUCTURE OVERLAY****1.0**

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Proposed C197yran

Restructure plan

PS map ref	Land	Title of restructure plan
RO1	Breen Terrace/Clarke Road, Ferny Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO2	Restructure Map deleted by Amendment C91	
RO3	Mt Dandenong Tourist Road/Driffield Crescent, Sassafras	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO4	Mt Dandenong Tourist Road/Colehurst Crescent, Sassafras	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO5	Hilton Road/Breen Terrace, Ferny Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO6	Wannawong Road/Alice Street, Sassafras	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO7	Janesdell Avenue, Ferny Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO8	Alpine Road, Ferny Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO9	Mt Dandenong Tourist Road/Dunstan Crescent, Tremont	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO10	Titania Crescent/Mt Dandenong Tourist Road, Ferny Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO11	Sassafras Creek Road/Colston Avenue, Sherbrooke	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO12	Restructure Map deleted by Amendment C91	
RO13	Warwick Farm Road, Olinda	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO14	Sunnyside Avenue, Kallista	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO15	Allen Road/Monbulk Road, Monbulk	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO16	Olinda Monbulk Road/Hunter Street, Monbulk	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO17	Restructure Map deleted by Amendment C91	
RO18	Belgrave Gembrook Road, Menzies Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO19	William Road, Kallista	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022

PS map ref	Land	Title of restructure plan
RO20	Belford Road/Grantulla Road, Kallista	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO21	Ramsay Court, The Patch	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO22	Kallista Emerald Road, Kallista	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO23	Thomas Road/Emerald Monbulk Road, Emerald	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO24	Woodleigh Avenue, Upwey	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO25	Restructure Map deleted by Amendment C91	
RO26	Burwood Highway, Upper Ferntree Gully	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO27	Burwood Highway, Upwey	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO28	The Serpentine, Tecoma	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO29	Restructure Map deleted by Amendment C91	
RO30	Glen Harrow Heights Road, Belgrave	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO31	Wedgewood Avenue/Gully Crescent, Belgrave	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO32	Lockwood Road/Huon Road, Belgrave South	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO33	Ropley Grange, Upper Ferntree Gully	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO34	Highcliff Road/Ferguson Street, Upwey	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO35	Royal Street, Upwey	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO36	Torry Hill Road, Upwey	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO37	Blackwood Street/Grandview Crescent, Tecoma	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO38	Restructure Map deleted by Amendment C91	
RO39	No restructure map	
RO40	Hazelvale Road, Upwey	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022

PS map ref	Land	Title of restructure plan
RO41	Dalkeith Crescent, Belgrave	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO42	Carrington Court/Bay Street, Tecoma	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO43	Nation Road/Borang Avenue, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO44	Eveline Road/Belgrave Gembrook Road, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO45	Belgrave Gembrook Road/Arbor Avenue, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO46	Temple Road/Currajong Avenue, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO47	Maskell Street, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO48	Waratah Avenue/Currajong Avenue, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO49	McNicol Road, Belgrave	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO50	Burnham Road/McNicol Road, Tecoma	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO51	Mount Morton Road/Osborne Avenue, Belgrave South	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO52	Mount Morton Road, Belgrave South	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO53	Restructure Map deleted by Amendment C91	
RO54	Judkins Avenue, Belgrave	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO55	Restructure Map deleted by Amendment C153	
RO56	Mount Morton Road/Ryans Road, Belgrave South	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO57	Restructure Map deleted by Amendment C153	
RO58	Gordon Grove/Selby Aura Road, Menzies Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO59	Selby Aura Road/Aura Vale Road, Menzies Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO60	Restructure Map deleted by Amendment C91	
RO61	Restructure Map deleted by Amendment C177yan	

PS map ref	Land	Title of restructure plan
RO62	Menzies Road/School Road, Menzies Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO63	Belgrave Gembrook/Menzies Road, Menzies Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO64	Mervyn Road/Wellington Road, Belgrave South	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO65	Mt Dandenong Tourist Road/Everest Crescent, Olinda	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO66	Olinda Monbulk Road (Coonara Road)/Howard Road, Olinda	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO67	Restructure Map deleted by Amendment C177yan	
RO68	Restructure Map deleted by Amendment C177yan	
RO69	Warwick Road, Olinda	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO70	Restructure Map deleted by Amendment C91	
RO71	Restructure Map deleted by Amendment C153	
RO72	Restructure Map deleted by Amendment C153	
RO73	Oakdale Road/Ferndale Road, Upper Ferntree Gully	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO74	Restructure Map deleted by Amendment C177yan	
RO75	Restructure Map deleted by Amendment C91	
RO76	Temple Road/Ronald Avenue, Selby	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO77	Restructure Map deleted by Amendment C153	
RO78	Restructure Map deleted by Amendment C91	
RO79	Belgrave Gembrook Road/Margaret Crescent, Kallista	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO80	Restructure Map deleted by Amendment C91	
RO81	Ben Cairn Estate, Don Valley	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO82	Restructure Map deleted by Amendment C91	
RO83	Old Warburton Road, Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO84	Armstrong Creek Road, Reefton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022

PS map ref	Land	Title of restructure plan
RO85	Reefton Estate (South), McMahons Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO86	Lester Street, Woori Yallock	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO87	Station Street, Wesburn	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO88	Big Pats Creek Road, Big Pats Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO89	Restructure Map deleted by Amendment C91	
RO90	Riverside Drive East, East Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO91	Leith Road/Hall Road, McMahons Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO92	Restructure Map deleted by Amendment C91	
RO93	Earle Street, Launching Place	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO94	Restructure Map deleted by Amendment C177yan	
RO95	Restructure Map deleted by Amendment C91	
RO96	Hooks Road/Mildura Avenue, Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO97	Don Road, Don Valley	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO98	Story Road, Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO99	Lyrebird Avenue, East Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO100	Elderberry Avenue, East Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO101	Fisherman Drive, Reefton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO102	Reefton Estate (North), McMahons Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO103	Warburton Heights Estate, Warburton	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO104	Restructure Map deleted by Amendment C153	
RO105	Blacksands Road, Yarra State Forest	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022

PS map ref	Land	Title of restructure plan
RO106	Yarra Street, Powelltown	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO107	Robin Parade/Weiss Road, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO108	Kalamunda Terrace (Part A), Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO109	Kalamunda Terrace (Part B), Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO110	Lowes Road, Chum Creek	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO111	Baden Powell Drive, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO112	Beverley Drive/Dorothy Street, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO113	Juliet Crescent/Graceburn Avenue, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO114	Restructure Map deleted by Amendment C153	
RO115	Romeo Road, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO116	Mt Lebanon Road, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO117	Restructure Map deleted by Amendment C91	
RO118	Restructure Map deleted by Amendment C91	
RO119	Old Fernshaw Road, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO120	Thompsons Road, Kalorama	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO121	Dodds Road, Olinda	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO122	Lily Avenue, Mt Evelyn	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO123	Inverness Road, Kalorama	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO124	Restructure Map deleted by Amendment C153	
RO125	Restructure Map deleted by Amendment C12	
RO126	Observatory Road, Mt Dandenong	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022

PS map ref	Land	Title of restructure plan
RO127	Melba Highway, Yering	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO128	St Johns Road, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO129	Restructure Map deleted by Amendment C153	
RO130	No restructure map	
RO131	Wilson Road, Healesville	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO132	Restructure Map deleted by Amendment C114	
RO133	Rymers Road – Hazeldene Road, Gladysdale	Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022
RO134	Restructure Map deleted by Amendment C153	

14/03/2019
GC123**SCHEDULE TO CLAUSE 72.04 DOCUMENTS INCORPORATED IN THIS PLANNING SCHEME****1.0**

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Proposed C197yran

Incorporated documents

Name of Document	Introduced by
13 Green Street, Healesville Incorporated Document, December 2020	c187yran
261 Mount Dandenong Tourist Road, Ferny Creek, Development and Use of Land for a Restaurant and a Caretaker's House, November 2013	C129
30-32 Melba Highway, Yering, July 2016	C160
Amendment L145 to the former Lillydale Planning Scheme (Heritage Golf Course, Hughes Road, Chirnside Park)	NPS1
Amendment L3 to the former Healesville Planning Scheme (15 Healesville-Kooweerup Rd and 16 Airley Rd, Healesville)	NPS1
Amendment L33 to the former Upper Yarra Planning Scheme (Warburton Mountain Resort, Martyr Road, Warburton)	NPS1
Amendment L4 to the former Upper Yarra Planning Scheme (Warburton Chalet, Scotchmans Creek Road, Warburton)	NPS1
Billanook College Master Plan October 2011	C123
Chirnside Park Major Activity Centre, Development Contributions Plan, February 2013	C103(Part 2)
Concept Plan – Healesville Mandarin by G Burgess & K Taylor dated February 1989 (Pt CAs 163 & 163A, Maroondah Hwy and Mt Riddell Rd, Healesville)	NPS1
Concept Plan Nos CP-3-5 by Mark Burns, dated June 1996 (140 Yarra Glen Road, Healesville)	NPS1
Document Incorporated under the Schedule to Clause 52.03 (Specific Sites and Exclusions) of the Yarra Ranges Planning Scheme, March 2017	C162
Eastern Golf Club Yering, February 2013	C130
Former Lilydale Quarry Comprehensive Development Plan - October 2021	C203yran
Healesville Commercial Precinct – February 2015	C131
Kaufland Supermarket and complementary uses, 266-268 Maroondah Highway, Chirnside Park, Incorporated Document, March 2019	GC123
Lilydale Cemetery Incorporated Management Plan (August 2006)	C16(Part 2)
Lilydale Street Trees Incorporated Management Plan (August 2007)	C63
Little Yarra Steiner School Special Use Zone 8 Master Plan Mar 2009	C82
Manchester Road, Mooroolbark Level Crossing Removal Project Incorporated Document, February 2020	GC152
Maroondah Highway, Lilydale Level Crossing Removal Project Incorporated Document, February 2020	GC152
Overall Development Plan by Fulcrum Town Planners dated October 1996 ("The Country Place", 180 Olinda Creek Road, Kalorama)	NPS1
Permit PS/5416 dated 30 January 1979 and Plan 865AP dated 13 September 1978 by Paul Millar & Associates, modified by Permit PS/8024 and PS/8209 Coldstream Airfield)	NPS1
Plan No C6007 by Plan Printing & Drafting, dated September 1985 (Lilydale Airfield)	NPS1
Powerline Bushfire Safety Program - Native Vegetation Removal Code of Practice, August 2016	GC57

Name of Document	Introduced by
Proposed 10 Year Development Plan 1991-2001, prepared by Michol Design and dated 25 July 1990 (Life Ministry Centre, Old Melbourne Road, Chirnside Park)	NPS1
Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council, March 2022	C197yan
Section 1A of Schedule 2 – Restricted Uses in Chapter 5 (Upper Yarra District) of the former Yarra Ranges Planning Scheme (Little Yarra Road, Gilderoy)	NPS1
St Hubert’s Stables and Wine Cellar (Ruins) Incorporated Plan June 2007	C60
Small Lot Housing Code (Victorian Planning Authority, November 2019)	C203yan
Symons Street Healesville Residential Precinct – February 2015	C131
Yarra Glen Cemetery Incorporated Management Plan (April 2005)	C51

NEIGHBOURHOOD HOUSE PARTNERSHIP PROGRAM 2022

Report Author: Project Coordinator Community Recovery Committees

Responsible Officer: Director Communities

Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

Officers undertook the *Neighbourhood House Partnership Program Evaluation Project* in 2020-2021. The analysis examined the actions, achievements and challenges experienced by Neighbourhood Houses under the current Neighbourhood House Partnership Agreement together with consideration of outcomes delivered in the context of the aims of the program. The Evaluation informed development and planning for the delivery of the Neighbourhood House Partnership Program 2022 to 2026 (see Appendix 1: *Neighbourhood House Evaluation Report 2021 Summary*).

The Neighbourhood House Partnership Agreement 2022 (Appendix 2) has now been drafted, along with the Neighbourhood House Partnership Program Registration Form (Appendix 3). These documents indicate the process for Neighbourhood Houses to receive funding for the purpose of delivering community development activities and the provision of low cost/no cost programming under the Neighbourhood House Partnership Program 2022. Within this program there will be a greater focus on outcome measures to meet Council's strategic objective of connected and healthy communities.

Key proposed updates to the new agreement include a change in frequency of payment of funding, an annual rate cap increase over the term of the agreement and an equalisation of funding model, resulting in all Neighbourhood Houses receiving the same level of funding. To assist with the transition, it is proposed that two Houses, who will have a decrease in funding under the new agreement, receive a one-off contribution of the gap in funding in 2022-23.

RECOMMENDATION***That Council***

1. ***Endorse the Neighbourhood House Partnership Agreement 2022, which includes:***
 - (a) ***A four year term.***
 - (b) ***Change in the frequency of payment from bi-annual to annual in July each year.***
 - (c) ***A funding model for all Neighbourhood Houses, which includes:***
 - i. ***Equal distribution of the funding pool to eleven (11) Neighbourhood Houses (excluding Lilydale Community House) in 2022-23.***
 - ii. ***Equal distribution of the funding pool to all twelve (12) Neighbourhood Houses (with the inclusion of Lilydale Community House) from July 2023 for the remainder of the Agreement.***
2. ***Endorse the provision of a one-off gap contribution to Japara Neighbourhood House (\$4,579.15) and CIRE Services Yarra Junction (\$3,170.82), for the 2022-2023 financial year, to assist in the transition to the new funding model.***
3. ***Endorse the option to increase the total funds distributed in years two to four (2023-2026) by the annual rate cap increase each financial year.***
4. ***Note the update on the findings from the Neighbourhood House Partnership Program Evaluation.***
5. ***Authorise Neighbourhood House Partnership Agreements under the delegation to the Director Communities.***

RELATED COUNCIL DECISIONS

At the 14 June 2016 Council meeting the motion was carried:

That Council:

1. Endorses the recommendations in the Neighbourhood House Review Report including the new funding model, qualification requirements for funding, relationship framework, shared services and local planning, building maintenance and asset planning and redevelopment.
2. Prepares a separate and more detailed Council Report on the operational management requirements of Japara Living and Learning Centre and Kimberley Place to ensure their ongoing financial viability and presents the Officer recommendations to Council.

DISCUSSION

Purpose and Background

Neighbourhood Houses are highly valued by the community and play a pivotal role in increasing connection and participation, whilst promoting inclusion and capacity building in our community. Under the Neighbourhood House Partnership Program Council provides Neighbourhood Houses with significant funding for the purpose of delivering community development activities and the provision of low cost/no cost programming. It is important to ensure appropriate systems are in place to measure the impact and benefit of Neighbourhood Houses.

In 2015-16 Yarra Ranges Council commissioned a review of Neighbourhood (also known as Community) Houses. The imperative for this review arose from a range of factors, these include a 2014 Partnership Grant Review, perceived inequities in funding allocations and underlying concern regarding the long-term viability and financial sustainability of the Houses.

The review found that while the Houses deliver valuable services and programs to local communities, there were underlying issues regarding the future sustainability of the existing model, including inconsistency of governance structures of the Neighbourhood Houses and a greater need for financial and reporting accountability to Council.

The review also highlighted a historic, inequitable allocation of funding where some Houses received more and others less, within a finite funding pool, and that there was no transparent basis or justification for the unequal allocation of Council resources. The review proposed a transition to equalisation in funding allocations.

As a result of the Review in 2015/16 Neighbourhood Houses became signatories to the 2018 Neighbourhood Houses Partnership Program. This Agreement included an adjustment in funding levels with transition loading to spread the loss or gain of funding across multiple years with the aim to work towards parity of funding allocation across all Neighbourhood Houses. To support the transition, funding changes were introduced at a manageable level which resulted in parity not being achieved by the final year of the agreement. Full equalisation needed to occur in a future agreement.

The 2018 agreement also improved the governance of the funding with a three-year funding agreement, commitment to quarterly Network meetings, and improvements to SmartyGrants reporting to increase accountability for funding. This Partnering Agreement expired on 30 June 2021.

Due to the impact of Covid-19 in 2020 and 2021 on both Council and Neighbourhood Houses, and to allow time for a thorough and collaborative review to be completed, an extension of the existing terms of the 2018-2021 Partnering Agreement was granted until June 2022.

The *Neighbourhood House Partnership Program Evaluation Project* was undertaken in 2021, analysing the operations of the 2018-2021 Neighbourhood House Partnering Agreement.

The Neighbourhood House Partnership Program Evaluation Project had three objectives:

1. Evaluation:

To review and evaluate the implementation of the 2018-2021 agreement, analysing the successes and challenges in the reach and accessibility of the Neighbourhood House Partnership Program.

2. Development:

To develop new guiding documents¹ that outline the new partnership between Neighbourhood Houses and Council for the Neighbourhood House Partnership Program 2022-2026.

3. Planning:

To plan and implement the Annual Action Plan and Reporting Framework for Neighbourhood Houses as specified in the guiding documents.

The Neighbourhood House Partnership Program Evaluation Report (Appendix 1) introduced issues for consideration and proposed recommendations to be implemented.

Considerations included, building stronger relationships, reviewing forms, and developing templates, helping Neighbourhood Houses to better understand project planning, and incorporating project planning into reportable actions and outcomes measures.

These considerations were framed as questions to facilitate deliberative engagement with Neighbourhood Houses for collaboration in co-design of the Partnership Program. Outcomes of the discussions contributed to the development of the Neighbourhood House Partnership Agreement 2022 and Program Registration Form. The following table outlines the recommendations and provides a status update on their implementation.

	Recommendations:	Outcome:
1	Develop Neighbourhood House Partnership Program Guidelines which includes clear framework on the Partnership expectations and defines processes for managing relationships between Neighbourhood Houses and Council.	Currently being developed
2	<i>Terms of Reference (ToR)</i> to be tabled for discussion at the next Strategic Network Group Meeting, with a timetable for review established.	Ongoing: Network still to formalise ToR, discussions about the management and structure of the Network meeting have occurred. This is an item

¹ NEW GUIDING DOCUMENTS includes Partnership Agreement 2022-2026, Updated TOR as specified “In Scope”, plus new DHHS/DFH Guidelines

		for the Network to lead rather than Council.
3	Collective development of shared <i>Objectives</i> with Neighbourhood Houses individually developing their own <i>Activities</i> to achieve positive <i>Outcomes</i> .	Ongoing: Multiple workshops to discuss this. Included in the new Agreement.
4	Revoke obligation to submit annual Strategic Plans and replace with requirement for submission of Strategic Plan at the application stage of the Partnering Agreement 2022-2026.	Completed: Houses will be required to submit their organisational Strategic Plans at beginning of Agreement and then as required upon renewal
5	Develop Neighbourhood House Partnership Program Guidelines that specify the processes in SmartyGrants for Neighbourhood Houses, Community Development Officers, and Grants Officers.	Currently being developed
6	That reporting requirements of the Partnering Agreement 2022-2026 align with the Department of Families, Fairness and Housing (DFFH) Neighbourhood House Coordination Program Guidelines.	Completed: The reporting requirement aligns with current DFFH guidelines.
7	Examine any other financial contributions by Council to Neighbourhood Houses and ensure they are taken into consideration when finalising the 2022-26 Partnership Agreements.	In progress. Further analysis will be undertaken with council Infrastructure and Facilities teams.
8	Change Partnering Agreements payment schedule to annual payment regime subject to submission of Annual Acquittal documentation.	Completed
9	Guidelines created to guide Community Development Officers and Grants Officers on the analysis of the Annual Review form.	Currently being developed
10	Establish a short-term Project Control Group to oversee implementation of the remainder of Evaluation Project.	Completed.

The Neighbourhood Houses that are currently participating in the Neighbourhood House Partnership Program are:

- Chirnside Park Community Hub (Cire Services);
- Healesville Living & Learning Centre;
- Japara Living & Learning Centre;
- Kallista Community House;
- Mt Evelyn Community House;
- Olinda Community House;
- Selby Community House;
- Seville Community House;
- Woori Community House;
- Yarra Glen & District Living & Learning Centre; and
- Yarra Junction Community House (Cire Services).

Lilydale Neighbourhood House is newly established and operating under a separate Funding Agreement until 30 December 2022 under the auspice of Community Houses Association of the (Eastern) Suburbs (CHAOS). CHAOS has requested that the auspice arrangement be extended until 30 June 2023 with the view to incorporating them into the Neighbourhood House Partnership Program from 1 July 2023 once they are established in their own right.

Catchment:

Census data from Profile.id² highlights the population data for the suburbs of each of the Neighbourhood Houses. Whilst the Neighbourhood Houses in the Upper Yarra region have less population to service, the distance that community needs to travel is vast, impacting on accessibility. This increases the significance of Neighbourhood Houses in these isolated areas and funding for these local communities. The recent establishment of the Lilydale Community House has filled a gap in service, in an area of the municipality with a greater population density.

Neighbourhood House	Population	Neighbourhood House	Population
Chirnside Park CC (CIRE)	12,266	Olinda CH	9,771
Healesville LLC	10,434	Selby CH	9,958
Japara NH	9,980	Seville CH	7,595

² [Home | Yarra Ranges Council | Community profile \(id.com.au\)](#)

Kallista CH	9,771	Upper Yarra CH (CIRE)*	8,921
Lilydale CH	17,513	Woori CH	6,084
Mt Evelyn CH	9,863	Yarra Glen DLLC*	6,105

**Upper Yarra CH* covers Yarra Junction, Wesburn Millgrove (5653) AND Warburton, Upper Yarra Valley (3268), whilst *Yarra Glen DLLC* represents Yarra Glen and Surrounds (3747) and Coldstream, Yering (2358).

There are a number of Profile id categorised areas unrepresented by Neighbourhood Houses, however most are in close proximity to existing Houses, as follows:

- Rural South East (pop. 2,183) - Hoddles Creek, Powelltown could access Yarra Junction, Woori Yallock or Seville;
- Monbulk, Silvan (pop. 6,185) - could access Kallista or Mt Evelyn;
- Upwey, Tecoma (pop. 9,848) - could access Olinda or Selby;
- Mooroolbark (pop. 23,359) - could access Chirnside Park, Lilydale or Kilsyth; and
- Montrose (pop 6,995) - could access Olinda, Mt Evelyn or Kilsyth

Neighbourhood House Partnership Agreement 2022

The Neighbourhood House Partnership Agreement 2022 used the 2018-2021 Agreement as a template for the basis of the contract.

Neighbourhood Houses will continue to meet with Community Development Officers every six months as an opportunity to reflect on the community development activities undertaken and maintain strong relationships between the House and Council. They will also be required to submit Annual Review and Acquittal reports, with a focus on financial accountability and outcomes measures.

Options considered

Additional options that were considered and rejected include:

- Ceasing the Neighbourhood House Partnership Program. Neighbourhood Houses rely on the funding from the Partnership Program to undertake vital community development activities. In addition, negative reputational risk to Council would ensue by withdrawing funding;
- Renewing the Partnership Agreement 2018-2021 without change. Improvements in the planning and reporting were required to ensure financial accountability and transparency in the Partnership Program;
- Keeping the funding allocations consistent with funding distributed in 2021-2022. This option sees variability in funding distributed to different Neighbourhood Houses between \$33,717 and \$41,255. Given the consistent requirements across all Neighbourhood Houses there is no justification for the inequity in the current distribution and full equalisation of funding is the final step in the process which commenced in 2016;

- Adopting an equalisation model of funding where all Neighbourhood Houses receive the same funding allocation from year one (1). This option results in two Houses receiving a reduction in funding (\$4,579.15 and \$3,170.82) and with relatively short notice impacts their planned programming for 2022-2023; and
- Develop a proportionate process for allocating funding based on population size within each catchment area. This is not in line with the findings from the 2015/16 Neighbourhood House Review which recommended a move towards equalisation of funding across Houses and is not the view of the current Houses who are part of the program.

In addition, each House allocates their funding for many different purposes which cannot be compared in a fair way. Some Houses allocate funding to a resource, others allocate funding to specific programs and some use the funding for overall activity.

Recommended option and justification

The recommended option is to apply an equal distribution of the funding pool to eleven Neighbourhood Houses (excluding Lilydale Community House who are currently operating under their own Agreement), with a one-off gap contribution to the two Neighbourhood Houses who would incur a decrease in funding for the 2022-23 financial year. With a move to equal distribution of the funding pool to all twelve Neighbourhood Houses from July 2023 for the remaining three years of the Agreement.

This completes the transition to equalisation that began in 2016, whilst providing the two Neighbourhood Houses that would experience a significant decrease in funding with sufficient time to plan for the decrease.

FINANCIAL ANALYSIS

The current Neighbourhood House Partnership Program budget 2022-2023 has been included in this financial year budget at \$433,444. This is the same amount that was allocated in the budget for 2021-2022.

It is proposed that an increase equivalent of the rate cap be applied to the funding distributed in the three years from 2023-2026.

The projected budget for the four years of the Neighbourhood House Partnership Program is below. The proposed figures in the table below are based on a rate cap of 2%. This is subject to change.

Year	Base Rate	Rate Cap @ 2%	Total
2022-2023	\$433,444	N/A	\$433,444
2023-2024	\$433,444	\$8,669	\$442,113
2024-2025	\$442,113	\$8,842	\$450,955

2025-2026	\$450,955	\$9,019	\$459,974
Total			\$ 1,786,486

The recommendation to equalise the payment results in two Neighbourhood Houses receiving a reduction in funding (\$4,579.15 and \$3,170.82), three Houses receiving approximately the same funding and six Houses receiving an increase in funding (between \$ 2,302.73 and \$ 2,958.87). Neighbourhood Houses present at the 10 May 2022 Network meeting voted unanimously the proposal of an equalisation model of distribution.

Under the proposed model, Cire Services (Yarra Junction) and Japara Neighbourhood House would receive a reduction in funding allocation. Both have been consulted and whilst they are not averse in principle to the proposed equalisation of funding model, they indicated that the short notice given was not ideal and would have an impact on their community development plans in 2022-23.

It is therefore recommended that a once off payment of the equivalent to their decrease be made to Cire Services (Yarra Junction) and Japara Neighbourhood House for the 2022-23 financial year to ensure their program planning and service delivery can continue whilst they transition to the equalisation model in 2023-24.

The model proposed is under the assumption that Lilydale Neighbourhood House are granted their request to extend their current agreement by 6-months from 1 January to 30 June 2023. They would then be added to the new partnership program arrangement as of 1 July 2023.

The following table outlines the proposed funding allocation for each Neighbourhood House to achieve equalisation.

Organisation	2021/22 ex GST	2022/23 ex GST	Difference	2023/24 ex GST 2% Rate Cap	Difference
Cire Services (Chirnside Park)	\$36,783.21	\$ 36,676	-\$ 106.48	\$36,842	\$165.97
Cire Services (Yarra Junction)*	\$39,847.55	\$ 36,676	-\$3,170.82	\$36,842	\$165.97
Healesville LLC	\$33,717.86	\$ 36,676	\$ 2,958.87	\$36,842	\$165.97
Japara LLC*	\$41,255.88	\$ 36,676	-\$4,579.15	\$36,842	\$165.97
Kallista CH	\$36,633.59	\$ 36,676	\$ 43.14	\$36,842	\$165.97
Mt Evelyn CH	\$34,374.00	\$ 36,676	\$ 2,302.73	\$36,842	\$165.97
Olinda CH	\$33,717.86	\$ 36,676	\$ 2,958.87	\$36,842	\$165.97
Selby CH	\$36,633.59	\$ 36,676	\$ 43.14	\$36,842	\$165.97

Seville CH	\$33,717.86	\$ 36,676	\$ 2,958.87	\$36,842	\$165.97
Woori CH	\$33,717.86	\$ 36,676	\$ 2,958.87	\$36,842	\$165.97
Yarra Glen & District LLC	\$33,717.86	\$ 36,676	\$ 2,958.87	\$36,842	\$165.97
Lilydale CH	\$30,000.00	\$30,000.00	\$0	\$36,842	\$6842
Yearly total	\$424,117	\$433,444		\$442,112	
*Japara and Cire Yarra Junction will be provided with a one-off contribution in 2022-2023 equivalent to their decrease					

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan:

- Connected and Healthy Communities
 - Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.

RELEVANT LAW

Gender Equality Act

The Neighbourhood House Partnership Agreement and Registration Form includes a statement about commitment to Yarra Ranges Council's gender equity vision and meeting requirements of the Gender Equality Act 2020.

SUSTAINABILITY IMPLICATIONS

Economic Implications

There is a positive economic impact on a local economy, drawing people into community centres and encouraging broader community participation. Some Houses provide employment-ready training for the long-term unemployed, and for people wishing to change vocation or re-join the workforce after an extended absence.

Houses connect people to local businesses and other training opportunities. They provide a source of employment for tutors and activity leaders. Volunteering at a Neighbourhood also generates economic activity and benefit.

Social Implications

Neighbourhood Houses play a vital role in building community resilience and capacity through increasing access to activities, courses and programs for people of

all ages and abilities. The Neighbourhood House Partnership Program provides opportunity to deliver no or low-cost community development activities.

The benefit to the community is that it increases social capital and social connectedness, through well-used multi-purpose facilities and linked services.

Environmental Implications

There are no known environmental impacts.

COMMUNITY ENGAGEMENT

Various methods were utilised when liaising with Houses over the past 18 months including correspondence, Network meetings, questionnaires, and workshops. Their voice was essential in reporting on strengths and achievements of the Partnering Agreement 2018-2021 and highlighting areas where improvement is needed.

Consultation with the Houses has identified that the programs and activities delivered by the Houses are significant and important.

The Neighbourhood House Partnership Agreement 2022 has been developed in consultation with the Neighbourhood Houses through discussions at the Network meetings. Since the beginning of 2022 representatives from three Neighbourhood Houses, CHAOS and DFFH have participated in Project Reference Group meetings.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The Department of Families, Fairness and Housing and Community Houses Association of the Eastern Suburbs are active participants on the Neighbourhood House network with representation on the Project Reference Group.

RISK ASSESSMENT

Risk	Mitigation
Financial viability of the Neighbourhood Houses	<ul style="list-style-type: none"> • Evaluation completed • Updates made to the Partnership Agreement and Registration form • Improved accountability to Council for the funding received • Guidelines for implementation of Partnership Program in development • One off transition payment to Neighbourhood Houses receiving a decrease in funding
Impact on community of underperforming poorly run facilities	<ul style="list-style-type: none"> • Evaluation completed • Updates made to the Partnership Agreement and Registration form • Improved accountability to Council

	for the funding received <ul style="list-style-type: none">• Guidelines for implementation of Partnership Program in development
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CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Neighbourhood House Evaluation Report 2021 Summary;
2. Neighbourhood House Partnership Agreement 2022 DRAFT; and
3. Neighbourhood House Partnership Program Registration Form



Yarra Ranges Council Neighbourhood House Partnership Program Evaluation (Phase 1) Report Summary

Statement of Recognition:

Council acknowledges the value and contribution Neighbourhood Houses provide to the Yarra Ranges community and commends them for their flexibility, adaptability and commitment to delivering their Partnering Agreement project goals throughout the COVID-19 pandemic in 2020 and into 2021. There have been unprecedented challenges during this period and Neighbourhood Houses have continued to provide information, resources, community connection and services to our community.

Neighbourhood House Partnership Program Evaluation

The Neighbourhood House Partnership Program Evaluation Project is examination of the actions, achievements and challenges experienced by the Neighbourhood Houses under the current Partnering Agreement.

The *Neighbourhood House Partnership Program Evaluation Project Phase 1 Report* forms the basis of considerations and recommendations for the development of the Neighbourhood House Partnership Agreement 2022-2026.

The *Neighbourhood House Partnership Program Evaluation Project Phase 1 Report* considers the eleven Neighbourhood Houses in operation at the start of the Evaluation in early 2021¹. They are:

Chirnside Park Community Hub (Cire Services); Healesville Living & Learning Centre; Japara Living & Learning Centre; Kallista Community House; Mt Evelyn Community House; Olinda Community House; Selby Community House; Seville Community House; Woori Community House; Yarra Glen & District Living & Learning Centre; Yarra Junction Community House (Cire Services).

¹ Please note: Lilydale Neighbourhood House is currently in the early establishment phase and was not included in the Phase 1 Evaluation Report however Lilydale will participate in the next phase.

Considerations

Considerations for the next phase of the Evaluation Project is presented as a guide for developing the Partnership Agreement 2022-2026.

The considerations are framed as questions to facilitate deliberative engagement with Neighbourhood Houses for collaboration in co-design of the Partnership Program.

Consideration 1: Revoking the Memorandum of Understanding

1. What elements of the Memorandum of Understanding are significant for the continuation of a mutually beneficial alliance?
2. Which objectives contained in the MOU should be incorporated into the Partnering Agreement itself?

Consideration 2: Building stronger relationships between Neighbourhood Houses and Community Development Officers

1. How effective is the current model of regional CDO?
2. Would a dedicated Officer for Neighbourhood Houses be more effective?

Consideration 3: The future of network meetings

1. How can the Strategic Network Group Meetings be better utilised to facilitate greater collaboration between Neighbourhood Houses?
2. What will the focus be for future Network Meetings – strategic, informational, relational?

Consideration 4: Understanding Project Planning

1. How can we clearly define the meaning of project?
2. What are the expectations for Project Planning specifically in relation to the Partnering Agreement?

Consideration 5: Incorporating engagement planning into reportable actions and outcomes measures.

1. How can we revoke the obligation to submit an annual engagement plan and still encourage Neighbourhood houses to consider engagement in their programming?
2. What is the best way to integrate engagement practices in to reportable actions and outcomes measures?

Consideration 6: Development of templates

1. How can we work together to develop suitable templates?
2. What are the documents that Council requires Neighbourhood Houses to supply and why do we want them?

Consideration 7: Reviewing Mid-year and Annual Review Forms

1. How can the forms be improved?
2. What are the questions that are currently effective and what needs to be improved?

Consideration 8: Results Based Accountability Framework

1. How do we know that the Neighbourhood House Partnership Program is making a difference in our community?
2. What can be put in place at the beginning of the next Agreement to evaluate collective impact and develop performance measures?

Consideration 9: Calculation of future payment allocation

In preparation for the new agreement, an agreed means of calculating future payments needs to be determined.

Consideration 10: Acquittal processes

1. How can the Acquittal process be improved for the Neighbourhood Houses to complete and Council staff to review?
2. What are the specific categories that Neighbourhood Houses should allocate their funds against?

Recommendations

Based on the evaluation that has been undertaken, these recommendations are provided as the proposal for the best course of action to be implemented in the development of the Partnership Agreement 2022-2026.

Recommendation 1: Develop Neighbourhood House Partnership Program Guidelines which includes clear framework on the Partnership expectations and defines processes for managing relationships between Neighbourhood Houses and Council.

Recommendation 2: *Terms of Reference* to be tabled for discussion at the next Strategic Network Group Meeting, with a timetable for review established.

Recommendation 3: Collective development of shared *Objectives* with Neighbourhood Houses individually developing their own *Activities* to achieve positive *Outcomes*.

Recommendation 4: Revoke obligation to submit annual Strategic Plans and replace with requirement for submission of Strategic Plan at the application stage of the Partnering Agreement 2022-2026.

Recommendation 5: Develop Neighbourhood House Partnership Program Guidelines that specify the processes in SmartyGrants for Neighbourhood Houses, Community Development Officers and Grants Officers.

Recommendation 6: That reporting requirements of the Partnering Agreement 2022-2026 align with the DFFH Neighbourhood House Coordination Program Guidelines.

Recommendation 7: Examine any other financial contributions by Council to Neighbourhood Houses and ensure they taken into consideration when finalising the 2022-26 Partnership Agreements.

Recommendation 8: Change Partnering Agreements payment schedule to annual payment regime subject to submission of Annual Acquittal documentation.

Recommendation 9: Guidelines created to guide CDO and Grants Officers on the analysis of the Annual Review form.

Recommendation 10: Establish a short-term Project Control Group to oversee implementation of remainder of Evaluation Project.

Evaluation

The evaluation focuses on the five components that defines the purpose of the current Partnering Agreement:

- Partnerships
- Planning
- Programming
- Performance
- Payments.

Partnerships



Establish a mutually beneficial alliance between the Organisation and Council for the period of the Agreement to ensure effective planning, development and delivery of the Project.

Memorandum of Understanding

All Neighbourhood Houses are current signatories to MOU.

When asked in the Questionnaire about the MOU, respondents gave the following answer:

“The Memorandum of Understanding between Council and the Neighbourhood House is a relevant document”

Strongly agree = 1, Agree = 3, neither agree nor disagree = 3, disagree = 1

The responses by the Neighbourhood Houses as to whether the document is relevant is concerning, however there is no evidence that the objectives, principles and key understandings contained the MOU are invalid or not valued by both the Neighbourhood Houses and Council. A possible interpretation is that the justification for its introduction, to strengthen relationships, has not been effective. The facilitation of a strong, mutually beneficial relationship goes beyond the existence of a signed MOU; there needs to be an active commitment to the strengthening of relationships on an ongoing basis.

Community Development Officers

Neighbourhood Houses have relationships with many departments in Council. In relation to the Partnership Program this relationship is with the Community Development Officers (CDO). There are four CDOs which cover the regions across the Yarra Ranges: Hills, Urban, Upper Yarra and Yarra Valley. Neighbourhood Houses are assigned a CDO based on the location of their facility relating to the CDO for that area.

The role of Community Development Officers is to provide a touchpoint and a system of support for Neighbourhood Houses. CDOs conduct annual and mid-year reviews with the Neighbourhood Houses as well as providing ad hoc support throughout the year.

Neighbourhood House Coordinators were asked about their relationship with their CDO in the questionnaire and the results were mixed.

Whilst 75% of respondents stated they strongly agreed or agreed with the statement *“Our Neighbourhood House has a positive and constructive relationship with Council”*, only 38% reported the same about the statement *“I have a strong relationship with our CDO”*.

“I believe the CDO supports and respects the work of my Neighbourhood House”

Strongly agree = 1, Agree = 3, neither agree nor disagree = 5

Comments received from Neighbourhood Houses acknowledged the that CDOs have a *“big workload”* beyond their commitment to Neighbourhood Houses and suggested that *“One dedicated highly skilled person for all the houses would be better”*. It was suggested that communication could be improved, and the importance of a CDO visiting and having an onsite presence at Neighbourhood Houses was highlighted.

Community Development Officers reported that clearer definition about their role in working with Neighbourhood Houses would be beneficial. They acknowledge that conflicting priorities may result in limited attention to meet the needs of Neighbourhood Houses; however, they are committed to strengthening relationships and being more able to respond to Neighbourhood House requests for assistance.

Difficulties in the status of the relationship is a result of varying levels of expectations. There is further work to be done in strengthening the relationship between the Neighbourhood Houses and the Community Development Officers. This could be achieved with clearer systems that define the roles and responsibilities of each party to help manage expectations.

Networks

Council facilitates the Neighbourhood House Strategic Group Network Meeting which is governed by Terms of Reference (see below). A nominated CDO has carriage over the secretariat functions of the Network. The group meets three times

per year and attendance by the Coordinator and a Committee of Management member at a minimum of two meetings per year is a current key performance indicator requirement for Neighbourhood Houses.

Coordinators were asked about the value of these meetings with mixed response.

“The Strategic Group Network meetings strengthen the partnership between Council and our Neighbourhood House.”

Strongly agree = 1, Agree = 3, neither agree nor disagree = 2, disagree = 2

These meetings are always well attended, especially now that they are conducted online due to the pandemic. The focus of the Strategic Group Network Meetings has moved away from being strategically based towards more of an information sharing opportunity, especially as a mechanism for highlighting Council-run programs and how they intersect with the Neighbourhood Houses. The time is primarily used by Council to share program information, advise about engagement opportunities or respond to a request from the Neighbourhood Houses for a guest speaker (be they internal or external to Council). A respondent in the questionnaire wrote:

“Strategic network meeting strengthens partnership with Council but not necessarily with other NH”

Terms of Reference

The ToR formalise the Neighbourhood House Strategic Group and provide direction for the facilitation of the Group Meetings. They have not been reviewed nor recognised in a meeting since 2017. Consideration of the direction of the Neighbourhood House Strategic Group should include reflection on the current ToR and that they are referenced in future decision-making. Tabling of ToR for review should then occur annually. This will ensure that there is evidence of reflection included in the meeting minutes and that the objectives of the meeting are being achieved.

Planning



Assist Council in collecting agreed data and information for the purpose of its own Project planning.

Project Planning

Each Partnering Agreement discusses delivery of the “Project”. This is described in Schedule 1 as:

“Community development, engagement and programming for (a specified geographical) community, as further described in Schedule 4”.

In addition to setting out the terms and conditions of funding, the Neighbourhood House Partnering Agreement 2018-2021 specifies that Council agrees to assist the Neighbourhood House in implementing the “Project”. The “Project” is a concept that is shrouded in confusion – in part due to its generic nature but also because the word itself is used within the Partnering Agreement multiple times with different meanings. This has not been clearly explained to the Neighbourhood Houses, and the lack of clarity is demonstrated by these comments from Coordinators:

“the terminology of “project” throughout the documentation does make me stop and think”

“Project objectives’ imply that NHs deliver projects rather than ongoing programs and services... the terminology fails to acknowledge the ongoing nature of NH activities and services. As a result, reporting on project objectives has little value for NH program and service evaluations.”

The term Project as it is meant to be used in this context is the reason that the funding is given, and not specific to objectives or activities or the programs that Neighbourhood Houses run.

Clarification of the purpose of the ‘project’ will contribute to clearer understanding that will facilitate appropriate project planning.

Key objectives and Key Activities

Prior to signing the Neighbourhood House Partnering Agreement 2018-2021, Neighbourhood Houses were invited to develop their own Project Description and Outcomes. These are included in Schedule 4 of each Partnering Agreement and are unique to each Neighbourhood House.

There were 68 objectives identified by the 11 Neighbourhood Houses at the beginning of the Neighbourhood House Partnering Agreement 2018-2021. However, upon investigation it is evident that the many of the objectives were specific action statements of what they were going to do, for example “Amphitheatre roof covering” or “Improve main road signage”. 76% of questionnaire respondents agreed or strongly agreed that *“We have made changes to the Project Objectives over the three years”*.

Respondents in the questionnaire stated:

“Our project objectives do not change greatly from year to year, our objective is always to provide a program that can be accessed by our whole community.”

“So at times the objectives need to amend and we have learnt to keep the objectives fairly broad.”

In the development of the new Partnering Agreement for 2022-26, there is opportunity for Neighbourhood Houses to work together to develop collective

objectives that align with Community Development principles and Council's plans and strategies. However, response was mixed to the question:

"Having shared Project Objectives across all the Houses in Yarra Ranges would be a good idea"

Strongly agree = 1, Agree = 3, neither agree nor disagree = 3, disagree = 1

During Workshop 2 with the Neighbourhood Houses, a proposal was put forward for a shared Project Overview and Project Objectives². Simplification of project objectives will assist with facilitating understanding and managing project evaluation, however this will need to be workshopped with Neighbourhood Houses to ensure they agree with the direction.

Programming



Provide opportunities for Council to clearly understand the business of the Project including programming, administrative issues and the communities in which the Project operates.

Organisational Programming (Governance)

To receive Council funding, it is a requirement for Neighbourhood Houses to maintain appropriate governance practices that prove the organisation is well managed and financially viable. However, under the current Partnering Agreement, obligations for submission of governance documents may be overreaching. Reflection by the Neighbourhood House Coordinators calls into question the requirement of Neighbourhood Houses to supply governance documents to Council in order to receive funding. Comments from Neighbourhood House Coordinators include:

"I do understand for funding contribution that YRC need to ensure houses are incorporated and insured, but we do have governing committees that also take on this responsibility"

[In regard to KPIs] *"Is your organisation currently registered with CAV as 'incorporated' or similar should suffice. As the State Govt provides Insurance to NHs and Council is aware of this, the request for an annual Certificate of Currency lacks practical purpose"*

The following sections explore this further.

Strategic Vision

The Neighbourhood House Partnering Agreement 2018-2021 requires:

A Strategic Plan in place which is commensurate with the size and capacity of your organisation and endorsed by the Committee of Management.

² Terminology, including use of the term 'Project' may vary pending future consultation regarding understanding of "project"

75% of coordinators agreed or strongly agreed with the statement *“Our Board creates our Strategic Plan”*. All Yarra Ranges Neighbourhood Houses have current Strategic Plans uploaded in SmartyGrants.

The definition of what is required from the Strategic Plan is contested and not clearly defined, leading to confusion and unnecessary complexity. A Strategic Plan was included as a KPI as a means of maintaining oversight of governance practices, but in some cases the Strategic Plan reflects operational Implementation Plans directing the day to day activities of the Neighbourhood House rather than overarching guidance for governance and vision.

The requirement for annual submission conflicts with the lifespan of Strategic Plans, with Neighbourhood Houses, in some cases creating Strategic Plans that may span 3 to 5 years. As a result, they are uploading the same document multiple times across the life of the Agreement. Requiring the submission every year is unnecessary and burdensome.

Statements from Coordinators:

“Council should only need to note Strategic Plans when they are not the main funding source”.

“We are asked to upload documents i.e. Strategic Plan, financials more often than annually, which seems a little overkill”

It is recommended that the obligation to submit Strategic Plans annually is revoked and replaced with requirement for the submission of an Organisational Strategic Plan at the application stage of the Partnering Agreement 2022-2026. Any updates for Strategic Plans over the four years should be uploaded as they become available with the inclusion of a new question in SmartyGrants Question in Annual Review form: *“Have you renewed your Strategic Plan in the past 12 months?”*

Engagement Practices

The inclusion of a community engagement plan was a recommendation from the Neighbourhood House Partnering Grant Review Report (2016). However, it has become an activity that is superfluous to the needs of Neighbourhood Houses. Only 38% of respondents agreed or strongly agreed with both of the following statements:

“The development of an annual Engagement Plan is a useful resource for our Neighbourhood House.”

“Our Engagement Plan directs the projects/actions/activities we deliver”.

Key Performance Indicators

Currently Neighbourhood Houses have agreed to meeting these KPIs upon signing the agreement, which were set by Council in the creation of the Partnering Agreement document.

2018-2021 Key Performance Indicator	Recommendation for inclusion in Partnership Agreement 2022-2026
Incorporation certificate & Governance	Not considered as KPI therefore remove KPI requirement However, required documentation to be submitted as a funding condition.
Strategic Plan	Not considered as KPI therefore remove KPI requirement However, required documentation to be submitted as a funding condition
Engagement Plan	Not considered as KPI therefore remove KPI requirement Engagement practices to be incorporated into reportable Actions/Outcomes Measures
Programming & Activities	Shared Objectives will assist the direction of Neighbourhood House Programming and Activities. Programming and Activities to be incorporated into reportable Actions. Develop quantifiable measures to evaluate success of meeting objectives. Objectives and Actions a KPI
Neighbourhood House Strategic Group Meeting	Not considered as KPI therefore remove KPI requirement Attendance by Coordinator and Committee member at Network meetings recommended.
Commitment to MOU	Not considered as KPI therefore remove KPI requirement Requirement to sign MOU a funding condition, if required
Evaluation Framework	Not considered as KPI therefore remove KPI requirement Evaluation measures a funding condition

Analysis of these KPIs highlight that, rather than being a quantifiable measure used to evaluate the success of the Neighbourhood Houses in meeting objectives for performance, they are have become a list of governance requirements and check-box actions.

A Neighbourhood House Coordinator stated:

“KPIs keep us on track and help us reassess our program if we find we are not delivering what we stated we would. They give Council assurance that we are working in a way that gives them value for partnership funds.”

The current KPIs would not be able to assist Neighbourhood Houses in this manner. Most of the current KPIs, if required, should instead be referred to as Conditions of Funding. The only Key Performance Indicator that is recommended to continue is the Programming and Activities KPI.

Templates

75% of respondents agreed or strongly agreed that *“If templates were provided for guiding the structure of requested Plans (such as Strategic Plans, Engagement Plans) were provided, we would use them”*.

It is suggested that if specific documents are required as a condition for the Neighbourhood House Partnering Agreement in the future, then example templates should be provided to Neighbourhood Houses to assist with compliance. These templates should consider DFFH Guidelines and be included in Neighbourhood House Partnership Program Guidelines (when developed and released).

Performance



Establish performance objectives and indicators to guide the Project which are in accordance with Council’s corporate goals and to assist both parties to measure the performance of the Project

Reporting - Annual and Mid-Year Review

Neighbourhood Houses are required to submit Annual Reviews via SmartyGrants (see below). When asked about the submission of Review forms the Neighbourhood Houses reported:

“The current Annual Review form provides an opportunity to report on all activities and programs we deliver at our Neighbourhood House”

Strongly agree = 1, Agree = 2, neither agree nor disagree = 2, disagree = 3

“The Annual Review form asks too many questions that are not relevant to our Neighbourhood House”

Agree = 1, neither agree nor disagree = 5, disagree = 2

These responses signify the need for a revision of the forms that are currently in use and the processes by which they are implemented. Further discussion on process is included in the SmartyGrants section below.

Please note: Neighbourhood Houses have different financial year periods which impacts on reporting and must be considered in planning for improvements in forms and for reporting processes:

- Four Houses use Calendar year reporting (1 January to 31 December)
- Seven Houses use Financial year reporting (1 July to 30 June)

SmartyGrants

SmartyGrants is used for Neighborhood House Partnership Program administration and responsibility for the management of SmartyGrants sits with the Grants team within the Community Partnerships and Wellbeing team.

There has been successful utilisation of the platform by the Neighbourhood Houses and they have provided Council with positive feedback.

The SmartyGrants platform is easy to use.

Strongly agree = 1, Agree = 6, neither agree nor disagree = 1

Proposed SmartyGrants Reporting Processes highlights a suggested pathway to simplifying and streamlining the reporting processes using SmartyGrants. It considers the roles of the Grants Officer, Council finance, The Neighbourhood House and the Community Development Officer with precise timelines for activation.

Evaluation

Whilst several mechanisms for evaluation were introduced (for example via the Annual Review reporting in SmartyGrants), a defined evaluation process was not developed. At Workshop 1 at least three Neighbourhood House representatives raised the issue of evaluation. There was a positive response to a suggestion that a Results Based Accountability (RBA) framework be considered, and a united approach to forward planning be taken, to collective evaluation of Neighbourhood House programming. All Houses should then be assisted to develop quantifiable measures to evaluate their progress towards meeting objectives. This would not just relate specifically to the Neighbourhood House Partnering Program but also to individual programming and collective achievements that benefit the community.

DFFH Neighbourhood House Coordination Program Guidelines

The current guidelines were due for review in 2020. The Department Families, Fairness and Housing (DFFH) (formerly Department of Health and Human Services) initiated consultation sessions with Neighbourhood Houses across the state in early 2020, however this was put on hold due to the COVID-19 pandemic. It is anticipated that revised guidelines will be released later in 2021.

Payments



Define the financial and other support that Council will provide to the Organisation over the Term.

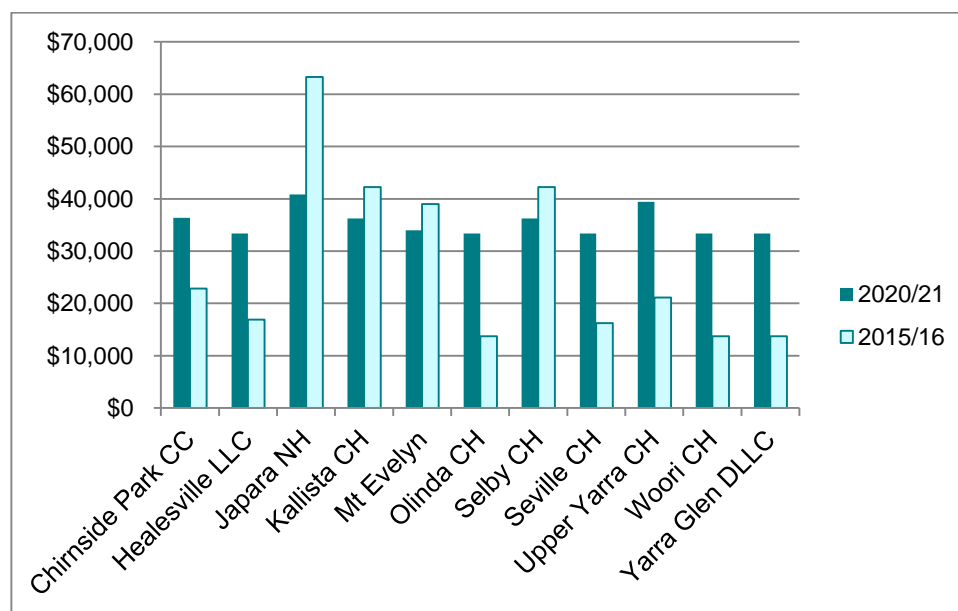
Funding distributed through the Partnership Program should produce the maximum benefit for the Yarra Ranges community and be both efficient and effective throughout the whole lifecycle of the Partnering Agreement.

The program represents a significant financial investment by Council and therefore appropriate level of accountability for the expenditure of community resources is required.

Funding Allocation

The funding arrangements for the current agreement incorporated the recommendation from the Neighbourhood House Partnering Grant Review Report (2016) to more equitably redistribute funding between the Houses over 5 years, to ease the burden of change and to allow for adaptation. Starting in 2016-2017, this transition arrangement will cease at June 2021 and has, mostly, achieved its goal of balancing the distribution of funding (see *Allocation comparison, 2015/2016 to 2020/2021*).

Allocation comparison, 2015/2016 to 2020/2021



Council's total budget allocation to the Neighbourhood House Partnership Program over the four years of the current Agreement is \$1,553,818 for 14 Houses³. *Total expenditure for Neighbourhood House Partnership Agreement* below provides a full breakdown of each Neighbourhood House's allocation. This figure does not take into consideration contributions by Council related to building assets, infrastructure, maintenance or other forms of support that Council provides to Neighbourhood Houses which is beyond the scope of the Community Partnerships and Wellbeing team to facilitate and oversee.

Payment Processes

Neighbourhood Houses are paid every six months after they have completed their Annual Review in June-July and their Mid-Year discussion with CDOs in December-January (for more detail regarding these processes refer to previous Section 4.4 Performance).

This current clause requires doubling up on the part of Community Grants and Finance staff in following up payment eligibility, generating invoices and ensuring payment has been made. It would be more effective and efficient for both parties for Council to pay the Neighbourhood Houses their full allocation once per year after the successful submission of their annual Acquittal.

Annual Review Form - Acquittals

In the Annual Review Form there is a section for Neighbourhood Houses to provide a financial report specifically about the funding that they received from Council and how they spent these funds. It should be noted that this is separate to the organisational Financial Statement and Profit and Loss that are required to be submitted as part of the AGM Report KPI.

Neighbourhood Houses are required to attach receipts for purchases over \$500. The section is a Council Grant condition that is rarely utilised. In 2019-2020, \$381,512.06 of expenditure was reported however only \$82,902.10 of receipts were provided.

When asked in the Questionnaire about substantiating their purchases and reporting on the breakdown of itemised spending, Neighbourhood Houses did not have strong opinions either way:

"I can easily substantiate in the Annual Review every item purchased with Partnership Agreement funding".

Strongly agree = 1, Agree = 1, neither agree nor disagree = 5, disagree = 1

"I do not think it is necessary to report on the breakdown of spending of Partnership Agreement funding".

Strongly agree = 1, Agree = 0, neither agree nor disagree = 6, disagree = 1

³ Belgrave South and Kimberley Place received funding in 2018-2019 however their Agreements were terminated in this year. Lilydale received funding for the first time in 2021-2022 under new Agreement. These Houses are not included in the 11 being analysed.

There is a lack of consistency in the way that the Financial Statement in the Annual Review form is completed by each House. Whilst some Houses are quite thorough in their breakdown of expenditure, others do not specify their allocation at all. Two Neighbourhood Houses failed to disclose their allocation and did not break down where they spent their funding. All Houses were approved to receive their funding in full 2020-2021 despite many not completing the Annual Review Form appropriately.

There are inconsistencies in the methodology of the reporting, as each House individually determines what category they allocate their funding to and their own definition of expenditure item they use to report against. The introduction of clearly defined categories would be beneficial for reporting and evaluation purposes.

Analysis of Financials⁴

Financial viability and sustainability continue to be of significant concern to all Houses, and there is little doubt that most Houses are highly vulnerable to critical incidents, as is the continual tension between pricing and decisions to ensure program viability, accessibility and continuity for the community. However, analysis of the most recent Balance Sheets and Profit and Loss statements highlight several positives.

These figures presented below have been extracted from more extensive sets of figures that have been provided to Council in the Annual Reports of each Neighbourhood House.

Profit and Loss

9 out of 11 Neighbourhood Houses saw a profit in their most recent Profit and Loss statement provided to Council. For one of the Neighbourhood Houses with a deficit, it was the only year out of the previous three years where they experienced a negative result. The other House however has experienced deficits over the past three years, albeit the level of loss is decreasing (Note: it is recommended that Council highlights this issue with the Neighbourhood House to assess their viability and ascertain their strategy to rectify the deficit).

Liquidity Ratio⁵

A liquidity ratio is a financial ratio used to determine an organisation's ability to pay its short-term debt obligations. The metric helps determine if an organisation can use its current, or liquid, assets to cover its current liabilities. When analysing this data, it is preferable to see a Neighbourhood House with a liquidity ratio above 1.0. A ratio of 1 means that if necessary, the Neighbourhood House can exactly pay off all its current liabilities with its current assets. A ratio of less than 1 (e.g., 0.75) would imply that a Neighbourhood House is not able to satisfy its current liabilities.

In terms of capacity to have current assts (ie cash) to cover total liabilities, all but one Neighbourhood House can cover their short-term obligations. Six Houses have a

⁴ Council's Finance department provides assistance and advice in analysing Neighbourhood House financial data.

⁵ Current Ratio = Current assets divided by total liabilities

satisfactory liquidity ratio between 1 and 2, with three Houses being over 2. One House is in a very healthy position with a ratio of 12.33, whilst one may face difficulties with negative working capital, with their ratio at 0.18 (Note: it is recommended that Council highlights this issue with the Neighbourhood House to assess their viability and ascertain their strategy to cover liabilities in case of emergency).

Expenses⁶

There are large discrepancies in the ways in which Neighbourhood Houses allocate their expenditure to employee costs (from only 26.37% up to 91.36% of total organisation budget), program scheduling (with a minimal 0.34% up to 35.23%) and venue contributions (from 1.33% to a massive 19.91% of their budget). It is not for Council to advise Neighbourhood Houses how to spend their organisational budget. However, this data is useful for consideration of further analysis when determining acquittal processes and allocation of Council funding for use in these three areas.

Consultation

The voice and experience of the Neighbourhood houses were essential to reporting on the strengths and achievements of the Partnering Agreement 2018-2021 and highlighting areas where action for improvement is needed. Consultation undertaken included discussions at Network meetings, two workshops (23 March and 11 May 2021), a questionnaire (opened on 23 April 2021 and closed 4 May 2021), and phone conversations and emails with coordinators.

There were strong levels of participation, especially in Workshop 1, however Neighbourhood Houses would benefit from more frequent discussion about the systems and processes that are embedded in the Partnering Agreement and encouragement to continue to contribute toward the development of a new Partnering Agreement.

⁶ The author has categorised organisational spending on the three categories based on the language used in each Neighbourhood House's Profit and Loss Statement.



Neighbourhood House Partnership Program

Partnership Agreement

Yarra Ranges Council
and

[NH Name]
ABN

for the period 1 July 2022 to 30 June 2026

Dated: **[insert date]** 2022

This Deed Witnesses

1. Definitions and interpretation

1.1 Definitions

In this Deed unless expressed or implied to the contrary:

Additional Clauses means the clauses (if any) specified in item 8 of Schedule 1.

Agreement means this funding deed between Council and the Organisation, including its schedules.

Application means the application submitted by the Organisation seeking approval to receiving funding from Council.

Budget means the Organisation's budget for the Partnership Agreement as described in Schedule 2.

Claim means any cause of action, allegation, claim, demand, debt, liability, suit or proceeding of any nature however arising and whether present or future, fixed or unascertained, actual or contingent or at Law (including negligence) in equity, under statute or otherwise.

Confidential Information means information that is by its nature confidential and which is designated as confidential and includes the terms of this Agreement but does not include information which is or becomes public knowledge other than by a breach of this Agreement or any other confidentiality duty or obligation.

Dispute means a dispute in relation to or about this Agreement.

Further Term means the further term identified in Item 5 of Schedule 1.

Funding Purpose means the purpose or purposes for which the Funds may be used by the Organisation as set out in Schedule 2.

Funds means the total amount to be contributed by Council to the Organisation for the Partnership Agreement as specified in Schedule 2.

Initial Term means the period specified in Item 4 of Schedule 1.

Insolvency Event means where the Organisation:

- (a) becomes unable to pay its debts when they become due;
- (b) enters into any arrangement between itself and its (or any class of its) creditors;
- (c) ceases to carry on business;
- (d) has a mortgagee enter into possession or dispose of the whole or any part of its assets or business;
- (e) enters into liquidation or any form of insolvency administration; or

- (f) has a receiver, receiver and manager, a trustee in bankruptcy, an administrator, a liquidator, a provisional liquidator or other like person appointed to the whole or any part of its assets or business.

Laws includes:

- (a) the common law and equity;
- (b) any statute, act of Parliament, proclamation, order in Council, regulation, rule, by-law, ordinance, subordinate legislation or other regulatory measure; and
- (c) any certificate, licence, permit, authorisation, accreditation, code of practice, code of conduct or other requirement which is issued under an instrument referred to in paragraph (b).

Loss means any loss, damage or liability, cost or expense (including legal expenses on a full indemnity basis) of any kind suffered or incurred, whether in connection with a Claim or otherwise, or agreed to be paid by way of settlement or compromise.

Outcomes means the outcomes, events, activities and results of implementing the Partnership Agreement as described in Schedule 3.

Personnel means employees, agents, officers, contractors and subcontractors including their representatives or volunteers.

Partnership means the Overview, Objectives, Activities and Outcomes as described in Schedule 3.

Partnership Catchment means the local area at which the Partnership is to be carried out as specified in Schedule 3.

Start Date means the date specified in Item 3 of Schedule 1.

Tenancy Agreement means any lease, licence or other tenancy agreement between Council and the Organisation.

Term means the Initial Term and any Further Term agreed by the parties under Schedule 1.

2. Period of Agreement

- 2.1 This Agreement starts on the Start Date and continues for the Initial Term, unless terminated earlier in accordance with this Agreement or extended under clause 2.2.
- 2.2 The parties may, by agreement in writing before the expiry of the Initial Term, extend the term of this Agreement for the Further Term.

3. Purpose of the Partnership Agreement

The purpose of this Agreement is to:

- 3.1 establish a mutually beneficial alliance between the Organisation and Council for the period of the Agreement to ensure effective planning, development and delivery of the Partnership objectives and activities;

- 3.2 establish performance objectives and indicators to guide the Partnership which are in accordance with Council's corporate goals and to assist both parties to measure the performance of the Partnership;
- 3.3 assist Council in collecting agreed data and information for the purpose of its own project planning;
- 3.4 provide opportunities for Council to clearly understand the business of the Partnership including programming, administrative issues and the communities in which the Partnership operates; and
- 3.5 define the financial and other support that Council will provide to the Organisation over the Term.

4. Principles of Partnership

Council and the Organisation will reasonably seek to ensure that the Partnership operates in a manner which:

- 4.1 considers the dignity, privacy, worth, independence and basic human rights of individuals;
- 4.2 builds the capacity of the community involved in the Partnership, allowing the community to better address its concerns, issues and needs;
- 4.3 makes available information to the public about the operation of the Partnership, including inquiry and complaint procedures;
- 4.4 provides a safe working environment;
- 4.5 takes account of equal opportunity principles;
- 4.6 facilitates the participation of individuals within the Organisation in decision making; and
- 4.7 utilises linkages with other projects or services.

5. Commitment to Partnership

Council and the Organisation demonstrate their mutual commitment to the Partnership through:

- 5.1 support from Council through reasonable and appropriate access to relevant Council records, information or members of staff to assist the Organisation to carry out the Partnership;
- 5.2 funding assistance from Council for the Term and subject to the funding program policy at the time;
- 5.3 a commitment from the Organisation to diligently provide the Partnership to the best of its ability in accordance with the Agreement;
- 5.4 a commitment from the Organisation to notify Council immediately of any situation of which the Organisation is aware that might prevent the Partnership from being provided and ways to resolve the situation; and

- 5.5 a commitment from the Organisation that it will notify Council immediately of any circumstance that might give rise to a Claim against Council or where any person has suffered loss or injury for which it is alleged that Organisation is responsible.

6. Legal Incorporation

- 6.1 The Organisation must maintain itself as an incorporated not for profit organisation under the provisions of the *Associations Incorporation Reform Act 2012* (Victoria).
- 6.2 The Organisation must maintain its statement of purposes and rules in a form that ensures:
- 6.2.1 that its aims and objectives are relevant to the provision of the stated purpose of the grant funding;
 - 6.2.2 that the operation of the management structure is conducted in a way that is transparent, and accountable; and
 - 6.2.3 that membership of the Organisation's committee or other management structure reflects a capacity to provide the Partnership and closely liaises with related community groups and sponsors of the Organisation.
- 6.3 The Organisation must notify Council at least 14 days prior to its Annual General Meeting so that a representative of Council can attend. Whether a Council representative attends the Annual General Meeting or not is at the discretion of Council.

7. Relationship between the Parties

7.1 No Legal Relationship

No party to this Agreement has the power to obligate or bind any other party. Nothing in this Agreement will be construed or deemed to constitute a partnership, joint venture or employee, employer or representative relationship between any of the parties. Nothing in this Agreement will be deemed to authorise or empower any of the parties to act as agent for or with any other party.

7.2 Several and Joint Liability

If the Organisation consists of 2 or more parties, this Agreement binds each of them severally and jointly.

7.3 Agency

The Organisation must not:

- 7.3.1 hold itself out as being an agent of Council or being in any other way entitled to make any contract on behalf of Council or to bind Council to the performance, variation, release or discharge of any obligation; or
- 7.3.2 hold out its employees, sub-contractors or agents, or allow its employees, sub-contractors or agents to hold themselves out, as being employees or agents of Council.

7.4 No Restriction of Council's Powers

This Agreement does not fetter or restrict the powers or discretions of Council in relation to any powers or obligations it has under any Act, law, regulation or local law that may apply to the Partnership or the Organisation.

7.5 No Waiver

No -

7.5.1 time or other indulgence granted by Council to the Organisation;

7.5.2 variation of the terms and conditions of this Agreement; or

7.5.3 judgment or order obtained by the Organisation against Council -

will in any way amount to a waiver of any of the rights or remedies of Council in relation to the terms of this Agreement.

8. Funding

8.1 Subject to this Agreement, Council will pay the Funds to the Organisation in accordance with Schedule 2.

8.2 The Organisation agrees to apply the Funds solely for the Purpose.

8.3 The Organisation is responsible for undertaking the Partnership as described in Schedule 3. This includes achieving the Outcomes in accordance with the Budget.

8.4 The Organisation must meet any shortfall for the Partnership should the Budget be exceeded.

8.5 Council may withhold, withdraw or require the Organisation to repay some or all of the Funds if the Organisation has not met its obligations under this Agreement.

8.6 The Organisation agrees that any part of the Funds paid to it under this Agreement that is not expended upon completion of the Partnership must be repaid to Council within one month of the completion of the Partnership.

9. Taxes

The Organisation is responsible for paying all taxes incurred or arising relating to this Agreement or any transaction contemplated by it or otherwise relating to the Partnership.

10. Financial Arrangements

10.1 The Organisation must keep and maintain proper and accurate accounts and records relating to the Partnership, including the allocation of the Funds.

10.2 The Organisation must submit to Council any financial statements as described in Schedule 2.

11. Assets

- 11.1 For the purposes of this clause 11, "Asset" means a chattel or other item of personal property, as opposed to an interest in real property.
- 11.2 Assets purchased by the Organisation with the Funds will be the property of the Organisation unless otherwise agreed in writing. The Organisation must keep the Assets well maintained and in a state of good repair.
- 11.3 When the Organisation wishes to dispose of an Asset purchased in whole or in part with the Funds, or which has been acquired from Council, and the value exceeds \$2,000, the Organisation must first apply to Council for approval of the disposal, which approval may be given or withheld or given subject to conditions at Council's absolute discretion.
- 11.4 In the event this Agreement is terminated, Council may, in its discretion, require the Organisation to transfer ownership of any or all such Assets back to Council. In this event, the Organisation must deliver the Assets to Council in good condition.
- 11.5 Assets purchased with the Funds must be registered by the Organisation in an asset register to be made available to Council on request.
- 11.6 The Organisation will be solely responsible for obtaining contents and other insurance in respect of Assets purchased with the Funds.

12. Accounts

The Organisation will hold the Funds in a reputable financial institution in the name of the Organisation.

13. Planning and Evaluation

- 13.1 The Organisation will provide for planning, development and self-evaluation on an ongoing basis in consultation with consumers, other project providers and Council. Planning includes the assessment of existing projects, the identification of priority needs and target groups and evaluation of the achievement of the stated objectives as detailed in Schedule 3.
- 13.2 Council may conduct evaluations of its funding program under which the Funds are provided. In such cases, Council will advise the Organisation of the evaluation as it relates to the Partnership.

14. Partnership Reviews and Funding Conditions

- 14.1 The Organisation must meet and ensure compliance with the Funding Conditions
- 14.2 Council may carry out Partnership reviews to determine the extent to which the Organisation is meeting the Funding Conditions and to assess the required level of resources as described in Schedule 2.
- 14.3 Council will provide a written report of any review to the Organisation.

15. Reports

- 15.1 The Organisation must provide reports on the Partnership to Council as described in Schedule 3.
- 15.2 The Organisation must immediately notify Council if it experiences an Insolvency Event.

16. Confidentiality

- 16.1 The Organisation must not, without the prior written approval of Council, disclose to any person other than Council, any Confidential Information in the performance of the Partnership. In giving written approval Council may impose terms and conditions as it deems are appropriate.
- 16.2 Council must not, without the prior written approval of the Organisation, disclose to any person other than the Organisation, any Confidential Information.
- 16.3 Council may disclose the name of the Organisation, the amount of the Funds and an overview of the Partnership purpose to any person at any time.
- 16.4 This clause 16 does not expire on the expiration or termination of the Agreement.

17. Personnel

- 17.1 The Organisation must use reasonable endeavours to ensure that its Personnel are suitably qualified, experienced and trained for the tasks they are required to do. Importantly this includes ensuring all personnel have current Working with Children Checks where this is required to meet the Child Safe Standards.
- 17.2 All activities relating to the employment of staff, the engagement of Personnel and administration of the Partnership are the sole responsibility of the Organisation in relation to the Partnership. The Organisation and its Personnel are not by virtue of this Agreement Personnel of Council.
- 17.3 The Organisation will be responsible for all payments and annual subscriptions to any employer association or body for the provision of industrial advice.
- 17.4 The Organisation must comply with equal opportunity and affirmative action legislation requirements in the engaging of Personnel.
- 17.5 Changes in Specified Personnel must be notified to Council within 14 days of the change occurring.

18. Access

- 18.1 The Organisation must provide to Council or other appropriate nominees upon reasonable written notice by Council access to the Partnership location and to the Organisation's records relating to the Partnership including financial records to allow an audit of the use of the Funds.
- 18.2 In particular, the Organisation must cooperate fully and in a timely manner with any auditor (whether internal or external) of Council or any government inspection agency who wishes to audit the Organisation's performance of its obligations under this Agreement.

19. Compliance with Laws

The Organisation must comply with all relevant Acts, laws and regulations of the State of Victoria and the Commonwealth of Australia and comply with all requirements made or notices or orders given by any governmental, semi-governmental, municipal, health, licensing or other authority with jurisdiction or authority in connection with the provision of the Partnership, the Partnership location and the use and occupation of the Partnership location.

20. Insurance and Liability

20.1 Workers' Compensation

The Organisation must -

20.1.1 itself effect; and

20.1.2 ensure that each of its sub-contractors effects –

a WorkCover policy of insurance complying with the provisions of the *Workplace Injury Rehabilitation and Compensation Act 2013* in respect of all of its employees.

20.2 Public Liability Insurance

The Organisation must, at all times during the Term, be the holder of a current public liability policy of insurance with a reputable insurer, providing coverage for the amount stated in Item 7 of Schedule 1.

20.3 Professional Indemnity Insurance

The Organisation must, at all times during the Term, be the holder of a current professional indemnity policy of insurance with a reputable insurer, providing coverage for the amount stated in Item 7 of Schedule 1.

20.4 Payment and Production of Policies

The Organisation must pay all insurance premiums at least 14 days before the due date for payment and produce to Council copies of the certificate of currency.

20.5 Failure to Insure

If the Organisation fails to comply with its obligations under clauses 20.1, 20.2 or 20.3, Council may immediately terminate this Agreement.

If this Agreement is terminated under clause 20.5, clause 24.4 will, to the extent that it is applicable, operate as if the termination had been made by Council under clause 24.1.

20.6 Organisation responsible for the Partnership Program

The parties acknowledge that the Organisation is solely responsible for carrying out the Partnership (including the costs associated with conducting the Partnership). Council's liability is limited to paying the Funds as required by this Agreement. Council is in no way liable for the acts or omissions of the Organisation or its Personnel.

20.7 Indemnity

The Organisation must indemnify, keep indemnified and hold harmless Council, and its members and staff, from and against all actions, Claims, losses, damages, penalties, demands or costs (including, without limitation, all indirect losses, consequential losses and legal costs on a full indemnity basis) consequent upon, occasioned by or arising from its performance or purported performance of its obligations under this Agreement, including, without limitation, any acts or omissions of the Organisation's sub-contractors, agents and employees.

21. Occupational Health and Safety

21.1 General Occupational Health and Safety

The Organisation must inform itself of and comply with all occupational health and safety policies, procedures or measures.

21.2 Organisation OH&S Management System

21.2.1 The Organisation must establish and implement an occupational health and safety management system which ensures compliance with all duties of an employer under the *Occupational Health and Safety Act 2004* (**OH&S Management System**).

21.2.2 The OH&S Management System must be updated each year.

21.2.3 The Organisation must implement the OH&S Management System throughout the Term.

21.3 Child Safe Standards

21.3.1 The Organisation must complete the Child Safe Assessment Tool at Schedule 5, to assess the appropriate action in relation to Child Safe Standards and return this to Council with the signed Partnership Agreement.

21.3.2 The Organisation must have appropriate and current child safe policies & procedures in line with the Victorian Child Safe Standards. Child Safe policy and procedures should be reviewed as and when required and be implemented throughout the term of the grant agreement.

21.3.3 The Organisation will confirm compliance with Child Safe Standards annually as detailed in the reporting requirements at Schedule 5.

22. Voluntary Suspension of Partnership Program

The Organisation must advise Council immediately of any decision to suspend the Partnership in part or in whole, including the reasons for the decision. Council may, at its sole and absolute discretion, suspend payment of the Funds for the period of the Partnership suspension.

23. Amendment

The terms of this Agreement, including any Annexures or other attachments, may be varied by agreement in writing by both parties.

24. Termination

24.1 Default By Organisation

If the Organisation defaults in the performance or observance of any obligation it has under this Agreement, Council may, without limiting any other rights that Council may have, give notice to the Organisation to show cause why the powers contained in this clause should not be exercised.

Such notice must:

- 24.1.1 not be unreasonably given;
- 24.1.2 state that it is a notice under this clause; and
- 24.1.3 specify the default on the part of the Organisation upon which it is based.

If, within 7 days after receipt of the notice, the Organisation fails to show, to the satisfaction of Council, that the default will be rectified and this Agreement will be satisfactorily complied with in accordance with its terms, Council, without prejudice to any other rights that it may have under this Agreement or at common law against the Organisation, may:

- 24.1.4 suspend payment under this Agreement; or
- 24.1.5 terminate this Agreement.

24.2 Termination by Notice

Council may terminate this Agreement at any time for any reason by giving the Organisation one (1) month notice.

24.3 Organisation's Right To Terminate

If, within 14 days of any period for payment stated in the Annexure, Council has failed to pay to the Organisation any amount due under clause 8 (other than an amount being the subject of a Dispute under this Agreement); the Organisation may by notice to Council either suspend the Partnership or terminate this Agreement.

24.4 Payments On Termination

If this Agreement is terminated under clauses 24.1, 24.2, 24.3 or otherwise:

- 24.4.1 the Organisation must repay to Council within 30 days any part of the Funds that remain unexpended at the date of termination;
- 24.4.2 the Organisation must provide to Council within 30 days the reports referred to in clause 15 completed so far as is practicable having regard to the date of termination; and
- 24.4.3 no further monies shall be payable to the Organisation in connection with this Agreement.

24.5 Insolvency Of Organisation

If the Organisation being a company or other body corporate experiences an Insolvency Event, or in the case of an incorporated association, takes or institutes, or has taken or instituted against it, any action or proceeding having as its object the cancellation of the incorporation of the Organisation, Council may terminate this Agreement immediately and clause 24.4 shall, to the extent that it is applicable, operate as if the termination had been made by Council under clause 24.1.

25. Dispute Resolution:

25.1 Notice of Dispute

In the event of any Dispute arising between Council and the Organisation, either during the period of this Agreement or after the termination, abandonment or breach of this Agreement, as to any matter or thing connected with this Agreement or arising under this Agreement, Council or the Organisation may give to the other party notice of the dispute or difference.

Such notice must:

- 25.1.1 not be unreasonably given;
- 25.1.2 indicate that it is a notice under this clause; and
- 25.1.3 give sufficient details of the dispute or difference as to enable the party receiving the notice to ascertain the nature of the dispute or difference alleged.

25.2 Alternative Dispute Resolution

Within 7 days of the receipt of any notice of dispute under clause 25.1 by either party, a representative of each party must meet to discuss ways of resolving the dispute or difference. The representatives may resolve the dispute or difference themselves or refer the dispute or difference to any form of alternative dispute resolution procedure on which they agree. The representatives must be authorised by the parties to resolve the dispute or difference on their behalf should this prove to be practicable.

26. Acknowledgement and publicity

26.1 Acknowledging Council's support

- 26.1.1 The Organisation must acknowledge the partnership with, and financial contribution given by, Council in all publications, promotions and advertising of the Partnership and at all activities or events held in connection with the Partnership.
- 26.1.2 Without limiting clause 26.1.1, the minimum acknowledgement will involve:
 - (a) use of Council's corporate logo on all printed and electronic material generated during the course of the Partnership for publicity purposes;
 - (b) inclusion of Council's corporate logo on signage at all activities and events in connection with the Partnership;
 - (c) inviting Council representatives to attend key activities and events in connection with the Partnership; and

- (d) acknowledging Council's support in any speeches that are given during the course of the Partnership.

26.1.3 Any acknowledgement of Council must be in accordance with the guidelines contained at Schedule 5 and in a manner that is first approved by Council prior to public release.

26.2 Reputation

The Organisation must not do or omit to do anything which may:

26.2.1 damage, bring into disrepute or ridicule Council; or

26.2.2 attract public or media attention which may be prejudicial or otherwise detrimental to Council.

27. Notices

Any notice required or permitted to be given in relation to this Agreement will be sufficiently given by a party if in writing and delivered personally or sent by pre-paid security post or facsimile to the other party at the address indicated in this Agreement.

28. Change of Address

When either party changes its address it will notify in writing the other party within seven (7) days.

29. Occupation of Council Property

29.1 Compliance with Tenancy Agreement

Where the Organisation provides the Partnership activities on Council property the Organisation must comply with the provisions of any Tenancy Agreement. Where there is any inconsistency between the provisions of this Agreement and a Tenancy Agreement then the provisions of the Tenancy Agreement will prevail.

29.2 End of Tenancy Agreement

In the event that a Tenancy Agreement ends for any reason, Council may terminate this Agreement. If the Tenancy Agreement is terminated by Council in response to the Organisation's default, then clause 24.4 will operate as if termination was made in accordance with clause 24.1.

30. Gender Equality Act 2020

30.1 Gender Equity, Diversity and Inclusion

Council has a commitment to promote gender equity, diversity and inclusion in the workplace and community. This commitment is reinforced by Council's obligations under the Gender Equality Act 2020.

30.2 Programs and services promote gender equity

- 30.2.1 The different needs for women, men and gender diverse people from programs and services are identified and addressed.
- 30.2.2 Additional needs from programs and services for people with disabilities, or from different cultural identities, ages, sexual orientations or religions are identified and addressed.
- 30.2.3 The ways in which programs and services will engage, benefit and impact women, men and gender diverse people have been identified.
- 30.2.4 The ways in which programs and services will engage, benefit and impact people with disabilities, or from different cultural identities, ages, sexual orientations or religions are identified and addressed.
- 30.2.5 Where possible, gender disaggregated and intersectional data are used for designing and evaluating programs and services.

31. Additional Clauses

The Organisation must comply with the Additional Clauses.

32. Entire understanding

This Agreement contains the entire understanding between the parties as to its subject matter and supersedes any previous agreements or understandings between the parties in connection with its subject matter.

Signing Page

Executed by the parties as a deed:

<p>Signed, sealed and delivered for and on behalf of</p> <p>[Name of NH] ABN ...</p> <p>Name</p> <p>Position</p> <p>Date</p>	<p>..... (signed)</p> <p>..... Signature of witness</p> <p>..... Print full name of witness</p>
---	---

<p>Signed, sealed and delivered for and on behalf of</p> <p>YARRA RANGES COUNCIL</p> <p>Name</p> <p>Position</p> <p>Date</p>	<p>..... (signed)</p> <p>..... Signature of witness</p> <p>..... Print full name of witness</p>
--	---

Specified Personnel

Council Representative - Key Contact Officer (KCO)	
The Key Contact Officer is the Council officer ensuring that Council's responsibilities and obligations under the Agreement are met. The Key Contact Officer may exercise all of Council's functions, rights and powers under the Agreement on behalf of Council.	
Name	
Title	
Address	PO Box 105, Lilydale 3140
Telephone	03 9294 6xxx
Mobile	
E-mail	

Council Representative - Community Development Officer (CDO)	
The Community Development Officer is the Council officer with day-to-day responsibility for liaising with the Organisation in relation to community development activities and outcomes.	
Name	
Title	
Address	PO Box 105, Lilydale 3140
Telephone	03 9294 6xxx
Mobile	
E-mail	

Organisation Representative	
The Organisation's Representative is the Organisation's representative who is responsible for liaising with the Council regarding the Organisation's performance of its obligations under the Agreement.	
Name	
Title	
Address	
Telephone	
Mobile	
E-mail	

Schedule 1 Agreement Details

Item	Description	Details
1.	Parties	<p>Name Yarra Ranges Council ABN 21 973 226 012</p> <p>Address PO Box 105, Lilydale, 3140</p> <p>Email ...</p> <p>Contact ...</p> <p>Short name Council</p> <p>Name [Name of NH] ABN</p> <p>Address ...</p> <p>Email ...</p> <p>Contact ...</p> <p>Short name the Organisation</p>
2.	Partnership Agreement Overview	This Partnership Agreement strengthens the ongoing partnership between the Organisation and Council as further defined in Schedule 2 (Funding Details) and Schedule 3 (Partnership Details).
3.	Start Date	1 July 2022
4.	Term	4 years
5.	Further Term	N/A
6.	Insurance	Public liability insurance: \$20,000,000 per Claim. Professional indemnity insurance, as required
7.	Additional Clauses	Must meet the Funding Conditions, as specified in Schedule 2

Schedule 2 Funding Details

1. Amount of Funds

The year one allocation for this Partnership Grant is **[insert amount]** (exclusive of GST).

Funding for year two to four will be subject to an increase at the value of the rate cap as determined by Council in their annual budget. Currently the rate cap is at 2%.

2. Funding Purpose

Funding is provided by Council to the Organisation for the purpose of delivering community development activities and the provision of low cost/no cost programming.

Note: Funding may be utilised for the payment of staffing and wages however the outcomes of such allocation must reflect community development priorities as above.

3. Funding Payments

Payments will be made annually pending successful submission of the Conditions of Funding.

4. Conditions of Funding

The Organisation operates by the **Calendar Year / Financial Year.**

Funding is provided at the beginning of each Financial Year (pending submission of appropriate documentation), therefore funding allocation for the delivery of community development activities must reflect Financial Year reporting.

The organisation must advise Council of the date of their AGM.

Schedule (Item)	Funding Condition	Submission Frequency	Submission Method
Schedule 3 (Item 6.1)	Reporting Partnership Outcomes	Annually	SmartyGrants
Schedule 3 (Item 6.2)	Annual Report	Annually, within 4 weeks of AGM	SmartyGrants
Schedule 3 (Item 6.2)	Certified Annual Financial Statement	Annually, within 4 weeks of AGM	SmartyGrants
Schedule 3 (Item 6.2)	Committee of Management contact details	Annually, within 4 weeks of AGM	SmartyGrants
Schedule 3 (Item 6.2)	Organisational Strategic Plan	Provided on signing of Agreement, and then again if circumstances change.	SmartyGrants
Schedule 3 (Item 6.3)	Meetings with KCO	In July of each year, as minimum	Participation in meetings
Schedule 3 (Item 6.3)	Meetings with CDO	In June and December of each year, as minimum	Participation in meetings
Schedule 5	Child Safe Standards checklist	Provided on signing of Agreement, and then again if circumstances change.	SmartyGrants

Schedule 3 Partnership Details

1. Partnership Overview

Neighbourhood House Partnership Program strengthens the ongoing partnership between the Organisation and Council to:

- i. ensure effective planning, development and delivery of community development programs and activities;
- ii. establish performance objectives and indicators to measure the performance of the Partnership; and
- iii. define the financial and other support that Council will provide to the Organisation over the Term.

2. Partnership Catchment

Note: this relates to the geographical area that the Organisation covers.

[Insert Partnership Location]

3. Partnership Priority Group/s

Council has highlighted several cohorts that have been identified as being of priority for support, these include:

- Youth
- Seniors
- First Nations people
- People with Disability and their Carers
- People experiencing Mental Health challenges
- People who are homeless or at risk of homelessness

Each Neighbourhood House may choose at least one priority groups per year to focus on for the duration of Partnership. This will be specified in the Reporting Framework and completed annually in SmartyGrants.

4. Partnership Objectives

The shared Partnership Objectives of the Neighbourhood House Partnership Program are:

- Inclusion
- Participation
- Connection
- Capacity Building

Each Neighbourhood House will choose at least two Objectives per year to focus on for the duration of Partnership. This will be specified in the Reporting Framework and completed annually in SmartyGrants.

5. Partnership Activities

Each Neighbourhood House will create their own Partnership Activities to meet their chosen Objectives of the Partnership.

Partnership Activities will be reported annually in SmartyGrants.

6. Partnership Reporting Framework

6.1 Partnership Outcomes

Showcasing Community Outcomes - Significant Learning / Transformational Stories

Yarra Ranges Council is keen to gain more insight into the valuable role the Neighbourhood House makes in providing opportunities for its local communities and help demonstrate the significance of Council funding.

On an annual basis, please provide a written, filmed, audio recorded or photo essay narrative or story that provides examples with discussion of the Partnership **Outcomes** that have been achieved through the implementation of your Partnership **Activities** to meet your Partnership **Objectives**.

Planning and Reporting templates will be available in SmartyGrants.

6.2 Governance

A Strategic Plan, which is commensurate with the size and capacity of your organisation, must be endorsed by the Committee of Management.

The organisation must advise Council (via SmartyGrants) of the contact details of the Committee of Management within 4 weeks of the Annual General Meeting.

The Organisation must provide confirmation of its sound financial position and meeting governance standards, as evidenced by an audited annual report, including audited financial statements as required by CAV and/or ACNC.

Council reserves the right to request audited reports specifically on the funded Partnership and will notify the Organisation in writing if required.

6.3 Engagement with Council

The Organisation's Manager and a Committee of Management representative will be invited to quarterly Neighbourhood House Network Meetings. These meetings are facilitated by Council and the Organisation is encouraged to actively participate in these meeting to maintain strong connections and partnerships within the Neighbourhood House Network.

The Organisation must participate in bi-annual meetings with Community Development Officer in December and June of each year.

The Organisation must participate in an Annual Review Meeting with Key Contact Officer at Council in July each year.

Schedule 4 Acknowledgement of Council Support

YARRA RANGES COUNCIL ACKNOWLEDGEMENT GUIDELINES – Partnership Agreements

Council requires acknowledgement of its contribution to the organisation. The Yarra Ranges Council logo is part of Council’s corporate identity, and should be used where a publication, program or event is sponsored by Council.

Published material

Display the Yarra Ranges Council logo on any advertising or promotional material as below. This might include, but is not limited to programs, flyers, banners, newspaper advertising or editorial, web pages etc. It should be no smaller than 3cm by 1.5cm along with one of the accompanying messages:

“Proudly supported by Yarra Ranges Council”

Proudly supported by



The following are basic guidelines for using the Yarra Ranges Council logo. Most importantly the Yarra Ranges logo may not be redrawn or altered in any way.

To ensure you use the logo correctly:

Do's ✓
The wording ‘supported by Yarra Ranges Council’ should appear in conjunction with the logo. Helvetica or Arial font should be used.
The logo is made up of two main components – the brand symbol (mountain range) and the logotype (name). These elements must always appear together.
While the vertical logo is Council’s primary logo, a horizontal option is available for use where the vertical option is not suitable.
Wherever possible, the logo should be reproduced in full colour. A Line Art or greyscale version may be used where a mono (one) colour logo is required. This should only be used in documents where black and white ink is used in the print production process, NOT in full colour documents.
To ensure the clarity of the Yarra Ranges logo is maintained, a minimum size of 20mm must be adhered to, specifically 20mm height for vertical option, or 20mm width for horizontal option.
Don't ✖
Do not compress, extend or distort the logo in any way – the proportions, spacing and positioning of the logo must remain constant

The logo must not be stretched out of proportion either vertically or horizontally.
Do not reproduce the logo text in any other typeface
Do not alter the colours of the logo Do not rotate the logo
Do not infringe upon clear space or add any extra elements to the logo. The minimum clear space is the height of the 'Y' in 'Yarra Ranges'
Do not reproduce the logo on a photographic or illustrative graphic that does not provide sufficient contrast
Do not use the logo on a similar colour background. A white background is preferable
Do not copy the logo from the internet.
Do not use the logo if it appears pixellated or "blurry".

For an electronic copy of the logo or for further information:
Contact Yarra Ranges Council on 1300 368 333 and speak to the Designated Officer.

If appropriate:

1. Acknowledgement made in any speeches that are given.

An example of wording may be:

"We acknowledge the generous support of Yarra Ranges Council by allowing us the use of this venue"
2. Verbal acknowledgement made in any interviews to radio or newspapers.
3. Extend an invitation to the Mayor or Ward Councillor, depending on the nature of the event. The Mayor may attend events that have broad impact on the community of the Yarra Ranges. Ward Councillors may attend events that have an impact on the Ward they represent.
4. Council has pull up banners which may be borrowed. These may be displayed in a prominent location, which lets attendees know of Council's support.

Schedule 5 Child Safe Standards

Victoria's Child Safe Standards are a set of mandatory requirements to protect children and young people from harm and abuse.

The Child Safe Standards (the Standards) commenced in Victoria in January 2016. After six years, we have seen how the Standards improve safety for children and young people.

Changes have been made to make the Standards even stronger. The new Child Safe Standards came into force on 1 July 2022 and organisations now need to comply with these new Standards.

Council is committed to promoting child safety and ensuring compliance with the Victorian Child Safe Standards. As a key priority, Council is actively promoting child safety and reducing the factors that lead to children being harmed.

As a Child Safe organisation, Council reviews grant recipients who are undertaking funded projects or programs that may involve direct or incidental contact with children. Council's Safeguarding Children Policy and Commitment Statement is available from Council's Website.

Partners will be required to upload their Child Safe Standard Checklist/Self-Assessment on their Partnership Agreement Registration form via SmartyGrants, and then again if circumstances change (or as requested).

The 11 Child Safe Standards

Click on the links below to see the minimum requirements and compliance indicators for each Standard.

Standard 1

Organisations establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued.

[Click here for details about Child Safe Standard 1](#)

Standard 2

Child safety and wellbeing is embedded in organisational leadership, governance and culture.

[Click here for details about Child Safe Standard 2](#)

Standard 3

Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously.

[Click here for details about Child Safe Standard 3](#)

Standard 4

Families and communities are informed and involved in promoting child safety and wellbeing.

[Click here for details about Child Safe Standard 4](#)

Standard 5

Equity is upheld and diverse needs respected in policy and practice.

[Click here for details about Child Safe Standard 5](#)

Standard 6

People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

[Click here for details about Child Safe Standard 6](#)

Standard 7

Processes for complaints and concerns are child-focused.

[Click here for details about Child Safe Standard 7](#)

Standard 8

Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.

[Click here for details about Child Safe Standard 8](#)

Standard 9

Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

[Click here for details about Child Safe Standard 9](#)

Standard 10

Implementation of the Child Safe Standards is regularly reviewed and improved.

[Click here for details about Child Safe Standard 10](#)

Standard 11

Policies and procedures document how the organisation is safe for children and young people.

[Click here for details about Child Safe Standard 11](#)

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

Neighbourhood House Details

* indicates a required field

Privacy Notice

Privacy Notice:

Yarra Ranges Council (Council) is committed to protecting your privacy. In compliance with the *Privacy and Data Protection Act 2014 (Vic)* Council will use the Personal Information (name, address, phone number, email) collected in this form for the primary purpose of processing your Neighbourhood House Partnership Program Registration. Information is held securely and used solely by Council for this specific purpose and/or a limited directly related purpose, and will not be otherwise disclosed without your consent or as required or permitted by law. Your personal information is only accessed by authorised persons and may be stored in Yarra Ranges Council records management database, used for statistical research, information provision, promotion or evaluation of Council's partnership programs. If your registration is incomplete, Council will not be able to process your funding registration.

For more information, see Council's [Privacy Policy](#).

Completing this form

When completing this registration form:

- Please provide all the requested documentation for your Neighbourhood House to receive funding under the Neighbourhood House Partnership Program.
- Uploads need to be in either Word or PDF format. If you would like to share information with us in video format or via a link, please add the link to a word document for uploading.
- You will be completing the PLANNING and BUDGETING sections for YEAR 1 of the Agreement only.

If you require assistance completing this form or you would like to access your information, please contact the Key Contact Officer, Santha Press (03) 9294 6836 or s.press@yarraranges.vic.gov.au

Contact Details

Organisation name *

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Department / Branch / Faculty

Use this field only if relevant

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

Primary (physical) address *

Address

Suburb State Postcode

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

Address

Suburb State Postcode

Website

Must be a URL

Primary contact person *

Title First Name Last Name

This is the person we will correspond with about this grant

Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Must be an Australian phone number.

Back-up phone number

Must be an Australian phone number.

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisational Status

Neighbourhood House Partnership Program Registration 2022-2026 Form Preview

* indicates a required field

Organisation Details

Does your organisation have an ABN? *

Yes No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO](#).

Please upload completed Statement of Supplier Form:

Attach a file:

Max 25mb

Is your organisation endorsed as a Deductible Gift Recipient (DGR)? *

Yes No

If you're unsure you can look up your DGR status at <http://abr.business.gov.au/AdvancedSearch.aspx>

Is your organisation registered with the Australian Charities and Not-for-Profits Commission (ACNC)? *

Yes No

If you're unsure, you can check your registration at the ACNC website: <http://www.acnc.gov.au/>

What is your incorporation number?

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

Incorporated Association or Australian Corporation Number

What type of not-for-profit organisation are you? *

- Educational institution (includes pre-schools, schools, universities & higher education providers)
- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue? *

- Less than \$50,000
- \$50,000 or more, but less than \$250,000
- \$250,000 or more, but less than \$1 million
- \$1 million or more, but less than \$10 million
- \$10 million or more, but less than \$100 million
- \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here:

www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure? *

- Unincorporated association
- Incorporated association
- Cooperative
- Company limited by guarantee
- Indigenous corporation, association or cooperative
- Organisation established through specific legislation
- Trust
- Unknown

If your organisation is unincorporated it must have an auspice organisation

Governance

* indicates a required field

Completion of Neighbourhood House Partnership Agreement
2018-2022

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

Have you finalised the Neighbourhood House Partnership Agreement 2018-2022?

*

- Yes
 No

To have finalised the previous Agreement means you have submitted all required reports and acquittals as required by Council.

If you have not finalised your Neighbourhood House Partnership Agreement 2018-2022, you will not be able to submit this form.

You must complete the reporting and acquittal documentation from your previous Agreement before entering into a new one.

Please contact the Key Contact Officer, Santha Press (03) 9294 6836 or s.press@yarraranges.vic.gov.au for further information.

Neighbourhood House Partnership Agreement 2022-2026

Upload your Signed Neighbourhood House Partnership Agreement *

Attach a file:

If you do not have a scanned copy of the Agreement, please contact the Key Contact Officer.

Organisational Reporting

Please upload the following documents as presented at your most recent AGM.

Most recent Annual Report *

Attach a file:

Most recent AGM minutes *

Attach a file:

Most recent audited Financial Statement *

Attach a file:

If this is included in your Annual Report, please upload a word document that references this

Contact details of the Chair *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Email *

Must be an email address.

Neighbourhood House Partnership Program Registration 2022-2026 Form Preview

Phone Number *

Must be an Australian phone number.

List of all current Board members *

Attach a file:

Word or PDF format please.

Organisational Strategic Plan *

Attach a file:

This is the Strategic Plan that specifies the overarching vision and objectives of your Neighbourhood House, as has been endorsed by the Neighbourhood House Board.

Additional Uploads

Attach a file:

If there is anything else from your AGM you would like to upload, please do so here

Financial Reporting Year End

Please specify your financial reporting year end. *

Financial Year Calendar Year

Other

Over the life of the Partnership Agreement, you will be required to update this information within 4 weeks of holding an AGM.

It is your responsibility to ensure that this information is provided to Council within the appropriate timeframe.

As your organisation operates under the Calendar Year Reporting schedule, reporting will be confirmed in the Annual Report and Acquittal Form in July each year.

Over the life of the Partnership Agreement, you will be required to update this information within 4 weeks of holding an AGM.

It is your responsibility to ensure that this information is provided to Council within the appropriate timeframe.

As your organisation operates under the Financial Year Reporting schedule, reporting will be confirmed in the Mid Year Review Report in January each year.

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

Over the life of the Partnership Agreement, you will be required to update this information within 4 weeks of holding an AGM.

It is your responsibility to ensure that this information is provided to Council within the appropriate timeframe.

As your organisation operates under a special Reporting schedule, please speak with the Key Contact Officer to determine when reporting will be confirmed.

Governance

This section is confirmation of your good governance practices. You are not required to submit documentation however receipt of Partnership Funding is predicated on you answering yes to these questions.

You may be asked to provide evidence to justify your responses.

If you answer no to any of these statements you will be unable to submit this form.

We are up to date with our CAV and/or ACNC reporting requirements. *

YES NO

We have paid the Annual Incorporation Fee to CAV. *

YES NO

We have Public Liability Insurance of at least \$20,000,000 *

YES NO

We have Professional Indemnity Insurance to the value of \$1,000,000 *

YES NO

Additional Uploads

Attach a file:

If there is anything else in relation to governance that you would like to upload, please do so here

Governance requirements not met

You have answered NO to one or more of the above statements therefore you are unable to submit this form.

Please speak with the Key Contact Officer.

Department Families, Fairness and Housing (DFFH)

We receive funding from DFFH. *

YES NO

Neighbourhood House Partnership Program Registration 2022-2026 Form Preview

We have submitted our required/requested Data and Participation Report to DFFH. *

YES NO

Child Safe Standards

Organisations that provide services or facilities for children must implement Child Safe Standards to protect them from abuse.

New Child Safe Standards come into effect 1 July, 2022.

More information can be found on the Commission for Children and Young people website linked below.

[CCYP | Child Safe Standards](#)

Child Safe Standard Checklist/Self-Assessment *

Attach a file:

Gender Equality Act 2020

Yarra Ranges Council is committed to creating a workplace and community where women, men and gender diverse people from all backgrounds are respected, included and treated fairly. Our partners help us to achieve this in community settings.

Women, men and gender diverse people face different expectations and challenges based on social conditioning, subtle biases and gender stereotypes. Consequently, treating all people as the same when designing or delivering a project does not necessarily result in equal impacts or benefits.

How will you address the needs of people of different genders in the design and implementation of your Neighbourhood House's community development activities?

Examples may be: people of different genders will be represented on working groups; people of different genders will facilitate sessions being delivered; the time/location we choose for the event will be appropriate for people with caring responsibilities; communications and promotional material will include inclusive images and language; we have identified a particular need for men/women/gender diverse people in community

Partnership Program Planning

* indicates a required field

Partnership Overview

Neighbourhood House Partnership Program strengthens the ongoing partnership between the Organisation and Council to:

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

- 1.Ensure effective planning, development and delivery of community development programs and activities;
- 2.Establish performance objectives and indicators to measure the performance of the Partnership; and
- 3.Define the financial and other support that Council will provide to the Organisation over the Term.

Priority Groups

Who are the primary beneficiaries of this project/program? *

At least 1 choice and no more than 5 choices may be selected.

If there are no specific priority groups you will be working with choose universal

Partnership Objectives & Activities YEAR 1

The shared Partnership Objectives of the Neighbourhood House Partnership Program are:

- Inclusion
- Participation
- Connection
- Capacity Building

Each Neighbourhood House should choose at least two Objectives per year to focus on for the duration of Partnership.

The Objectives and Activities you specify below will inform your planning and budgeting of Partnership Funding in the following year.

Please specify the Partnership Objectives that your Neighbourhood House will be focussing on in Year 1 of the Partnership Agreement. *

- Inclusion
 Participation
 Connection
 Capacity Building
 Other:

You can include other objectives, however this must also be reported on.

Inclusion

Inclusion statement *

This is a brief statement that explains what "Inclusion" means to your Neighbourhood House.

What activities will your Neighbourhood House undertake in YEAR 1 to meet the objective of 'Inclusion'? *

Neighbourhood House Partnership Program Registration 2022-2026 Form Preview

Word count:

Must be no more than 200 words.

Dot points encouraged

Participation

Participation Statement *

This is a brief statement that explains what "Participation" means to your Neighbourhood House.

What activities will your Neighbourhood House undertake in YEAR 1 to meet the objective of 'Participation'? *

Word count:

Must be no more than 200 words.

Dot points encouraged

Connection

Connection Statement *

This is a brief statement that explains what "Connection" means to your Neighbourhood House.

What activities will your Neighbourhood House undertake in YEAR 1 to meet the objective of 'Connection'? *

Word count:

Must be no more than 200 words.

Dot points encouraged

Capacity Building

Capacity Building Statement *

This is a brief statement that explains what "Capacity Building" means to your Neighbourhood House.

What activities will your Neighbourhood House undertake in YEAR 1 to meet the objective of 'Capacity Building'? *

Word count:

Must be no more than 200 words.

Dot points encouraged

Other

Neighbourhood House Partnership Program Registration 2022-2026 Form Preview

Other Statement *

This is a brief statement that explains whatever addition objective you are focussing on means to your Neighbourhood House.

What activities will your Neighbourhood House undertake in YEAR 1 to meet this other specified objective? *

Word count:

Must be no more than 200 words.

Dot points encouraged

Outcomes

What are the expected outcomes of the Partnership for YEAR 1? *

Word count:

Must be no more than 200 words.

Using dot points, describe three things you want the Partnership Program to achieve in terms of benefits for participants and/or others

How will you know if these outcomes have been achieved? *

Word count:

Must be no more than 200 words.

Using dot points, describe three changes you will see if the expected outcomes of the Partnership Program occur

Budgeting

* indicates a required field

Partnership Funding Allocation YEAR 1

You will be asked in the Annual Report and Acquittal Form to explain how you have spent the Neighbourhood House Partnership funding ONLY.

Funding amount *

Must be a dollar amount.

Budget

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview

Please state how you plan to allocate expenditure of the Partnership Funding on activities that promote Community Development during YEAR 1 using the categories below.

This will be based on the Objectives and Activities you have specified previously.

Preferred allocation of funding is for provision of Low cost/No cost Programs.

You may allocate funding to staffing costs, however there must be evidence that payment of wages increased community benefit. This will be reported on in the Annual Review.

Up to 30% of the total of your allocated funding may be spent on:

- Equipment and Materials
- Advertising
- Governance
- Maintenance/Gardening/Utilities

This is a projected budget and we acknowledge that there may be changes in your reporting at year end.

If you have carry over funding from the previous year, please include on Income, line 2.

Income	\$	Expenditure	\$
This is the Partnership Funding amount only.	Must be a whole dollar amount (no cents).	Delete categories which do not apply.	Must be a whole dollar amount (no cents).
	\$	Program Costs	\$
	\$	Staffing Costs	\$
	\$	Equipment & Materials	\$
	\$	Advertising	\$
	\$	Governance	\$
	\$	Maintenance/Gardening/Utilities	\$

Budget Totals

Total Income Amount

\$

This number/amount is calculated.
This figure is equal to the Partnership funding total.

Total Expenditure Amount

\$

This number/amount is calculated.
This figure is the total of your projected expenditure for Year 1.

Income - Expenditure *

\$

This number/amount is calculated.
This figure should be '0'

Expenditure Description

Provide a short summary of how you will allocate this funding, based on the table above. *

Note: a more detailed description will need to be provided in the Annual Review

Certification

* indicates a required field

Neighbourhood House Partnership Program Registration 2022-2026 Form Preview

Declaration

This section must be completed by an appropriately authorised person on behalf of the applicant organisation.

I declare that I am authorised to submit this Neighbourhood House Partnership Program Registration 2022-2026.

I declare that the information and attachments in this report are a true and accurate record of the Neighbourhood House.

I declare that the Neighbourhood House will fulfil the terms of the Neighbourhood House Partnership Agreement 2022-2026.

Name of Authorised Person *

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Email *

Must be an email address.

Phone Number *

Must be an Australian phone number.

Date *

Must be a date.

Additional Uploads

Attach a file:

Feedback

Council welcomes feedback about renewing the Partnership Program Agreement. It helps us to continuously improve our processes.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback. We appreciate your time.

Please tell us what you thought about the process to renew the Partnership Program Agreement. *

Neighbourhood House Partnership Program Registration 2022-2026

Form Preview



Please tell us how you found the online application form to complete *

Very Easy Easy Neutral Difficult Very Difficult

JAPARA NEIGHBOURHOOD HOUSE SUPPORT AND REVIEW

Report Author: Executive Officer Partnership & Community Building
Responsible Officer: Director Communities
Ward(s) affected: Walling;

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

Japara Neighbourhood House Inc (JNH) is a not-for-profit organisation in Kilsyth that is funded by Council to deliver Neighbourhood House activities and to manage the day to day running of the Council owned facility.

JNH's Executive reports that their business model has been challenged by a significant downturn in income due to the impact of the pandemic and reduction in facility use, leaving the organisation and its services vulnerable to financial failure.

JNH's Executive also report a proposed Council funding reduction, efficiency savings requirements and ongoing asset management responsibility pose an operational threat to JNH due to their current financial circumstances.

Following discussions between the JNH Executive and Officers, this report outlines and considers the issues raised by JNH and seeks approval from Council to maintain current levels of Council funding to JNH for the 2022-23 financial year, and to undertake a review of Yarra Ranges Council's (YRC) financial, operational and relational agreements and interactions with JNH, user groups and community groups.

The review would provide recommendations to ensure clarity of responsibility and communication between the two entities, and for the ongoing viability of JNH and the services it provides to the community.

RECOMMENDATION

That Council

1. *Provide Japara Neighbourhood House Inc with a one-off stay of the funding reduction of \$4,579, proposed as part of the 2022 – 2026 Neighbourhood House Partnership Grant equalisation of funding process for all Neighbourhood Houses. This would maintain the Japara Neighbourhood House funding for Neighbourhood House activities at \$41,255 for the 2022-23 financial year.*
2. *Provide Japara Neighbourhood House Inc with a one-off stay of funding reduction of \$2,500 outlined in the Hub Management Partnership Funding Agreement (1 July 2018 – 30 June 2023), maintaining funding for 2022-23 financial year at \$70,000.*
3. *Undertake a review of Yarra Ranges Council's financial, operational, and all relational agreements and interactions with Japara Neighbourhood House to provide recommendations that support the ongoing viability of JNH and the services it provides to the community.*

RELATED COUNCIL DECISIONS

At the 13 September 2016 Council meeting the following motion was carried unanimously:

That Council:

1. Endorse the provision of an operational management fee of \$90,000 in 2016/17 and \$80,000 in 2017/18 to Japara Neighbourhood House for the ongoing management of Japara Living & Learning Centre; and
2. Acknowledge that a review will be undertaken that explores how Council can support U3As throughout the municipality in an equitable and transparent manner.

At the 8 May 2018 Council meeting the following motion was carried unanimously:

That Council:

1. Endorse an extension of its financial support to Japara Neighbourhood House for five years commencing with a contribution of \$77,500 in 2018/19 with an incremental decrease of \$2,500 per annum concluding with \$67,500 in 2022/23; and
2. Support Council Officers meeting with Japara Neighbourhood House on a six monthly basis to monitor the agreement and ongoing financial viability.

DISCUSSION

Purpose and Background

Japara Neighbourhood House (JNH) is a not-for-profit organisation in Kilsyth that is funded by Council to deliver Neighbourhood House activities and to manage the day to day running of this Council owned 'Hub.' JNH also receives funding from the Department of Families Fairness and Housing. The facility also houses Japara Children and Family Services, Kilsyth Senior Citizens Club and the Yarra Ranges U3A group.

JNH report that the Neighbourhood House comprises approximately one third of JNH's business, while one third of its business is occasional care and one third is the centre/facility management.

Council and JNH have been in partnership for many years with formal agreements dating back to 1994. There is a solid, enduring partnership foundation between Council and JNH with strong alignment of priorities and aims in ensuring quality service provision, a responsive and sustainable service model and facility, that ultimately focuses on the delivery of positive community outcomes.

JNH has reported that its business model has been challenged by a significant downturn in income due to the impact of the pandemic and a reduction in facility use, including by Council, after its new Civic Centre opening, leaving the organisation and its services vulnerable to financial failure.

At a meeting in September 2021 and more recently in June 2022, the JNH Executive raised concerns with Council about their challenging financial situation and the factors contributing to this.

At the June 2022 meeting attended by JNH Executive and Senior Officers the concerns communicated included:

- The negative impact of the annual reduction in Hub Management Partnership funding to operate the facility;
- A proposed reduction in neighbourhood house activity funding communicated at short notice without adequate consultation;
- The matter of 'gifting' of assets to JNH at the commencement of their lease, and the impact of the depreciation of these assets on their financial reporting;
- A limited capacity to service the terms of their standard lease with Council without additional Council assistance; and
- Council had not managed the relationship with JNH that fostered a collaborative partnership.

KEY ISSUES

Hub Management Partnership Funding

The Hub Management Partnership Agreement between Council and JNH (1 July 2018 – 30 June 2023) outlines an annual decrease of \$2,500 in funding from \$77,500 in 2018 to \$67,500 in 2022. This incremental decrease is based on the pre-pandemic assumption that Japara's revenue would increase as the facility became established over the course of the five-year agreement (approved by Council 8 May 2018). JNH report that due to the pandemic, this has not eventuated.

Neighbourhood House activity funding

2016 Neighbourhood House Partnership Review:

A 2016 consultant review of Council's Neighbourhood House Partnership agreements identified inequity in the funding model based on historic agreements. The review recommended that a Base + Loading model be adopted with Transition Loading to be implemented over the course of the next agreement, to bring Council's Neighbourhood House funding into parity. The 2018 – 2022 Neighbourhood House Partnership Agreements reflected this loading.

2018 – 2022 Neighbourhood House Partnership Agreement:

JNH is funded by Council to deliver community development activities via a three-year Partnership Agreement (1 July 2018 – 30 June 2021). This was extended by 12 months to 30 June 2022. This agreement outlined a gradual, annual decrease in funding from \$49,807 in 2018 to \$40,807 in 2021 to accommodate the Transition Loading.

The extension offered to all Houses for the 2021-22 year maintained the same level of funding for the extension year of the agreement. The implementation of the model to bring parity to all Houses reduced the funding gap substantially, however it did not result in full equalisation amongst all the Houses. JNH still received the highest level of funding at \$41,255.88 in 2021-22 with four other Neighbourhood Houses receiving \$33,717.86.

2022 – 2026 Neighbourhood House Partnership Agreement:

The key inclusion proposed for the new agreement is to implement the final step of the 2016 review recommendation to transition Houses to equalise funding.

At a Neighbourhood House Network meeting in May 2022, the Network voted to support the proposal to equalise funding for Houses.

Other Council related Neighbourhood House activity:

There is a Memorandum of Understanding between JNH and YRC Maternal and Child Health Service (M&CHS) in place for the use of the Maternal Child Health space at the Japara Early Years Building. Council leases the service back from JNH and pays an annual fee which includes cleaning and utilities and also contributes to any additional costs such as steam cleaning. Payments have ranged from just under \$11,000 in previous years to a reduced most recent payment of \$6,340 (due to pandemic impacts having less activity and therefore lower costs incurred).

Council provides annual funding of approximately \$3,500 to JNH to cover the costs of hosting Kilsyth Senior Citizens Club and for administrative support.

Gifting of Assets

At practical completion of the facility on 5 December 2014, assets including a range of office furniture, shelving and a fridge were handed over to JNH. Handing over assets to the entity following completion of works at a facility is standard practice when council owned facilities are managed by external organisations.

In March 2018, JNH brought to Council's attention their concerns about the 'gifting' of assets to JNH and the impact this had on their financial reporting of depreciation of these assets. This was raised again at the meeting in June 2022. JNH reported that the inclusion of a depreciation schedule had a negative effect on their financial position. JNH therefore requested to have the 'gifting' of assets rescinded.

Following further discussion and advice received regarding this request, this matter has now been resolved and the request is no longer being pursued.

Lease requirements*Lease Agreement and Memorandum of Understanding:*

A Memorandum of Understanding (MOU) established between JNH and Council in 2010, prior to the construction of the facility, identifies the responsibility for maintenance and repair of building structures and equipment by JNH.

JNH commenced a lease agreement from 1 January 2015 for an initial 3 year term with two 3 year options. The current lease expires on 31 December 2023. The maintenance schedule attached to the lease agreement outlines responsibility for maintenance and replacement of assets.

JNH Executive have indicated that the Hub Management Partnership Funding is not sufficient to meet the obligations of the lease for maintenance of the facility and that even if the funding was adequate, they do not have the expertise or equipment to perform the ongoing works. Council has provided ad hoc ongoing additional assistance outside of the terms of the lease.

Other works in the precinct and further initiatives

At the meeting in June, JNH raised further requests regarding outstanding works required on buildings. Officers have investigated these matters and plans are in progress to address this work. Officers have since visited and removed waste from construction works in the precinct. Other initiatives identified, planned or underway include grant opportunities for a community garden and employment related projects.

Council have assisted JNH to transition to the power purchase agreement through the Victorian Energy Collaboration, a collective Local Governments procuring 100% renewable energy which will result in a reduction of 20% in electricity costs. Commencing in 2023-24, JNH will also benefit from the Climate Resilient Buildings program with funding for energy efficient upgrades at the facility.

Options considered

Upholding the terms of the signed Lease and Hub Management Partnership Agreements including the efficiency dividend reduction of \$2,500 from funding provided to operate the facility and reduce JNH funding in line with proposed parity measures to bring in line with all Neighbourhood Houses by \$4,579. This would place more pressure on JNH whilst they are facing financial and operational challenges.

Recommended option and justification

Some of the challenges faced by JNH have come about in response to the impact of the pandemic. A review of key Council Hubs, including JNH which had been proposed in late 2019 was not undertaken due other priorities arising from the pandemic.

The immediate risk that JNH now faces will be mitigated by providing bridging support while its current circumstances are reviewed. It is therefore recommended that Council:

- Provide JNH with a one-off stay of the funding reduction proposed as part of the 2022 – 2026 Neighbourhood House Partnership Grant funding equalisation process, to the value of \$4,579;
- Provide JNH with a one-off stay of funding reduction outlined in their Hub Management Partnership Funding Agreement (1 July 2018 – 30 June 2023), maintaining funding for 22/23 financial year at \$70,000;
- Conduct a review of YRC's financial, operational, and relational agreements and interactions with JNH as well as community participation to provide recommendations for the ongoing viability of JNH and the services it provides the community; and
- Utilise the review to inform a wider review of all Council Hubs in a future financial year.

FINANCIAL ANALYSIS

This recommendation considers an investment to support an important community organisation and facility to build resilience in the current circumstances and review its ongoing viability.

WHAT	FREQUENCY	AMOUNT
Stay of Neighbourhood House funding reduction	One off	\$4,579
Stay of Hub Management Partnership funding	One off	\$2,500
Consultant review fee	One off	\$20,000
		\$27,079

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan:

Connected and Healthy Communities

Communities are safe, resilient, healthy, inclusive, and socially well connected. Quality services are accessible to everyone.

Quality Infrastructure and Liveable Places

Quality facilities and infrastructure meets current and future needs. Places are well planned and are hubs of activity that foster wellbeing, creativity, and innovation.

Activities that Neighbourhood Houses deliver are place based and responsive.

Other Council strategies and policies that are addressed in JNH programming and activities include the:

- Health and Wellbeing Strategy;
- Creative Communities Strategy;
- Equity, Access and Inclusion Strategy;
- Child and Youth Strategy;
- Healthy and Active Aging Plan; and
- Cultural Diversity Policy

RELEVANT LAW

The proposed Review is considered to have a direct and significant impact on the Yarra Ranges community, so a gender impact assessment will be undertaken as part of this undertaking as per the requirements of the Gender Equality Act 2020.

Economic Implications

Ongoing economic implications for Council and JNH will be determined via a review.

Social Implications

Should JNH have to cease operation, this would have a social impact on the local community with the removal of these services.

Environmental Implications

There are no known environmental impacts arising from the recommendation in this report.

COMMUNITY ENGAGEMENT

The proposed Review outlines appropriate stakeholder and community engagement.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The information within this report is based on discussions with the JNH Executive.

RISK ASSESSMENT

Risk	Mitigation
Financial viability of Japara Neighbourhood House	<ul style="list-style-type: none"> • Bridging funds provided to ensure ongoing service provision • Review undertaken and recommendations implemented • Consolidation of actual Council support for the organisation and facility within a broader Hubs policy • Introduction of Executive Officer Partnerships & Community Building role to oversee management of partnership with JNH
Impact on community of underperforming poorly run facilities	<ul style="list-style-type: none"> • Bridging funds provided to ensure ongoing service provision • Review undertaken and recommendations implemented • Consolidation of actual Council support for the organisation and facility within a broader Hubs policy • Improved accountability to Council for the funding and support received • Introduction of Executive Officer Partnerships & Community Building role to oversee management of partnership with JNH

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

NA

DRAFT COMMUNITY WASTE RESOURCE RECOVERY PLAN

Report Author: Executive Officer - Waste Management
 Responsible Officer: Director Environment and Infrastructure
 Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council Meeting that is open to the public.

SUMMARY

In preparation for future waste service changes, the Waste Management team have developed a Draft Community Waste Resource Recovery Plan (Plan) which outlines the future service direction and priorities for waste management services for the Yarra Ranges Community.

The plan was developed to align with the requirements of the State Government Circular Economy Policy – Recycling Victoria and aims to assist Council meet the objectives and targets within the Policy and deliver responsible waste and recycling service changes and initiatives through services and programs for the community.

The draft Yarra Ranges Community Waste Resource Recovery Plan contains 22 actions that are pivotal for success in enabling the achievement of the strategic objectives and targets of this plan.

RECOMMENDATION

That Council

- 1. Approve the draft Yarra Ranges Council Community Waste Resource Recovery Plan to be released for public consultation, commencing 14 September 2022.**
- 2. Following consultation, the draft Yarra Ranges Council Community Waste Resource Recovery Plan be referred to Council Forum for consideration of submissions, prior to formal endorsement at a subsequent Council meeting.**

RELATED COUNCIL DECISIONS

Council endorsed the development of the Draft Community Waste Resource Recovery Plan to establish service requirements to meet the State Governments Circular Economy Policy – Recycle Victoria.

Council also endorsed the community consultation process through a community waste survey in 2021.

DISCUSSION

Purpose and Background

The draft Community Waste and Resource Recovery Plan (Attachment 1) has been developed to be a guiding document for the community on the changes that need to be planned and implemented over the next eight years, which will assist Council in reducing waste and maximising recovery.

The Plan will assist Council meet the objectives and targets of the Recycle Victoria Circular Economy Policy and deliver responsible waste and recycling service changes and initiatives through services and programs for the community.

The draft plan outlines a strong direction and position in relation to Council and the community working together towards zero waste sent to landfill/disposal in Yarra Ranges.

This plan envisions a future where the community is committed to produce less waste and to maximise the life of the materials used and the recovery of recyclable materials.

Council operations, local business and industry, residents and visitors will work together to protect the environment, amenity and liveability of Yarra Ranges townships, and create a strong, resilient and financially sound circular economy.

Actions identified in the plan provide a clear direction of Council's commitment to introducing programs and services to meet state policy requirements to reduce waste, maximise recovery and reduce waste going to landfill.

Options considered

A range of options were considered in developing the Plan including waste service models, generally in relation to frequency of collection, with the recommendations of the Community Waste Plan being considered the most effective service offering.

Recommended option and justification

Recommendations of the Community Waste Plan being considered the most effective service offering

FINANCIAL ANALYSIS

Substantial service changes are required for the provision of new services associated with the Recycling Victoria policy which results in substantial cost impacts. The financial impact will form part of the waste service charge.

The State Government provided details to each council on the level of funding support that will be provided to assist with the costs associated with the transitioning of services.

The funding is not a guaranteed amount, it will be calculated on actual costs associated with purchasing bin infrastructure and will be finalised within six months prior to transitioning to the new service. Current calculations indicate that less than 20% of the estimated bin infrastructure costs required to implement the services to the community will be provided by the state government.

The full cost impacts of the service changes will be realised and identified after the tender process for the services have been undertaken.

All waste service costs will form the Waste Service Charge on the rates notice, which is based on full cost recovery for services provided.

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan: Protected & Enhanced Natural Environment - A healthier environment for future generations.

- Develop a Municipal Waste Plan, education programs and pursue innovative waste processing technologies to maximise waste resource recovery for a more sustainable future.

RELEVANT LAW

The works and outcomes associated with this report relate directly to the requirements outlined in the State Governments Recycle Victoria – Circular Economy Policy

SUSTAINABILITY IMPLICATIONS

Economic Implications

Economic impacts were considered as part of the development of the Plan such as impacts on businesses (referenced in the risk assessment section of this report).

Social Implications

Social impacts include social connection and community gatherings with options for groups to be involved in repair style cafes, recycling workshops and webinars; this is identified in the draft Community Waste and Resource Recovery Plan.

Environmental Implications

The introduction of services that comply with the State Government Circular Economy Policy – Recycling Victoria will lead to reduced environmental impacts by introducing services to minimise waste, maximise recovery and reduce waste to landfill.

COMMUNITY ENGAGEMENT

Extensive engagement with the community was undertaken last year through the distribution of a community waste survey which was distributed and made available to all households which resulted in approximately 7,000 responses, which is over 11% of properties within the municipality.

The information received from that survey was used to assist in the development of the Plan.

A Community Consultation Plan (Attachment 2) has been developed to outline the extensive process to be undertaken to engage the community in consultation of the plan.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

The Plan outlines future services required to meet state requirements and objectives which includes maximising recovery and seeking alternative methods for managing and disposing of waste to landfill.

Council officers participated in regional workshops to share and leverage learnings across the sector.

RISK ASSESSMENT

State Government policy dictates and directs Council's action in the introduction of services to minimise waste, maximise recovery and reduce waste to landfill.

The kerbside collection services provided to the Yarra Ranges community are extended to both residential, non-residential and commercial properties. The changes in the residential services including collection frequencies will apply to all properties that utilise council collection services.

As the service will be standardised to the residential service schedule, this may not suit some of the commercial properties that utilise council's collection service.

For council to continue to provide a specialised collection service to commercial properties it would come at significant cost which is not considered justifiable when there are private commercial collection options available across the municipality which can provide these services.

Commercial properties will still be able to utilise council's service, however it will be based on the residential collection schedule and frequency, and they will be limited to the number of bins provided. This will ensure that the amenity of the area is not impacted by an overrun by bins left out for long periods of time in townships and streetscapes.

The waste management team in conjunction with the economic development team will provide information to all commercial properties utilising councils service approximately 12 months in advance of any change occurring to ensure they have plenty of time to review and consider alternatives.

It is possible that this may not satisfy some commercial businesses, which could impact Council's reputational risk.

There will be further discussion with Multi unit development properties in relation to the management of the number of bins associated with storage & collection locations. The waste management team are fully aware of these concerns and will be working with these developments/body corporates to come up with a solution for these sites.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Draft Community Waste and Resource Recovery Plan; and
2. Community Engagement Plan



Yarra Ranges Council

Draft Community Waste and Resource Recovery Plan 2022–2030



Acknowledgement of Country



We respectfully acknowledge the Traditional Owners, The Wurundjeri People as the Custodians of this land. We also pay respect to all Aboriginal community Elders, past and present, who have resided in the area and have been an integral part of the history of this region.

Council also acknowledges Indigenous ways of being, knowing and doing that led to sustainable societies thriving across Australia, for thousands of years.

Contents

1. Vision	8
2. Setting the scene – the need for change	9
Upcoming changes in Victoria’s waste management industry	10
Future challenges influencing waste management in Yarra Ranges	12
Emerging Trends in Waste Management	16
3. The Bigger Picture of Waste Management	18
Yarra Ranges Community Profile	22
Community feedback	23
4. Current waste management services provided by Council	24
Kerbside bin collection services	25
2022 kerbside residential waste collection services	25
Household bin collection statistics	26
Hard Rubbish collections	28
Bundled Branches collections	29
Public place litter bins	29
Waste Transfer Stations	30
Other waste collections and services	31
Closed Landfill management	32
5. Our Guiding Principles for Change	34
Waste Hierarchy Principle	34
Circular economy principle	36
Working Together towards Zero Waste - we all have a role to play	38
6. Working Towards our Vision of Zero Waste to Landfill	40
Strategic Directions	41
Our Targets for Action	42
Future Changes to Residential Waste Collections	44
Other residential collections provided by Council	46
Council-supported Collections	47
Other Council waste collection services	47
7. Action Plan	48
8. Monitoring our performance	56
9. Glossary	58

Mayor's message



Page 228
**Cr Jim Child,
Mayor of Yarra Ranges**

People in Australia and in the Yarra Ranges are more aware of their waste than ever before.

When recycling was introduced in the 1990s, it was a pivotal change not just in the way we treated our products, but in the way we thought about what we used.

Separating out hard plastics, glass, paper products and metals gave us a chance to give materials a second life, to reduce what was made fresh and to lighten our impact on the world.

Thirty years on, we now know a lot more, and we can do a lot more. We're more environmentally conscious, and we're aware that our planet's resilience is being stretched beyond its limits.

What we buy, and what we do with things we don't want, has a tremendous impact on the environment. While there has been steps forward, in recycled packaging and reductions in plastic, we need to do more to make sure what we use can be re-used wherever possible.

This goes further than just making sure you put your items in the correct bin. It's thinking about when something needs to be thrown away – if it can be repaired, re-purposed or find another home. It's about finding places to recycle electronic items and batteries, soft plastics and appliances.

More than anything, it's a change of thinking bigger than when recycling first came about.

It's about knowing that when you get rid of rubbish, you're not throwing it away. You're sending it somewhere else – to be re-used, or to be buried in landfill, where items can potentially release harmful chemicals and take hundreds of years to start decomposing.

This Community Waste and Resource Recovery Plan has also been prompted by the State Government's Recycling Victoria Policy – where every household in the state will move from rubbish and recycling to a four-stream system: food and garden organics, mixed recycling, glass, and rubbish (sent to landfill or alternative processing).

This plan has been informed by a Community Waste Survey, where thousands of people let us know how they'd like this new system to work for their household.

That feedback, along with expert advice, has shaped this plan.

When reading through this, and as we adjust to the new bin system, it's vital that we remember that everything we buy and use has an impact, big or small, on the world around us. By being thoughtful about what we buy, how we use it and how we dispose of it, we can help preserve and improve our world for those who come after us.

We will need to work together, and this will be all of our responsibility. There will be challenges, but we'll be here to support you at Council and we'll manage this how we've managed the challenges of recent years – together.

Executive summary

Each year, our modern lifestyles create increasing amounts of waste that pose a risk to human health and the environment. The need to reduce the amounts we create and dispose of it better is recognised by governments and the broader community.

In December 2020, the Victorian Government released its Recycling Victoria policy. This policy outlines some of the biggest changes to waste management since recycling was introduced to Victorian homes around 30 years ago.

The Yarra Ranges Community Waste and Resource Recovery Plan has been developed in response to the Recycling Victoria policy, as well as growing concern in the local community about waste and recycling.

The plan presents a vision for the Yarra Ranges community to move toward zero waste sent to landfill, becoming a place where everyone plays their part – avoiding waste, reusing and rehoming items wherever possible, sorting recycling well, and minimising rubbish.

There are many challenges to improving how waste is managed. Population growth across eastern Melbourne and within Yarra Ranges will increase the overall amount of waste. The closure of our closest landfill site in coming years, the increased cost of transport to landfill located further away, increasing waste levy disposal fees and the environmental cost of continuing to dispose of rubbish into landfill means new solutions are necessary.

The desire to make better use of the items we no longer need is leading to the innovation of new technologies. Technologies such as advanced waste processing may allow energy to be made from rubbish rather than sending it to landfill. Recycled product is being used to make new products that could be used by council and local businesses. Council has an important role in keeping up with these new technologies and developments, ensuring they can be used in council activities and promoting these opportunities to local industry and businesses.

In response to the challenges and opportunities, changes are being made to how waste is collected in Victoria. These changes will reduce the amount of rubbish sent to landfill and make more material available for recycling.

Currently, council collects recycling (fortnightly), green waste (fortnightly) and rubbish (weekly) from households and a small number of businesses.

In accordance with the Victorian Government's Recycling Victoria policy, Yarra Ranges Council will move to a four-stream waste collection over the next four years.

From October 2023, council will collect food and garden organics (weekly), mixed recycling (fortnightly), and rubbish (fortnightly).

In 2025/26, a specific collection for glass (only) will be introduced. From this point, glass will no longer be accepted in the mixed recycling bin.

A comprehensive education program will be provided to all residents and businesses using council collections, helping them use the new system correctly.

The plan proposes ambitious targets for council and the Yarra Ranges community, to minimise waste and significantly cut the amount sent to landfill. The actions outlined in the plan demonstrate the types of activities council will deliver in working toward these targets.

The achievement of this plan relies on council and the community working together to choose, use, sort and dispose of our items better, for the benefit of our community and our environment.

1. Vision

Our vision is for a Yarra Ranges community working together towards zero waste sent to landfill.

This plan envisions a future where our community is committed to produce less waste, and to maximise the life of the materials we use and the recovery of recyclable materials.

Our council operations, local business and industry, residents and visitors will work together to protect the environment, amenity and liveability of our townships, and create a strong, resilient and financially sound circular economy.



Page 230

2. Setting the scene – the need for change

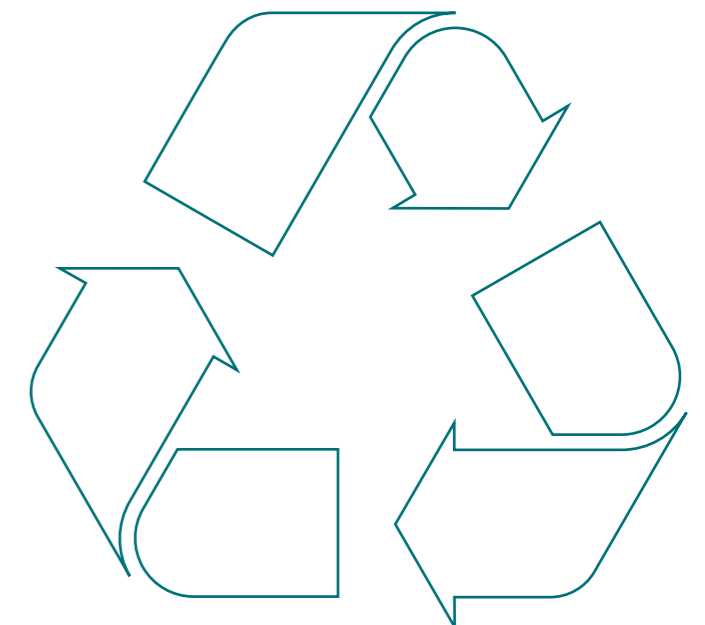
Waste management presents a complex and growing challenge. Our modern lifestyles are creating increasing amounts of waste, including problematic wastes such as plastics and electronic wastes that pose a contamination threat to the natural environment and community health.

Community attitudes are also changing significantly, with growing concern for the environmental costs of consumption and interest in minimising waste through reuse, repair and recycling.

These new expectations necessitate change in how we manage waste at all levels of government. New government policies are being developed, particularly at the state level, to directly address these concerns.

This plan details the context for change to how we manage waste in Yarra Ranges, in response to community concern and new waste regulations, and how these changes will occur over the coming decade. It outlines an action plan for council and the community to maximise resource use and minimise waste sent to landfill.

Delivery of actions will occur between 2022 – 2030, to align with council’s responsibilities under the Recycling Victoria Policy (2020 – 2030).



Upcoming changes in Victoria’s waste management industry

Waste management in Yarra Ranges is influenced by the actions, strategies and legislative requirements of different levels of government, and several of council’s own plans and policies.

Victorian Container Deposit Scheme

Container deposit schemes incentivise recycling through providing a refund when designated containers are returned to a specified place for reuse or recycling.

The first state-run container deposit scheme in Australia was introduced in 1977 in South Australia, where ten-cent deposit paid is on nominated containers, and a refund paid on return of the container. The scheme achieved a recovery rate of 80%.

In December 2020, the Victorian Government announced that a container deposit scheme would be established in the state by the end of 2023. The scheme is being introduced to encourage recycling of eligible drink containers, and to encourage the removal of these common types of litter from the environment.

This scheme will provide an opportunity to significantly reduce litter and enhance recycling in Yarra Ranges.

Recycling Victoria policy

In February 2020, the Victorian Government released its waste policy ‘Recycling Victoria: a new economy’.

This is a 10-year policy and action plan for waste and recycling in Victoria.

The policy aims to reform the kerbside waste and recycling system in Victoria, transforming how the Victorian economy uses materials, and focussing attention on reuse, repair and recycling of materials.

The policy outlines key reforms for household waste collections, to be delivered by councils to households across Victoria, including:

- The introduction of a four-stream waste collection service to all Victorian households by 2030, with bin lid colours meeting the Australian Standard:
 - Food & Garden Organics – lime green lid (food waste, green waste)
 - Mixed Recycling – yellow lid (paper, cardboard, plastics, metals)
 - Glass Recycling – purple lid (bottles, jars)
 - Rubbish – red lid (non-recyclable household waste)
- Targets to prioritise reduction in overall waste generation and waste sent to landfill

These reforms will be complimented by an extensive state-wide education campaign. Council is responsible for local implementation of these education campaigns.



Future challenges influencing waste management in Yarra Ranges

Population Growth

The population of Greater Melbourne – including Yarra Ranges – is expected to grow to 7.5 million people by 2046. At current rates, this will mean an extra half a million tonnes of rubbish will go to landfill each year.

The landfill site currently used by Yarra Ranges Council will close by approximately 2025. It is estimated that two new landfill sites would be required in metropolitan Melbourne to meet current and future needs – if rubbish continues to go to landfill at the same rate.

Landfills have obvious issues for local communities – odour, aesthetics and the need for ongoing management of leachate liquid and methane gas released by the decomposing rubbish. These have a clear and detrimental impact on the environment.

There are also costs to transfer rubbish to landfill sites, which increase for communities further away. These costs are reflected in the annual waste charge on council rates.

Several eastern Metropolitan councils are working together to explore alternatives to sending rubbish to landfill. Options include using advanced waste processing to turn rubbish into energy.

The move to a four-stream waste collection will dramatically reduce what gets sent to landfill by reducing contamination in recycling bins and allowing food and garden organic waste to be composted.

Council will continue investigating ways to promote and support reusable and sustainable options in the community to minimise waste sent to landfill.

Landfill and Waste Fees

Since 1992, Councils have been paying a landfill levy, based on the tonnes of rubbish collected from bins and hard waste that go into landfill.

This cost is passed on to households as part of their waste charge on rates notices. When rubbish is taken to a tip, a large part of the fee paid at the gate reflects the landfill levy. This fee has gone up significantly every year, which in turn makes waste fees higher.

In 2021, this charge was replaced with a waste levy, which it functions in the same way. The State Government can use money from this levy to fund sustainability and waste minimisation projects.

Waste levy fees can be kept lower in future years by minimising rubbish sent to landfill. However, this relies on less material going into rubbish bins.

The four-bin service will allow more material to be collected for recycling, reduce contamination of recyclables and help to keep the amount of waste going to landfill at a minimum.

Geographic constraints

The Yarra Ranges is one of the most unique local government areas in Victoria, with urban towns and regional areas, unmade roads and steep areas that can be difficult for trucks to access.

Due to these factors, rubbish, recycling and hard waste collections cost more, and require specialised trucks that can deal with the demands of the terrain.

Currently, rubbish is taken to the Hallam South Landfill, where it is buried. This landfill is expected to close in approximately 2025, and the next-nearest sites are much further away. Using landfill sites located further away would lead to an increase in landfill costs when the Hallam landfill closes.

Councils across the east of Melbourne are working together to find alternatives to landfill – both to keep costs down, and to reduce the amount of rubbish being buried.

Changing community needs

Community attitudes to waste and recycling have changed considerably in the past ten years.

There is a lot of variation in the amount of waste (recyclable and rubbish) generated by different households across Yarra Ranges.

Some households are trying to live a ‘low-waste’ lifestyle, requiring minimal collection services. Some households generate increasing amounts of waste for a variety of reasons, and experience difficulties in reducing their waste.

This variation is a challenge for the development of a generic waste collection service that meets the needs of a broad spectrum of the Community.

Sustainability and climate change

There is increasing awareness in the community of environmental sustainability, and the actions that can be taken to live lighter on the earth.

Council supports several community groups delivering waste-related projects across the Yarra Ranges, including community workshops, clean-up days, composting, low-waste living and shifting away from plastic bag use. Council also provides waste collection support for community events.

Climate change is a significant threat to our environment and community. Decomposing organic waste sent to landfill continue to create methane gases after burial, and owners of closed landfill sites need to manage these emissions for many decades.

The introduction of a food and garden organics bin will allow this waste to be diverted from landfill for composting, using processes that significantly reduce methane emissions, and turning it into useful products for farms and gardens.



Emerging Trends in Waste Management

Advanced Waste Processing

Advanced waste processing (AWP) is a technique used successfully around the world to sort household rubbish materials and use residual waste to produce electricity and/or heat. It provides an alternative to burying waste in landfill, particularly in areas without suitable space for landfill construction.

AWP facilities are used in many large cities in the United Kingdom, Europe, Asia and North America, complying with strict safety and emission standards.

Advanced sorting and separation is part of the AWP process. Facilities can sort materials on arrival to retrieve recyclables from rubbish. Recyclable metals can also be retrieved using magnetic technology after incineration for energy production.

Data from Sustainability Victoria indicates that at least 10% of materials collected in rubbish bins in Victoria is recyclable paper, cardboard, plastics and glass.

Advanced sorting and separation technologies at an AWP facility could enable this material to be retrieved, a feature not available when sending rubbish directly to landfill.

A medium-sized AWP facility can process 300,000-400,000 tonnes of waste per year, using a mix of anaerobic digestion, gasification and combustion technologies to create energy.

There is a small amount of ash and residual material left over after processing and incineration. Once leftover metals are retrieved from the residue, this material is tested for contamination. Uncontaminated material is sent to landfill, and any contaminated material is sent to an appropriate hazardous waste facility.

Advanced waste processing reduces the volume of waste sent to landfill by around 80%. This will significantly assist councils to reach waste reduction targets set in the Recycling Victoria policy.

There are currently no existing AWP facilities able to

process the volume of waste being collected from households across eastern Melbourne.

Yarra Ranges Council is part of a group of councils planning to construct their own AWP facility by 2026. This new facility will assist a number of councils to avoid disposing to landfill.

Further AWP facilities are planned for other areas of Australia, including Perth (WA), Woodlawn (NSW), Swanbank (QLD), Laverton North (VIC) and Morwell (VIC).

The Victorian Environment Protection Authority is supportive of AWP facilities being commissioned in Victoria. A study conducted for the EPA (Vic) concluded that there is little potential for health impacts or risk from exposure to airborne emissions from modern AWP facilities. Studies by Public Health England (the UK health protection agency) demonstrated that ‘particle levels caused by combustion (AWP) facilities are extremely low and could often not be distinguished from other background sources such as traffic’.

New and emerging markets for recycled product

One of the key commitments within the Recycling Victoria policy is to increase the use of products created with recycled content in Victoria. The Victorian Government has created a Recycled Markets Acceleration Package to encourage industry innovation, drive demand for products with recycled content, and develop industry standards for the use of recycled content in commercial, industrial and construction settings.

The Victorian Government has committed to increase the use of recycled content in their

procurement of goods. Funding is also being provided to councils to work in partnership with industry in developing new uses and local industry markets for recycled content.

Product Stewardship Schemes

Product Stewardship Schemes place responsibility for product disposal and/or recycling with producers, importers and retailers of goods responsible rather than consumers – particularly for items that are difficult to dispose of or recycle.

Examples of existing product stewardship schemes include:

- Cartridges for Planet Ark – supported by Brother, Canon, Epson, HP, Konica Minolta and Kyocera;
- Mobile Muster – supported by phone handset and accessory manufacturers
- National Television and Computer Recycling Scheme – supported by the electrical goods industry
- Tyre Stewardship Australia – supported by a range of tyre importers, as well as automotive manufacturers Mercedes Benz, Porsche and Volkswagen.

The Federal Department of Agriculture, Water and Environment annually calls for submissions from industry, public and consumers recommending future stewardship schemes to be developed by industry with government support.

Councils can support product stewardship schemes by investigating options for local material collection points and promoting programs to local businesses and the community.

3. The Bigger Picture of Waste Management

Strategic and policy context

Waste management in Yarra Ranges is influenced by the actions, strategies and legislative requirements of different levels of government, and several of council's

Federal waste policy



The Federal Government's 'National Waste Policy: Less Waste, More Resources' was released in 2018. The policy provides a framework for nation-wide waste and resource recovery. It outlines five key principles for transitioning to a circular economy, including:

- Waste avoidance
- Improved resource recovery
- Increased use of recycled materials and market development for these products
- Better management of materials to improve human and environmental health
- Improved information for innovation, investment and decision making.

The Federal Government currently regulates the export of all plastic, glass and tyre waste from Australia. From 2024, it will regulate the export of paper and cardboard, ensuring that waste cannot be sent overseas. These regulations impact how the waste collected from households can be processed and turned into new products.

The Federal Government also supports national product stewardship schemes to provide collections for difficult items such as electronics, packaging and vehicle tyres.

State waste policy – Recycling Victoria



State and territory governments are responsible for the regulation of waste management and resource recovery within their state.

In February 2020, the Victorian Government released its waste policy 'Recycling Victoria: a new economy'. This is a 10-year policy and action plan for waste and recycling in Victoria, reforming kerbside collections to a state-wide four-stream system.

As well as outlining future kerbside collection reforms, the Recycling Victoria policy also outlines focus areas for broader change in how the Victorian community manages waste, including:

- Support for businesses to reduce waste and improve product stewardship
- Support for wide ranging efforts to repair and reuse products rather than send them to landfill
- Preventing plastic pollution and banning single-use plastics
- Introducing a container deposit scheme for Victoria by 2022-23
- Creating new markets for recycled materials
- Support for development of facilities to generate energy from rubbish incineration before sending waste to landfill
- Improving the safe management of hazardous materials

Regional context – Metropolitan Melbourne and Eastern Suburbs



Over the past decade, Yarra Ranges Council has been a member of the Metropolitan Waste and Resource Recovery Group, who work together to plan and deliver collaborative projects and contracts in waste management.

Regional Waste and Resource Recovery Groups across Victoria will soon merge with the waste business unit within the Department of Environment, Land, Water and Planning, to create the Recycling Victoria Authority. This authority will oversee the state-wide kerbside waste service reform and the implementation of the Recycling Victoria policy.

The development of collective regional waste collection and processing contracts will continue with the transition to a new authority. Regional partnerships for waste education projects will also continue.

Local Council – relevant strategies, policies, and plans



Waste services within Yarra Ranges Council influence, and are influenced by, several key council strategies and policies

Council Plan 2021–2025

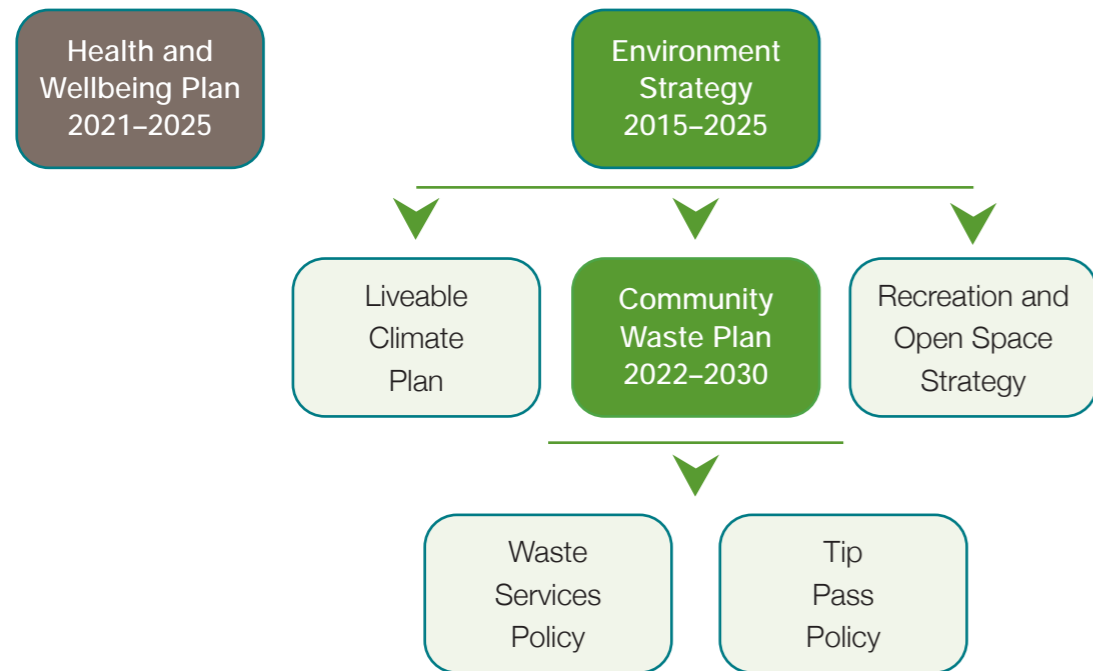
The Yarra Ranges Council Plan aims to deliver a range of services that build inclusive and connected communities, with sustainable and balanced growth.

Strategic Objectives

The delivery of a new Community Waste Plan is a key action under the **‘Protected and Enhanced Natural Environment’** strategic objective of the Council Plan.



Other relevant Council Strategies and Plans



Page 236

Yarra Ranges Environment Strategy 2015-2025

The Yarra Ranges Environment Strategy 2015-2025 has several strategic goals relevant to waste management, including

Goal 1	Our iconic places and their natural character are actively protected	Examples of how we may achieve this goal include: <ul style="list-style-type: none"> Managing litter in our natural areas, parks, and streetscapes, and providing appropriate opportunities for disposal of waste in public areas.
Goal 4	Our local economies are strengthened by environmentally sustainable activities	Examples of how we may achieve this goal include: <ul style="list-style-type: none"> Providing a commercial waste collection to small businesses that enables them to manage their waste in a sustainable manner. Where possible, supporting local industries to develop innovative solutions to local waste issues
Goal 5	Our communities are resilient in the face of a changing climate and more extreme more events	Examples of how we may achieve this goal include: <ul style="list-style-type: none"> Providing green waste collection services that assist property owners to reduce bushfire risk Providing sustainable waste management solutions in response to local emergencies Providing waste management services and education that will assist in reducing carbon emissions from waste disposal (e.g. composting food and organic waste rather than sending it to landfill).
Goal 6	All who live and work in the Yarra Ranges see themselves as stewards of our environment	Examples of how we may achieve this goal include: <ul style="list-style-type: none"> Provide the community with waste-focussed education and resources to minimise waste Engage with the community and provide environmentally focused education, support, resources and events. Encourage environmentally sustainable choices for people’s homes, properties and businesses.

Yarra Ranges Community Profile



162,346

est. individuals currently residing in **Yarra Ranges**



60,663

est. **rateable properties** in Yarra Ranges for 2022



55+

townships in Yarra Ranges covering **2,500 square km**



Neighbourhood character

of townships range from **urban** to **forested hills** and **rural** towns and localities



More than 70%

of the population is concentrated on **smaller blocks** in urban and township settings



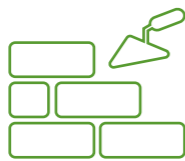
Approx 90%

of dwellings are separate houses, **5.9% are medium density**, and **0.2% are high density** dwellings



185,902

projected population in 2041, with **expected growth of 20%** over next 20 years



3,000

new homes expected at former Lilydale quarry, with **most significant growth** to occur in this township



Future growth

also projected in Chirnside Park, Kilsyth, Mooroolbark, Yarra Junction, Millgrove and Wesburn

Community feedback

The Yarra Ranges community is very passionate about waste.

In June 2021, Yarra Ranges Council conducted a Community Waste Survey to determine community views and expectations for local waste collections and waste management.

More than 7000 responses to the survey were received via the Shaping Yarra Ranges website and postal survey forms - well-exceeding expectations, and providing a statistically significant snapshot of community opinion.

Residents, landlords and local businesses detailed their satisfaction with the current waste services, preferences for future services complying with the Recycling Victoria

policy, and suggestions for how waste education and engagement could be improved.

The findings of the survey have informed the service changes detailed in this plan, considered together with industry research into best practice waste management. A copy of the Community Waste Survey Summary Report is available on the council website.



Many respondents to the Community Waste Survey indicated they would like advice and/or assistance to manage 'difficult to dispose' items, such as polystyrene

4. Current waste management services provided by Council

Page 238



Kerbside bin collection services

Yarra Ranges Council provides kerbside waste collection services to more than 60,000 households across the municipality.

Kerbside waste collections (e.g. rubbish, recycling) are also provided to small businesses, non-residential and non-rateable properties such as community centres, sporting clubs, community groups and churches. These services include either a twice-weekly collection of a 120- litre rubbish bin and fortnightly collection of a 240- litre recycling bin, or an equivalent service.

2022 kerbside residential waste collection services

	Frequency	Bin size	Options
Rubbish	Weekly	120L	80L for reduced annual fee
Recycling	Fortnightly	240L	120L available for elderly residents or those living in retirement villages
Green waste	Fortnightly	Optional; 120L or 240L	Green waste collection is available in urban areas, townships and the Dandenong Ranges.
Hard rubbish	Annual (residential properties)	Up to 3 cubic metres, plus unlimited metals	Collected in January – March
Bundled branches	Twice-yearly (residential properties)	Up to 3 cubic meters	Collected in November/ December and January – March

Household bin collection statistics

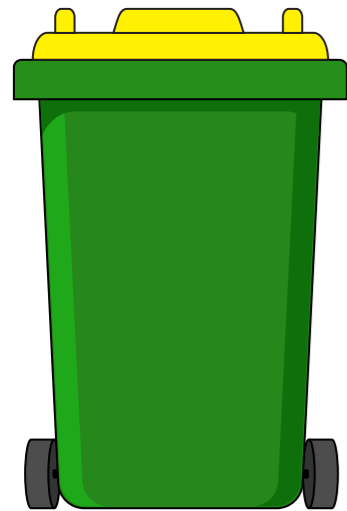
The amount of waste collected in each of the three current kerbside bins is recorded by council’s Waste Management team for each financial year.

RECYCLABLES

280kg recyclables produced per household per year

Higher than average compared to state-wide and outer metro averages.

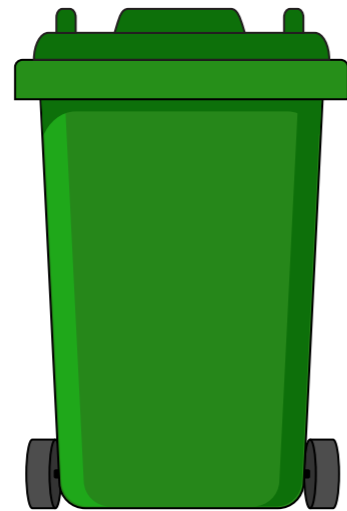
Page 239



RUBBISH

504kg rubbish produced per household per year

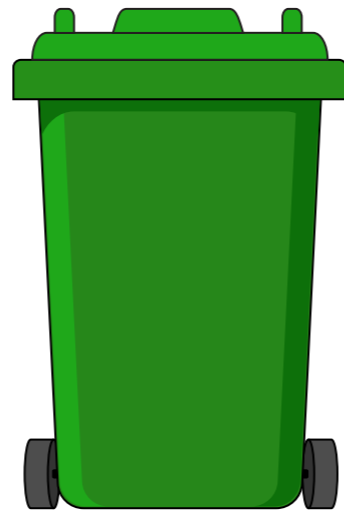
Slightly higher than state-wide averages, but consistent with other outer metro averages.



GREEN WASTE

410kg green waste produced per household per year

Higher than state-wide and outer metro averages.



Recyclable resource recovery and contamination in household bins

The current rate of materials diverted from landfill from household bins in Yarra Ranges is 45% (not including contaminating items). This means that out of the total amount of waste from all streams collected from properties across Yarra Ranges, almost half of all waste is diverted away from landfill and collected within recycling and green waste bins.

Contamination of materials collected in recycling bins is an ongoing issue across the municipality. Contamination of recycling bins with materials that are not recyclable through council’s collection leads to materials that are of lesser quality of repurposing into new products. Contaminating items can cause damage to machinery that sorts materials collected for recycling. In extreme cases, high levels of contamination can cause an entire truck load of recyclables to be sent directly to landfill.

An audit of one truckload of recyclable materials collected from the kerbside in Yarra Ranges was conducted by VISY Industries (council’s recyclables receiver) in 2019. This audit showed a contamination rate in recyclables of 10.5%.

In this audit, common contaminants included soft plastics (such as shopping bags and food packaging), textiles, bagged waste (including bagged recyclables that should have been disposed loose into the recycling bin) and shredded paper (not recyclable in kerbside bins).

This contamination rate is the same as the state-wide average during the 2018/19 financial year.

In the 2019/20 financial year, the state-wide average contamination rate increased to 13.3%.

Due to COVID restrictions, further recycling truck audits were unable to be conducted in 2020 and 2021 to provide a local comparison.

Ongoing education for residents about what is and is not acceptable in recycling bins is required to reduce contamination rates and improve the rate of materials diverted from landfill.

Hard Rubbish collections

Hard rubbish collections are provided once per year to each residential property in Yarra Ranges. These collections occur between January and March. The purpose of hard rubbish collections is to provide for the collection of materials that cannot be repurposed, donated, reused by others and can't fit into kerbside rubbish bins.

Each property may dispose of up to 3 cubic metres of materials, including:

- Unwanted furniture that cannot be donated or reused by others

- Electronic waste – such as computers, televisions, monitors, all other battery and power-operated items and items with an electrical cord
- Mattresses

Each property may also dispose of unlimited household whitegoods and metals.

The level of material recycled from kerbside hard waste collections is low, with an average recovery rate of 24% per year



Bundled Branches collections

Bundled Branches collections are provided twice per year to each residential property. These collections occur in November-December (to assist with fire season preparations) and in conjunction with hard rubbish collections conducted between January and March.

The purpose of the bundled branches collections is to provide for the collection of materials that are too big to be placed into kerbside green waste bins.

Each property may dispose of up to 3 cubic metres of branches including branches up to 1.5m long and 200mm diameter, or single limbs of between 75mm and 200mm diameter and 1.5m long.

The bundled branches collection does not collect stumps, roots, timber pieces, bamboo, creepers and vines, palm trees or thorny plants. These plants should be cut up and disposed of into green waste bins or taken to a waste transfer station for disposal.

Over the last five years, an average of 405 tonnes of bundled branches has been collected each year from across the municipality. This material is composted to create products for gardeners and horticultural industries.

Public place litter bins

Approximately 940 litter bins are distributed in townships, parks, reserves and sporting clubs through the Yarra Ranges. These bins provide a disposal point for rubbish and recyclables in locations used by the community. Waste collected in litter bins is then sorted by council's receiving contractor to capture recyclables.

Over the last five years, the amount of rubbish collected in these bins has averaged around 400 tonnes per year. In 2019/20 and 2020/21 these totals decreased by approximately 50 tonnes, likely due to reduced visitor numbers during coronavirus lockdowns.



Waste Transfer Stations

Waste transfer stations are central locations for the disposal of bulky recyclables and waste destined for landfill.

The items that can be taken to waste transfer stations for disposal often include bulk amounts of cardboard, green waste and hard rubbish, timber, bricks and concrete, glass, mattresses, and hazardous waste materials such as chemical containers, light globes, batteries, motor oil, electronic waste, paint and tyres.

Waste Transfer Stations in Yarra Ranges are operated by private waste management companies, and are located in:

- Lysterfield (operated by Cleanaway)
- Coldstream and Wesburn (operated by KTS Recycling)
- Montrose Transfer Station (operated by Grosvenor Lodge)

Some facilities also operate a ‘tip shop’ where reusable goods in reasonable condition can be purchased for a small fee. This includes both garden and construction materials, toys and household goods.



Other waste collections and services

Council supports the community with the management of other waste materials, either directly, through the delivery of activities, partnership with groups and industry, and through promotion of other service providers.

These services include:

- Promotion of drop off locations for household batteries
 - Delivery of Detox Your Home events with Sustainability Victoria
 - Waste collection services for local Clean Up Australia Day activities
 - Waste management assistance to groups organising community events (delivered through council's Community Grants program)
 - Delivery of waste-focussed community events and educational workshops with community and industry partners
 - Delivery of education, incentive and rebate projects and programs, such as educational webinars and council's Home Composting Rebate Program
- Provision of special collections or tip passes for the disposal of materials, available to:
 - Charities disposing of unwanted and unsaleable goods, and materials collected from property clean up by charities
 - Emergency services disposing of materials from clean-outs or unsaleable donated goods
 - Friends Groups assisting with the collection and disposal of waste and weeds from council-owned bushland reserves
 - Residents applying for Weed Wipeout vouchers for assistance with removal of selected environmental weeds from private property.

Closed Landfill management

Yarra Ranges Council is responsible for the ongoing management of five former landfill sites. These include:

Coldstream closed landfill	active from 1977 to 2004
Healesville closed landfill	active from 1975 to 1997
Wesburn closed landfill	active from approx. 1970 to 1993
Lysterfield closed landfill	active from approx. 1968 to 1995
Mt Evelyn closed landfill	active from approx. 1960 to 1992

Due to the ongoing decomposition of landfill materials in these sites, active management will be required for around 30 to 50 years after closure. Methane gases, leachate liquid and ground water are monitored over this time, until the sites are declared as no longer posing a risk by the Victorian Environmental Protection Authority.

The Coldstream and Healesville sites are managed in accordance with their Post Closure Management Plans and EPA Post Closure Pollution Abatement Notices.



Coldstream leachate plant – the plant processes leachate liquid collected from the landfill for disposal into the sewer system. This is important to ensure that the liquid does not contaminate local groundwater and the surrounding environment.

Once landfill sites are full, they are capped with a clay layer and grass or other low vegetation. This cap contains the materials and prevents infiltration of rainfall or surface water that may filter through the waste materials, picking up chemicals and other hazardous liquids, creating excess contaminated leachate.

Common issues with closed landfill sites that require careful management include the management of toxins and leachate from hazardous materials within the landfill, and the management of methane emissions emitted from organic waste, such as food and garden waste breaking down within the landfill.

Each of the closed landfill sites in Yarra Ranges is actively managed by council to minimise the risk to the environment and human health, in line with obligations under the State Environment Protection Act 2017.



Early morning on top of Coldstream closed landfill. You can see the landfill gas collection system, gas wells and manifolds as you look out towards the Yarra Valley.

5. Our Guiding Principles for Change

There are two key guiding principles for waste management that should be considered in the planning of all future waste services.

Waste Hierarchy Principle

The Waste Hierarchy Principle ranks waste disposal options from most preferable to least preferable. It is represented as an inverted triangle, representing the frequency of time that an option should be selected.

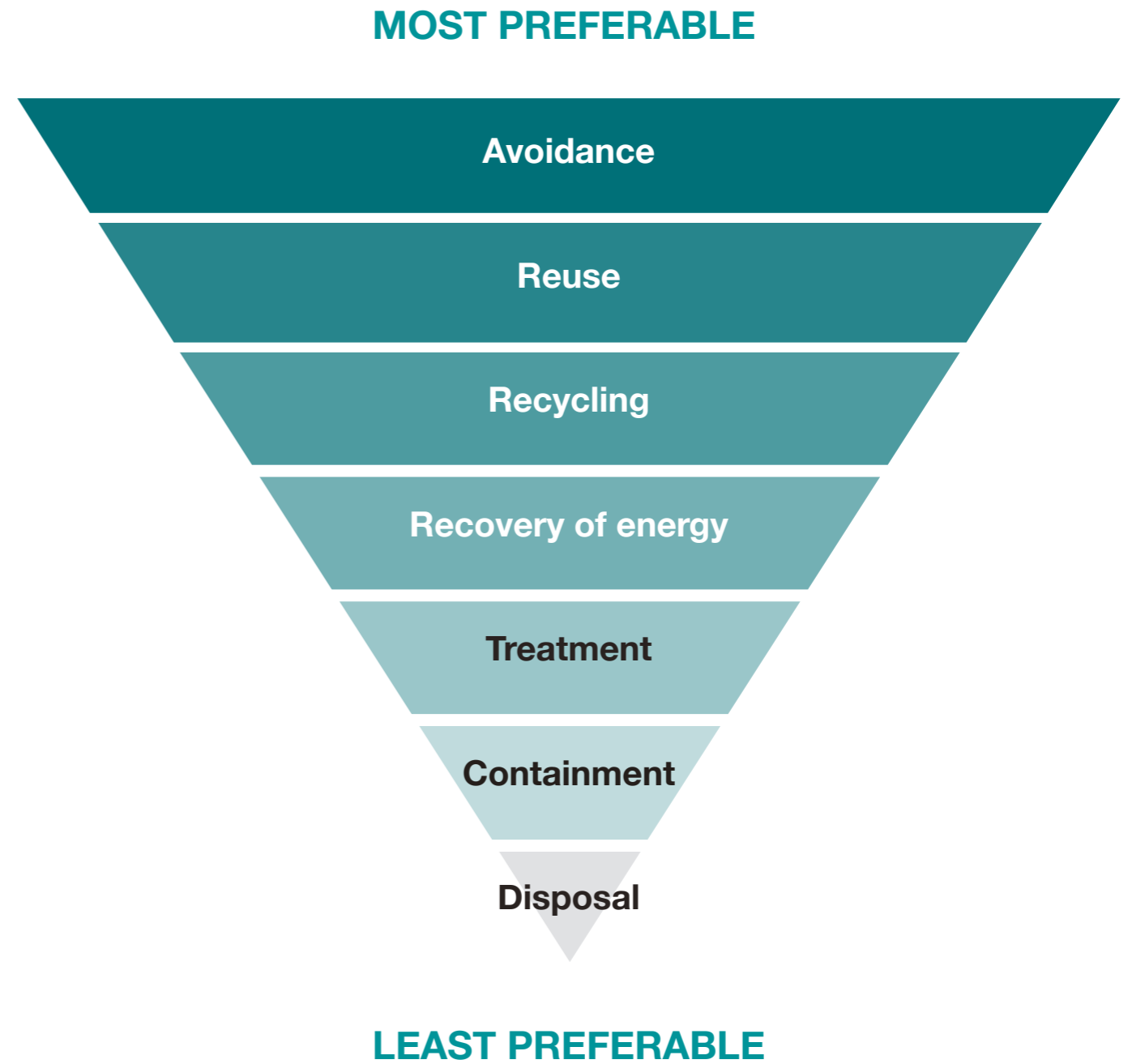
At the top of the hierarchy, waste avoidance should be considered most often, selecting items that will create minimal waste in the future. Reuse is the next option when considering how to deal with an item no longer wanted. Recycling is the next preferable option when reuse by yourself or another person is not possible.

Recovery of energy or other goods from waste items is the next option for items that cannot be dealt with by the higher ranked options.

Treatment and containment follow as next preferable, and this option is particularly relevant to hazardous waste items such as asbestos and radioactive waste.

Disposal in landfill is considered as the least preferable and last resort if no higher ranked option is possible.

The proposed changes to waste collection services in Yarra Ranges, together with waste education, should encourage the community to choose upper options from the waste hierarchy wherever possible.



Circular economy principle

The Australian economy has traditionally always been linear in nature. This means that the steps in sourcing natural resources, manufacturing and using products, and creating waste has most often been a one-way system.

The concept of a circular economy has arisen from the realisation that our natural resources are finite, and their use to create products causes negative impacts on our environment.

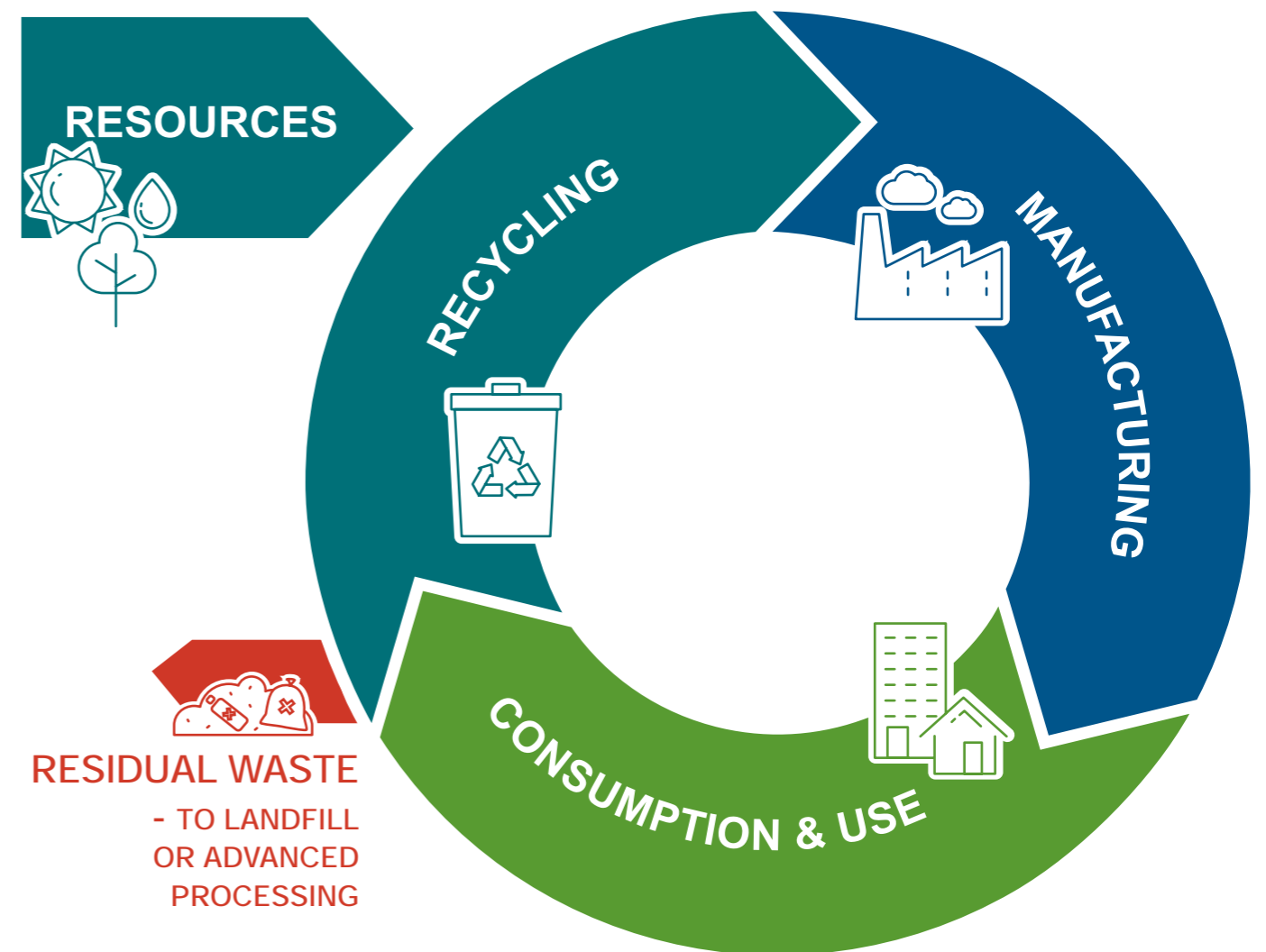
A circular economy is an alternative model to the linear economy. It looks to find new uses for waste products through reuse, recycling, or recovery of resources for other purposes such as waste to energy. It encourages the management of waste using the waste hierarchy principle.

The proposed changes to waste collection services in Yarra Ranges, together with waste education, should encourage the community to consider the circular economy and take responsibility for the waste they will create in their lifestyle and purchases.

Linear Economy



Circular Economy



Working Together towards Zero Waste - we all have a role to play

We all create waste, and we all have a role to play to ensure that it is appropriately managed to conserve natural resources and minimise the amount we send to landfill.

Page 245

Australian Government



Ensuring international obligations for waste management are met. Oversees national waste policy, administers product stewardship schemes

Victorian Government



Sets strategy policy direction, makes laws and regulates waste management across the State

Local Government



Delivers waste and recycling services to households and some businesses. Educates the community on how to use these services appropriately.

Waste and resource recovery industry



Collect, sort and manage waste for recycling and disposal.

Local industry



Makes decisions on how they use resources, design products or services and manage waste generated by their operations and products

Local households and businesses



Purchases products and make decisions about how they maintain, use and dispose of those products.

Community groups



May run projects to help their community minimise waste, such as educational workshops, tool sheds, repair cafes and clothing swaps.

Educational institutions



Help learners to understand their world, including the potential impacts of their decisions and how to make sustainable choices.

Based on example from Recycling Victoria policy

6. Working Towards our Vision of Zero Waste to Landfill

Page 246



Strategic Directions

Council will work to develop services and programs for waste management around four key themes.

Avoid & Reduce

Council will encourage waste avoidance and reduction through education programs and supporting community programs for sharing, repurposing and repair of products and materials.

Recover & Recycle

Council will encourage the recovery and recycling of materials through education programs and delivery of collection services focussed on maximising recovery of recyclables.

Engage & Empower

Council will encourage and support community leadership of waste minimisation projects and involve a diverse range of participants in activities aimed to improve how we manage our waste.

Lead by Example

Council will prioritise waste minimisation, procurement of recycled and recyclable goods, and the trial and use of recycled contents in its operations and delivery of projects and programs. We will become a leader in organisational sustainability, leading by example in the pursuit of a vision of zero waste sent to landfill.

Our Targets for Action

The Recycling Victoria policy sets three key targets to be achieved across the state by 2030.

The changes to waste collection services described in this plan will assist to achieve these targets.

Recycling Victoria Target

1. 15% reduction in total waste generation per capita between 2023 and 2030

2. Divert 80% of waste from landfill by 2030, with an interim target of 72% by 2025

3. Cut the volume of organic material going to landfill by 50% between 2022 and 2030, with an interim target of 20% by 2025

Page 247
With increased community education programs, council believes that exceeding these targets is possible and desirable. Therefore, Yarra Ranges will aim to achieve the following waste reduction targets:

1. 20% reduction in total waste generation per capita by 2030.

2. Divert 90% of waste from landfill by 2030, with an interim target of 75% by 2025.

3. Cut the volume of organic material going to landfill by 60% by 2030, with an interim target of 25% by 2025.

Meeting these targets will depend on the level of behaviour change and correct use of the four-stream collection system achieved in the Yarra Ranges community in coming years.



Future Changes to Residential Waste Collections

Upcoming reform of the kerbside waste collections will significantly contribute to the reduction of waste sent to landfill, allowing the community to recover more materials for recycling (including composting).

Council proposes the following changes to waste and recycling collection services to begin from October 2023, with changeover complete in 2025/26 with the introduction of a separate glass collection service:


Food & Garden Organics (starting October 2023)	
Frequency	Weekly
Bin size	240L or 120L
Put in this bin	<ul style="list-style-type: none"> • Fruit and vegetable scraps • Citrus, onions, garlic • Seafood, meat scraps, bones (raw and cooked) • Leftovers • Coffee grounds, tea leaves • Plants, leaves, grass, twigs, branches



Rubbish (continuing, with lid changed to red from 2022/23)	
Frequency	Fortnightly
Bin size	80L or 120L
Put in this bin	<ul style="list-style-type: none"> • Non-recyclable plastics, polystyrene • Plastic bags and soft plastic packaging • UHT/Tetrapak, milk, juice cartons • Broken glass, ceramics, non-electrical household items • Bagged pet waste • Disposable nappy and sanitary waste, wipes • Bedding, clothing and textiles




Mixed Recycling (continuing)	
Frequency	Fortnightly
Bin size	240L (120L available for elderly residents, those in retirement villages)
Put in this bin	<ul style="list-style-type: none"> • Plastic bottles, containers • Steel cans; aluminium cans, trays and foil • Cardboard, paper

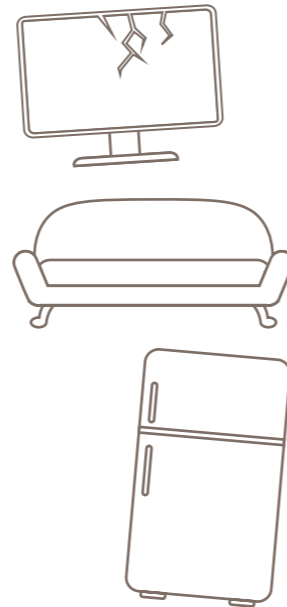


Glass Recycling (introduced 2025/26) (Bin or centralised collection - yet to be finalised)	
Frequency	Monthly
Bin size	80L (if provided as a bin)
Put in this bin	<ul style="list-style-type: none"> • Wine bottles • Other beverage bottles (soft drink, cordial, kombucha, beer) • Jars – e.g., pasta, sauces, jam, salsa, marinade/dressing



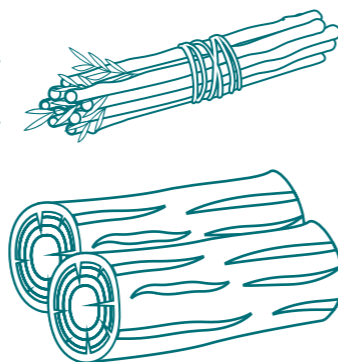
Other residential collections provided by Council

Hard (bulky) Rubbish	
Frequency	Annually January – March *
Bin size	3 cubic metres per property plus unlimited metals
Put out for collection	<ul style="list-style-type: none"> Unwanted furniture and items that cannot be repurposed, donated or reused by others and are too large to place into kerbside rubbish bins Whitegoods & metal (unlimited) Electronic waste – computers, TV's, monitors, battery/power cord operated items Mattresses Glass, shower screens, mirrors (wrapped and marked 'glass')



Page 249

Bundled Branches	
Frequency	Twice per year - November/December and January - March during Hard (bulky) Rubbish collection
Bin size	3 cubic metres per collection per property
Put out for collection	<ul style="list-style-type: none"> Logs 75mm - 200mm wide, up to 1.5m long; straight and clean with side branches removed. Branches up to 75mm wide tied into bundles with non-plastic twine. Maximum of 20 bundles that are no longer than 1.5m and no more than 200mm wide.



*Previous hard rubbish collection arrangements will remain, in line with the significant outcomes of the Community Waste Survey regarding this collection.

Council-supported Collections

Council will continue to support special collections including Detox Your Home, Clean-Up Australia Day and special tip passes for charities, emergency services, community service groups and environmental weed control activities.

Council will continue and enhance its promotion of various special collections available in the community, such as electronic waste, soft plastics, textiles, batteries, polystyrene and chemical containers.

Other Council waste collection services

As part of the delivery of the Action Plan, council will conduct a review of the current commercial bin collection service, including services provided to community and sporting groups. This review will be conducted prior to the implementation of the new collection service in October 2023, and users notified of any changes to be made to collections.



7. Action Plan

The following table outlines the actions council will take towards achievement of the strategic objectives and targets of this plan.

Theme	Action	Potential Delivery Partners		Priority		
		Internal	External	2023-2024	2025-2027	2028-2030
Avoid & Reduce	1 Promote the avoidance of, and alternatives to, single use plastics within waste education programs	Waste Management, Communications	Community Groups, Businesses	●	●	
	2 Investigate ways to support reuse, repair, share with sectors in the community through activities such as repair cafes and tool/toy/equipment libraries	Waste Management, Sustainability	Community Groups	●	●	
	3 Provide advice and support for general community projects targeted at waste avoidance and minimisation	Waste Management, Community Partnerships & Wellbeing	Community Groups	●	●	●
	4 Advocate for reuse shops to be established at all transfer stations across the municipality, to increase recovery of saleable second-hand goods	Waste Management	Transfer Stations	●	●	
	5 Support Yarra Ranges Food Connections and other local food groups and networks to include food waste avoidance in programs and activities	Waste Management, Community Partnerships & Wellbeing	Community Groups	●	●	●
Recover & Recycle	6 Review and develop a plan for waste collection services to sporting clubs and community groups to ensure equitable provision of services	Waste Management, Recreation & Active Living	Sporting Clubs, Community Groups	●		
	7 Investigate options for larger bin sizes for residentially-rated, multi-unit developments to reduce kerbside and bin storage challenges	Waste Management, Planning Services	Developers, Property Managers	●		
	8 Investigate options for kerbside glass collection to ensure selection of the most appropriate option for the service to achieve maximum recovery	Waste Management	Recycling Victoria	●	●	
	9 Investigate appropriate options for park and street litter bins to meet requirements of collection reforms, with consideration of response measures to high levels of contamination in street litter recycling bins	Waste Management	Collection Contractor	●	●	

Page 250

Theme	Action	Potential Delivery Partners		Priority			
		Internal	External	2023-2024	2025-2027	2028-2030	
Engage & Empower	10	Develop and deliver a Waste and Resource Recovery Education Plan for residents and businesses using council’s waste services	Waste Management, Economic Development, Sustainability	Community Groups, Businesses	●	●	●
	11	Deliver education programs in line with state-wide Recycling Victoria education campaigns	Waste Management, Communications	Sustainability Vic/ Recycling Victoria	●	●	●
	12	Develop a change management plan for implementation of future waste services, including delivery of educational materials	Waste Management, Communications, Economic Development & Investment		●		
	13	Investigate options for promotion and incentivising use of waste minimisation items such as reusable nappies and sanitary items.	Waste Management, Sustainability	Partner Councils	●		
	14	Initiate and deliver quarterly online reporting of waste data to the community – including recycling streams, waste sent to landfill	Waste Management, Strategy & Transformation	Waste audit consultant	●	●	●
	15	Review current recycling bin provisions to school and early years services. Develop a policy for provision of new collections to schools in line with education programs	Waste Management, EASL - ResourceSmart Schools	Schools	●	●	
	16	Increase promotion of collections for hazardous and difficult to dispose items and increase participation of council-supported collections, based on 2022 levels.	Waste Management, Communications	Recycling Victoria, Transfer Stations	●	●	
Lead by Example	17	Review litter and dumped rubbish enforcement procedures to ensure they align with regulatory expectations	Waste Management, Community Safety		●		
	18	Promote council’s Community Grants programs to attract and support waste minimisation projects in the community	Waste Management, Community Development & Wellbeing	Community Groups	●	●	
	19	Develop and implement a plan for measuring, monitoring, waste minimisation and reducing waste sent to landfill from all council facilities	Waste Management, Property & Facilities Management, EcoLeaders		●	●	
	20	Review and amend council event policies and procedures to reflect changes to waste collection services, and strengthen requirements for waste minimisation in council-led and supported events	Waste Management, Cultural Facilities	Community Groups, Event Organisers	●	●	
	21	Work with council departments, contractors and designers in the creation of infrastructure and facilities that are designed for resource efficiency and include use of recyclable and recycled materials	Waste Management, Property & Facilities Management, Infrastructure Services, etc.	Contractors, Consultants, Recycling Victoria		●	●
	22	Strengthen waste minimisation principles and actions in council procurement policies to utilise more recycled and recyclable product and ensure suppliers prioritise waste avoidance practices	Waste Management, Procurement Services	Recycling Victoria	●	●	●

Page 251

8. Monitoring our performance

We will monitor our performance against this plan, its strategic objectives and targets on a regular basis.

Page 252

Monitoring	Methods
Benchmarking council performance	Conduct regular truck audits across the collection streams to determine recovery and contamination rates
Monitoring	Truck audits – every two years Quarterly collation of council collection data Quarterly online recovery rate updates to the community via Council’s website
Reporting on achievement of this plan	Mid-term reporting in 2026 Final reporting of outcomes in 2030/31



9. Glossary

Advanced Waste Processing	a technique used to sort household rubbish materials, remove all misplaced recyclables and use residual waste to produce electricity and/or heat	Methane gas/ emissions	a colourless and odourless gas that occurs in nature, produced by the break down of organic material such as the decay of plant matter in landfill, or the digestion of food by animals. Methane is a significant greenhouse gas contributing to climate change. The decomposition of organic matter in landfill is one of the top three contributors of global greenhouse emissions
Bundled Branches	a twice-yearly collection provided by council to collect branches and other specified plant material for composting, especially prior to bushfire season	Organic waste	waste of plant or animal origin that is biodegradable
Collection contractor	the company that picks up waste from properties on behalf of council	Product stewardship scheme	a scheme run by producers that assists customers to return used items for correct disposal or recycling. For example, some television and computer companies provide recycling (product stewardship) schemes for used television and computer equipment
Container deposit scheme	a scheme that provides a small refund (~10 cents per container) on drink containers dropped off at specified locations and sends them for recycling	Residual waste	the waste left over after all recyclable (including compostable) materials have been taken away for recycling; also called rubbish
Contamination	undesirable items included with collected waste items, for example old clothing disposed in a recycling bin would be considered as contamination	Resource recovery	the recovery of items (resources) for recycling, reuse or repair rather than sending it to landfill. This term considers items as having a value, rather than being 'waste' to be thrown away
Detox Your Home	a collection run by the Victorian Government, allowing residents to drop off chemicals for safe disposal	Single-use plastics	plastic items that are normally used once – such as plastic straws, spoons, plates, take-away drink cups
Electronic waste	unwanted items that are battery-operated or have a power cord	Soft plastics	plastic packaging that does not hold its shape once emptied, and mostly remains as a ball when scrunched up rather than bouncing back into its original shape. Often in the form of bags that hold food items such as pasta, bread, lollies, potato chips
Four-stream collection system	the new Victorian waste collection system that includes four bin/ collection types – Food & Garden Organics, Mixed Recycling, Glass Recycling and Rubbish	Waste avoidance	doing things in a way that avoids the creation of waste materials, whether recyclable or not
Hard plastics	recyclable plastic household containers that can hold or return to their shape when scrunched; especially food and beverage containers	Waste charge	fees charged by council on rates notices to provide for the cost of waste collection and related information and services to homes and business
Hard rubbish	an annual collection provided by council to collect specified unwanted large, bulky items that cannot be placed into rubbish bins	Waste education	information, programs and activities that provide guidance on how to manage different types of waste, maximise recycling and minimise the amount of material sent to landfill
Kerbside bin/ collection	waste bins and collections that are collected from the side of the road at the front of resident's properties	Waste transfer station	a location where waste materials (recyclables and rubbish) are collected for sorting and transferred to a suitable location for recycling, processing or burial
Landfill	a location where rubbish is taken for disposal by burial in enclosed pits		
Landfill Levy/ Waste Levy	a fee charged on each tonne of rubbish disposed into landfill		
Materials Recovery Facility	the facility where recyclables collected from kerbside bins are sorted into material types and bundled for recycling.		



Yarra Ranges Council

PO Box 105
Lilydale VIC 3140

1300 368 333
mail@yarraranges.vic.gov.au
yarraranges.vic.gov.au



Draft Yarra Ranges Community Waste and Resource Recovery Plan

- Community Engagement Plan

September – November 2022

Contents

Legislative requirements	2
Alignment with Council strategic priorities:	2
Engagement objectives	3
Scope of engagement	3
Engagement timetable	4
Stakeholders	4
Stakeholder engagement tools.....	5
Communications tools.....	5
Engagement Plan (14 September – 11 November)	6
Communications plan (14 September – 11 November)	7
Closing the loop	7
<i>What will we do with the feedback received?</i>	7

Legislative requirements

There is no legislative requirement for this report or for engagement.

Privacy will be considered when collecting responses during the community engagement process.

All aspects of intersectionality have been considered when developing this phase of engagement.

Alignment with Council strategic priorities:

The Yarra Ranges Community Waste and Resource Recovery Plan (Waste Plan) is listed as a major initiative in the 2021-2025 Council Plan:

Council will develop a Municipal Waste Plan, education programs and pursue innovative waste processing technologies to maximise waste resource recovery for a more sustainable future.

The Waste Plan has considered the following strategies:

- Environment Strategy 2015-2025
- Health and Wellbeing Plan
- Yarra Ranges Liveable Climate Plan 2020
- Draft Economic Development Strategy

Engagement objectives

- Establish strong, transparent relationships with Yarra Ranges stakeholders.
- Proactively seek to understand stakeholder values, issues, and concerns.
- Provide multiple opportunities for stakeholder participation using different and complementary engagement techniques.
- Enable stakeholders to express concerns regarding new waste services, to enable consideration of how council can address these concerns in service transition.
- Clearly define and communicate project parameters and negotiables, particularly what can be influenced through community and stakeholder engagement.

Scope of engagement

Community and stakeholder engagement must be carried out in accordance with Council’s Community Engagement Policy. The level of engagement for the Waste Plan has been defined as ‘Consult’

	Inform & educate	Consult	Involve	Collaborate
Goal:	To provide stakeholders with balanced and objective information to assist them in understanding the issues, alternatives, and opportunities.	To obtain stakeholder feedback on options and/or decisions.	To work directly with stakeholders throughout the process to ensure that their concerns and aspirations are consistently understood and considered.	To partner with stakeholders in each aspect of the decision including the development of alternatives and the identification of the preferred solution.
Promise to Stakeholders:	We will keep you informed and provide you with tailored information for you to better understand key concepts.	We will keep you informed, listen to, and acknowledge concerns and provide feedback on how stakeholder input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how stakeholder input influenced the decision.	We will look to you for direct advice and innovation in formulating solutions and incorporate your advice into the decisions to the maximum extent possible.

Table 2

Engagement timetable

Channel	Timeline
Provide Draft Waste Plan to Councillors at Forum meeting and take on board comments	16/08/2022
Present Draft Waste Plan to Council Meeting	13/09/2022
Engage with community	14/09/2022
Close of engagement	10/11/2022
Assess engagement contributions	14/11/2022 – 14/12/2022
Present final Waste Plan to Council	TBC – February 2023

Table 4

Stakeholders

Key Members	Interest in Project
Residents	Users of waste collection system Participants in community waste minimisation education, activities and measures
Businesses receiving council waste collection services	Users of waste collection system Participants in community waste minimisation education, activities and measures
Relevant State Government departments, agencies,	Provide funding/grant channels Give strategic goals in relation to circular economy and waste policy
Councillors	Decision-makers in approving strategy for consultation and adoption. Represents interest of broader community
Advisory committees	Provide advice to Councillors on specialist areas and representatives of the community
Council Staff	Local residents, visitors, users of waste system; communicate regularly with other stakeholders in professional and personal lives
Waste management contractors	Provision of collection, processing and recycling services for waste materials collected from Yarra Ranges properties
General public, visitors to Yarra Ranges	Desire a clean environment and availability of waste disposal in public locations
Media	Provide communication channels to reach stakeholder/audience groups and can directly influence their perceptions, attitudes, and behaviours.

Table 7

Stakeholder engagement tools

Tool/Activity	Description
Information at Council Hubs	Information and printed copies of plan available at Council locations to inform the public.
Pop-up stalls	Staffed displays to allow staff and the public to engage directly with the team, ask questions and provide feedback regarding the plan
Shaping Yarra Ranges website page and tools	An engagement website platform with a variety of tools to enable feedback on Council's plans.
Feedback form	To invite stakeholder feedback and ideas on particular Plan elements. They can be used during face-to-face engagement activities, over the phone, in the mail or online.
Webinars	Interactive online discussions with stakeholders to address specific issues.
Advisory Committees Reference Group	A group that advises Council on specific interest areas. Comprising members of the local community or other key stakeholders which meet on a regular basis for a set time period to advise Council on significant local issues.

Table 8

Communications tools

Tool/activity	Description
Advertising (digital)	Social media
Advertising (press)	Advertising in Star Mail Newsgroup, Lilydale, and Yarra Valley Leader for community events
Briefing sessions	Information session for media, customer service team and all staff. Provide information to assist with questions from community
Brochures/postcards/flyers	Promotional information directing people to Shaping Yarra Ranges page – for libraries, hubs, pop-ups.
Direct e-mail	Information distributed directly to local residents and businesses who registered for updates via Shaping Yarra Ranges page during the Community Waste Survey
E-newsletter	Dedicated information about services, information, events, etc
FAQs	Sets of frequently asked questions and (approved) answers.
Factsheet	Information sheets detailing particular aspects in depth.
Feedback Forms	Online or printed forms used to invite feedback from the community in general (surveys)
Information kit	Information for Councillors with tips for promoting plan and consultation to community, Q&A sheet to assist with questions
Information posters	Posters displaying key information from plan; information on consultation activities
Media releases/events	Proactive media opportunities to promote consultation and Shaping Yarra Ranges page
Q&As / Scripts	Provide customer service staff and others with Q&As if appropriate for events/initiatives in order that they can connect to the right person.

Tool/activity	Description
	Provide key messages/info to Mayor/Councillors for media/public comment
Social Media	Targeted information, events/videos in relation to Council operations, funding opportunities, etc
Website	A dedicated page with link to online forms and information available at Shaping Yarra Ranges
Webinars (online)	Meetings coordinated by Council to provide information updates and a chance for feedback to community and internal staff.

Table 9 Engagement Plan

Engagement Plan (14 September – 11 November)

Stakeholder	Engagement Tool	IAP level	Call to action/comments
All stakeholders	Shaping Yarra Ranges web page	Consult	Provide generalised feedback on the Waste Plan Page will include access to plans, online form, post-it notes for comments
General public	Pop-up stalls Approximately eight stalls in locations (TBC) across Yarra Ranges (For example, Farmers Markets, Kilsyth Festival, other local events)	Consult	Highlight the guiding principles, targets and themes and action plan as identified in the Plan. Direct people to the Shaping page to provide feedback
Advisory Committees Networking Groups	Information circulated to groups such as: Rural Advisory Committee; Disability Advisory Committee; Youth Advisory Group; Indigenous Advisory Committee; Sustainable Environ't Committee; Yarra Ranges Food Connections.	Consult	Inform of the guiding principles, targets and themes and action plan as identified in the Plan. Encourage feedback via Shaping website form
Residents; Businesses using council services	Shaping Yarra Ranges web page Pop-up stalls Online webinars (dates TBC)	Consult	Present the guiding principles, targets and themes and action plan as identified in the Plan. Encourage discussion Encourage feedback via Shaping website form

Table 10

Communications plan (14 September – 11 November)

Tool	Description
Website	Via Shaping Yarra Ranges web page - content, reports, online submission forms
Fact sheets	Summary information on key topics from plan available on Shaping Yarra Ranges and at pop-up stalls
Signage (posters)	At pop-up events to describe key points in plan
FAQs	On Shaping Yarra Ranges website
Feedback forms (online and print)	Via Open Forms on Shaping Yarra Ranges web page Printed forms for pop up events
Media release	Available for Council meeting; publicizing plan release, pop-up dates/locations and opportunities for feedback
Media advertising (Star Mail – all 6 editions)	Following Council meeting; publicizing pop-up and opportunities for feedback
Photography	Taken at pop-up events and presentations
Social media	To publicise the plan, pop up events and opportunities to provide feedback
E-newsletters	Provide content (specific to audience) for Council E-newsletter and internal e-newsletters, e.g., Environmental, YR Local, Storm Recovery, Hills/Valley e-newsletters, Community Development, YR Business etc.

Table 11

Closing the loop

What will we do with the feedback received?

All respondents will be acknowledged for their feedback through the Shaping Yarra Ranges website.

All feedback will be considered. Wherever possible, feedback will be incorporated into the final Community Waste and Resource Recovery Plan for endorsement by Council.

A report will be provided to Council with a summary of feedback received, and how this feedback has been considered in the final copy of the plan.

The final Community Waste and Resource Recovery Plan will be made available to the public after it is endorsed by Council in early 2023. Once released, the plan will be promoted via Council media channels.

EMERY LANE, MONTROSE DECLARATION OF SPECIAL CHARGE

Report Author: Property & Project Officer
Responsible Officer: Director Environment & Infrastructure
Ward(s) affected: Walling

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

Following an extensive consultation process with landowners, Council at its meeting of 12 July 2022 considered a report on road improvement works for Emery Lane, Montrose. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

This report advises that no submissions have been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

RECOMMENDATION***That***

- 1. Council, having given notice of its intention, reviewed the details of the proposed special charge and having received no submissions received hereto, declare the special charge for works associated with the Emery Lane, Montrose Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.***
- 2. In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of effective issue of the notice, for a review of the decision.***

RELATED COUNCIL DECISIONS

1. At its meeting on 24 September 2019, Council considered a report regarding the Federal Government Road Construction Funding Initiative and adopted recommendations including:
 - (a) Council endorse the roads listed in Attachment 1 (of that report) for construction utilising the Federal Government funding initiative; and
 - (b) Landowner contributions to road construction projects funded by the Federal Government funding initiative be fixed at \$7,000 per development unit.

This report has been published on Council's website and is available by searching the Agenda for the 24 September 2019 Ordinary Meeting:

https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dly_OC%20CL%20Public%20Meetings=%28pageindex=4%29

2. At its meeting on 12 July 2022, Council considered a report regarding the Emery Lane, Montrose Intention to Levy a Special Charge and adopted recommendations including:
 - (a) The affected landowners be advised of Council's intent to declare a special charge; and
 - (b) The Chief Executive Officer be authorised to give public notice of the intent to declare a special charge.

This report has been published on Council's website and is available by searching the Agenda for the 12 July 2022 Ordinary Meeting.

https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dly_OC%20CL%20Public%20Meetings=%28pageindex=4%29

DISCUSSION

Purpose and Background

This Report recommends that Council declare a Special Charge Scheme for the construction of Emery Lane, Montrose, funded from the Roads for the Community Initiative (Federal Government Grant) and Landowner contributions.

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas.

At its meeting of 24 September 2019 Council endorsed a list of roads to be constructed using Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Emery Lane, Montrose was included on the endorsed list of roads.

Consultation has occurred with landowners of Emery Lane, Montrose for the construction of the road as a Special Charge Scheme.

Council at its meeting of 12 July 2022 resolved of its intention to declare a Special Charge in accordance with the provisions of section 163 of the *Local Government Act 1989*.

The mandatory minimum of 28 days since the publication of the public notice advising of Council's intention to declare the Special Charge and for receiving submissions concluded on 17 August 2022. The concurrent formal period, for receiving submissions, of 28 days from the date of publication of the public notice has also closed. In accordance with requirements of the *Local Government Act 1989* Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the scheme, the special charge may then be declared.

Landowner support for the Project

In February 2021 landowners along Emery Lane and Bretby Way were surveyed to determine the level of support for a landowner funded Special Charge Scheme to construct their road. Results were as follows.

- 18 (82%) of landowners responded to the survey.

Of those landowners who responded to the survey:

- 15 (83%) supported the proposed Special Charge Scheme; and
- 3 (17%) opposed the proposed Special Charge Scheme.

Although the two roads (Emery Lane and Bretby Way) were surveyed together a majority support was received for both individual roads within the Scheme. As such Emery Lane has majority support.

Recommended option and justification

In accordance with the provisions of Section 163 of the Local Government Act 1989 it is recommended Council declare a Special Charge Scheme for the construction of roads within Emery Lane, Montrose funded from the Road for the Community Federal Government Grant and Landowner contributions.

Having regard to the need for the proposed works, it is recommended that Council adopt and declare the special charge without modification.

FINANCIAL ANALYSIS

Following detailed design for the project the estimated cost of works has been determined as \$382,013.

Council's contribution to the project is estimated to be \$340,013 and will be grant funded by the Federal Government Roads for the Community Initiative.

On adoption of this report's recommendations the landowner contribution to the project will be fixed at \$42,000.

A breakdown of Council costs and individual property apportionment are listed in Attachment 1- Schedule of Costs per property. These items were detailed in the Intent to Levy a Special Charge Report which was considered by Council at its meeting of 12 July 2022.

APPLICABLE PLANS AND POLICIES

The construction of local roads as a Special Charge Scheme meets the *Council Plan 2021-2025* strategic objective of Quality Infrastructure and Liveable Places. Local road construction also has benefits related to the strategic objective of a Vibrant Economy, Agriculture and Tourism.

Council's *Special Rate and Charge Policy for Infrastructure Improvements* sets out in detail the procedures for managing Special Charge Schemes.

This project is part of the Federal Government's sealing roads within the Dandenong Ranges and surrounding areas program.

RELEVANT LAW

Special Charge Schemes for Infrastructure Improvements are implemented under the Special Charge provisions of the *Local Government Act 1989*.

Council when considering a Special Charge Scheme is required to advertise the proposal and invite submissions from the public as prescribed in 223 of the *Local Government Act 1989*.

Implementation of the works will be carried out under Sections 8 and 10 of the *Local Government Act 2020* which identifies the role and powers of Councils.

SUSTAINABILITY IMPLICATIONS

Economic Impacts

The construction of the road would be undertaken utilising contractors from Councils Road Construction and Associated Works Panel. This panel was established with a majority of local smaller contractors which will help provide economic support to these local businesses.

Social Impacts

Special Charge Schemes for road construction require sizeable contributions from abutting landowners. These contributions can lead to social and economic impacts for affected landowners. Council's Special Rate and Charge Policy for Infrastructure Improvements notes that those landowners with a demonstrated financial hardship may apply for assistance in accordance with Council's Rate Recovery and Financial Hardship Policy.

Environmental Impacts

The proposed works will require the removal of 2 native trees. The trees would be removed under Council's Code of Environmental Practice guidelines and will result in offset funding being provided for re planting of native vegetation as part of Councils Offset program. A planning permit is not required for trees removed under these guidelines.

All works will be completed in compliance with *Council's Code of Environmental Practice* for Works on Council Managed Land.

A Cultural Heritage Management Plan is not required for the works. The works will enhance the environmental amenity, through the reduction in dust.

The sealing of local roads will assist in reducing the impacts to road condition from increased storm events, predicted as a result of climate change. Unsealed roads greatly deteriorate in condition following storm events creating an increased stress on service delivery for the unsealed road network.

Consideration is also given to the rate of flow of water into local creeks and impacts to water quality following the sealing of local roads, sustainable treatment is prioritised, where possible within the catchment with measures such as grassy swales implemented as conditions allow.

As part of the construction of local roads, Council officers are continually investigating the increased use of recycled materials. In utilising recycled materials, officers consider the availability and location of materials, the quality of materials and overall cost to the project.

COMMUNITY ENGAGEMENT

Landowner Consultation

A letter was mailed to landowners inviting them to view an on-line briefing presentation detailing the standard of works and the statutory processes required to implement a Special Charge Scheme. The briefing presentation is available for viewing on Council's website.

Those landowners unable to access the internet were advised that a copy of the presentation and functional design plans could be mailed to them on request.

Public Notice

In accordance with Sections 163 (1A) and 223 of *the Local Government Act 1989* Council is required to give public notice of the intention to declare a special charge.

A public notice was published in The Star Mail local newspapers on 19 July 2022 and also on Council's Internet Website.

The public notice stated that submissions in respect of Emery Lane, Montrose Special Charge Scheme will be considered by Council, outlined the proposed declaration, set

out the date on which it is proposed to make the declaration and advised that copies of the proposed declaration are available for inspection at Council's office for at least 28 days after the publication of the notice.

Notification of Landowners Involved

In addition to the public notice published in The Star Mail local newspapers and on Council's Internet Website, all owners of properties within the designated area of the special charge scheme were notified by mail of the proposed special charge, with an advisory notice and covering letter dated 13 July 2022.

Information relating to Council's intention to declare the special charge was extensively outlined, including the amount for which the person(s) is liable and the rights of a person to make a submission to the special charge.

Persons Right to Make a Submission

Section 163 of the *Local Government Act 1989* requires Council to consider any written submissions. These submissions should be received within 28 days after the publication of the public notice.

The formal submission period has now closed. Both the advisory notice served and the public notice published advised that submissions must be received by 17 August 2022.

Persons making a written submission to Council are also entitled to request to appear before Council to be heard in support of their written submission.

Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the Scheme, the special charge may then be declared.

Submissions Received

There were no submissions received regarding Council's intention to declare a special charge for the Emery Lane, Montrose Improvement Works.

The designated area (Attachment 2) of the scheme comprises of 7 properties.

Formal Notification to Landowners

Upon consideration of the submissions received and declaration of the special charge, the *Local Government Act 1989* requires those persons who have lodged a submission to be advised of Council's decision in relation to their submission.

All landowners are then to be formally notified of the special charge scheme and advised of their option to apply to the Victorian Civil and Administrative Tribunal for a review of Council's decision to introduce the special charge, as required by Section 185 of the Act.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

Projects constructed under the Roads for Community Initiative have been jointly funded by the Federal Government and participating landowners.

The Federal Government funding commitment of \$150 Million over 10 years will have a transformational impact on unmade roads throughout the Dandenongs and urban growth areas of the municipality.

The key principles of the program are to construct unmade roads:

- Servicing schools, community facilities and sporting facilities;
- Within the urban growth boundary and township areas within Yarra Ranges;
- That significantly support bushfire risk and emergency situations to allow the community to safely exit areas of high risk;
- That support the growth and development of tourism across the municipality; and
- Where sections of high-volume rural roads intersect with collector/arterial roads.

In considering a strategic prioritisation approach as outlined above the proposed construction of Emery Lane, Montrose offers benefits as it's inside the urban growth boundary and would complete an existing sealed road network.

RISK ASSESSMENT

Construction of the road would provide the following benefits/risk reduction to landowners:

- Continued and safer vehicular access to and from properties abutting or gaining primary access via the roads;
- Improved stormwater drainage runoff control directed towards the road from abutting properties, and protection of low side properties from stormwater runoff from the roads; and
- Enhanced physical and environmental amenity for abutting properties

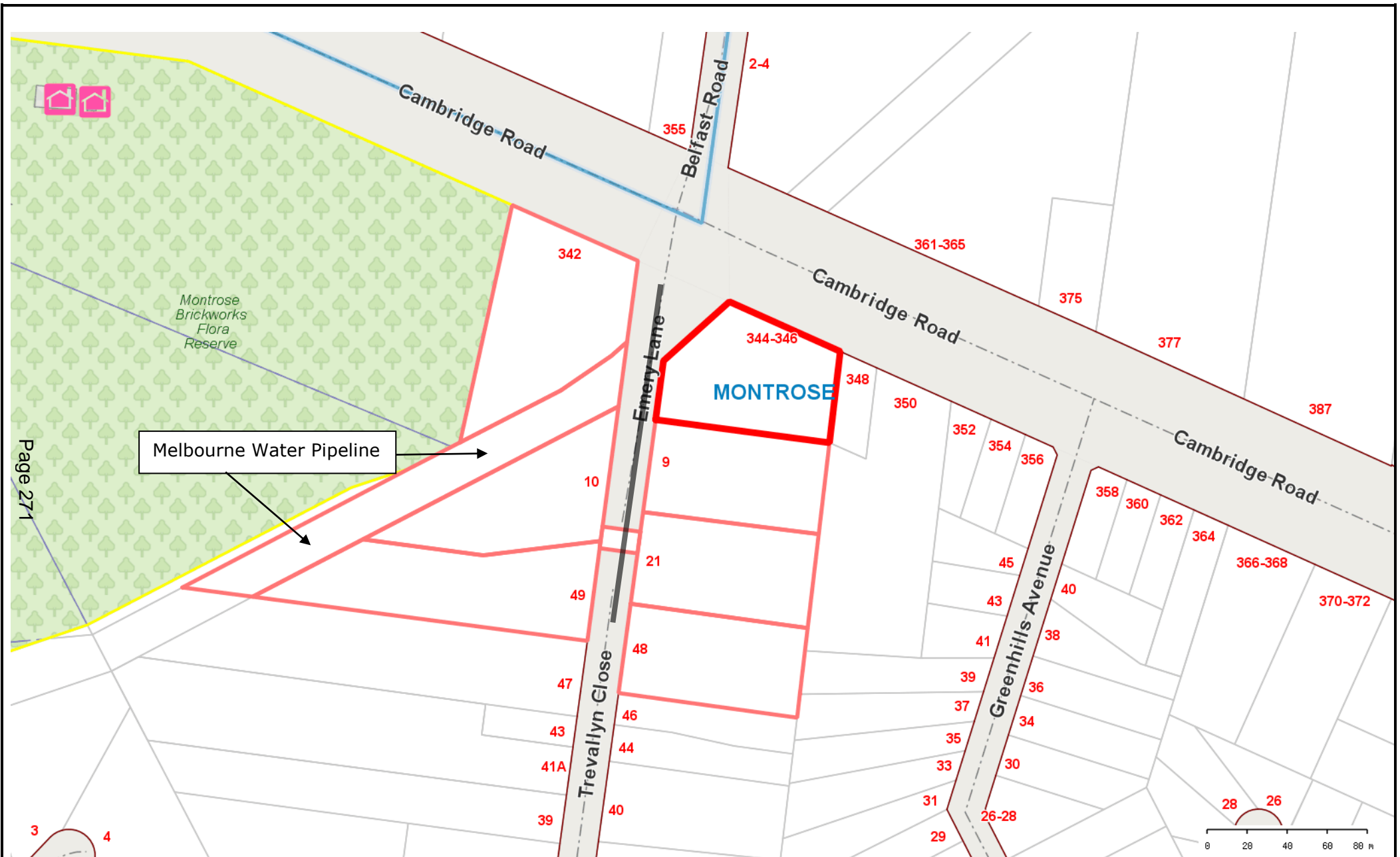
It is noted that the road has existed in its current form for many years. If the proposed construction of the road does not proceed, no unacceptable or unmanageable risk would be experienced by Council.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Schedule of Costs per Property; and
2. Designated Area of Scheme



Melbourne Water Pipeline



Yarra Ranges Council does not guarantee the accuracy of the information on this map. Any person using or relying upon such information does so on the basis that Yarra Ranges Council shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions on this map.

Proposed Road Construction

Scale = 1:2500 @A4
 Plan Printed on
 16/06/2022



WELHAM ROAD, MOOROOLBARK DECLARATION OF SPECIAL CHARGE

Report Author: Property & Project Officer
Responsible Officer: Director Environment & Infrastructure
Ward(s) affected: Walling

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

SUMMARY

Following an extensive consultation process with landowners, Council at its meeting of 12 July 2022 considered a report on road improvement works for Welham Road, Mooroolbark. Council resolved to advise of its intention to declare a special charge in accordance with the provisions of Section 163 of the *Local Government Act 1989*.

This report advises that no submissions have been received regarding the Special Charge and recommends that Council declare the Special Charge without modification.

RECOMMENDATION***That***

- 1. Council, having given notice of its intention, reviewed the details of the proposed special charge and having received no submissions received hereto, declare the special charge for works associated with the Welham Road, Mooroolbark Special Charge Scheme in accordance with the provisions of Section 163 of the Local Government Act 1989, without modification.***
- 2. In accordance with the provisions of Section 163 of the Local Government Act 1989, notice be served upon all persons liable for the special charge advising of Council's decision and that persons aggrieved by Council's imposition of the special charge upon them, may apply to the Victorian Civil and Administrative Tribunal within 30 days of effective issue of the notice, for a review of the decision.***

RELATED COUNCIL DECISIONS

1. At its meeting on 24 September 2019, Council considered a report regarding the Federal Government Road Construction Funding Initiative and adopted recommendations including:
 - (a) Council endorse the roads listed in Attachment 1 (of that report) for construction utilising the Federal Government funding initiative; and
 - (b) Landowner contributions to road construction projects funded by the Federal Government funding initiative be fixed at \$7,000 per development unit.

This report has been published on Council's website and is available by searching the Agenda for the 24 September 2019 Ordinary Meeting:

https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dly_OC%20CL%20Public%20Meetings=%28pageindex=4%29

2. At its meeting on 12 July 2022, Council considered a report regarding the Welham Road, Mooroolbark Intention to Levy a Special Charge and adopted recommendations including:
 - (a) The affected landowners be advised of Council's intent to declare a special charge; and
 - (b) The Chief Executive Officer be authorised to give public notice of the intent to declare a special charge.

This report has been published on Council's website and is available by searching the Agenda for the 12 July 2022 Ordinary Meeting.

https://www.yarraranges.vic.gov.au/Council/Council-meetings/Minutes-and-agendas?dly_OC%20CL%20Public%20Meetings=%28pageindex=4%29

DISCUSSION

Purpose and Background

This Report recommends that Council declare a Special Charge Scheme for the construction of Welham Road, Mooroolbark, funded from the Roads for the Community Initiative (Federal Government Grant) and Landowner contributions.

In 2019 Council received \$150 Million Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas.

At its meeting of 24 September 2019 Council endorsed a list of roads to be constructed using Federal Government funding for sealing roads within the Dandenong Ranges and surrounding areas. Welham Road, Mooroolbark were included on the endorsed list of roads.

Consultation has occurred with landowners of Welham Road, Mooroolbark for the construction of the road as a Special Charge Scheme.

Council at its meeting of 12 July 2022 resolved of its intention to declare a Special Charge in accordance with the provisions of section 163 of the *Local Government Act 1989*.

The mandatory minimum of 28 days since the publication of the public notice advising of Council's intention to declare the Special Charge and for receiving submissions concluded on 17 August 2022. The concurrent formal period, for receiving submissions, of 28 days from the date of publication of the public notice has also closed. In accordance with requirements of the *Local Government Act 1989* Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the scheme, the special charge may then be declared.

Landowner support for the Project

In February 2021 landowners along Welham Road were surveyed to determine the level of support for a landowner funded Special Charge Scheme to construct their road. Results were as follows.

- 11 (92%) of landowners responded to the survey.

Of those landowners who responded to the survey:

- 8 (73%) supported the proposed Special Charge Scheme; and
- 3 (27%) opposed the proposed Special Charge Scheme.

Recommended option and justification

In accordance with the provisions of Section 163 of the Local Government Act 1989 it is recommended Council declare a Special Charge Scheme for the construction of Welham Road, Mooroolbark funded from the Road for the Community Federal Government Grant and Landowner contributions.

Having regard to the need for the proposed works, it is recommended that Council adopt and declare the special charge without modification.

FINANCIAL ANALYSIS

Following detailed design for the project the estimated cost of works has been determined as \$328,200.

Council's contribution to the project is estimated to be \$251,200 and will be grant funded by the Federal Government Roads for the Community Initiative.

On adoption of this report's recommendations the landowner contribution to the project will be fixed at \$77,000.

A breakdown of Council costs and individual property apportionment are listed in Attachment 1- Schedule of Costs per property. These items were detailed in the Intent to Levy a Special Charge Report which was considered by Council at its meeting of 12 July 2022.

APPLICABLE PLANS AND POLICIES

The construction of local roads as a Special Charge Scheme meets the *Council Plan 2021-2025* strategic objective of Quality Infrastructure and Liveable Places. Local road construction also has benefits related to the strategic objective of a Vibrant Economy, Agriculture and Tourism.

Council's *Special Rate and Charge Policy for Infrastructure Improvements* sets out in detail the procedures for managing Special Charge Schemes.

This project is part of the Federal Government's sealing roads within the Dandenong Ranges and surrounding areas program.

RELEVANT LAW

Special Charge Schemes for Infrastructure Improvements are implemented under the Special Charge provisions of the *Local Government Act 1989*.

Council when considering a Special Charge Scheme is required to advertise the proposal and invite submissions from the public as prescribed in 223 of the *Local Government Act 1989*.

Implementation of the works will be carried out under Sections 8 and 10 of the *Local Government Act 2020* which identifies the role and powers of Councils.

SUSTAINABILITY IMPLICATIONS

Economic Impacts

The construction of the road would be undertaken utilising contractors from Councils Road Construction and Associated Works Panel. This panel was established with a majority of local smaller contractors which will help provide economic support to these local businesses.

Social Impacts

Special Charge Schemes for road construction require sizeable contributions from abutting landowners. These contributions can lead to social and economic impacts for affected landowners. Council's *Special Rate and Charge Policy for Infrastructure Improvements* notes that those landowners with a demonstrated financial hardship may apply for assistance in accordance with Council's *Rate Recovery and Financial Hardship Policy*.

Environmental Impacts

The proposed works will require the removal of 1 exotic tree. The tree would be removed under Council's Code of Environmental Practice guidelines. A planning permit is not required for trees removed under these guidelines.

All works will be completed in compliance with *Council's Code of Environmental Practice* for Works on Council Managed Land.

A Cultural Heritage Management Plan is not required for the works. The works will enhance the environmental amenity, through the reduction in dust.

The sealing of local roads will assist in reducing the impacts to the road condition from increased storm events, predicted as a result of climate change. Unsealed roads greatly deteriorate in condition following storm events creating an increased stress on service delivery for the unsealed road network.

Consideration is also given to the rate of flow of water into local creeks and impacts to water quality following the sealing local roads, sustainable treatment is prioritised, where possible within the catchment with measures such as grassy swales implemented as conditions allow.

As part of the construction of local roads, Council officers are continually investigating the increased use of recycled materials. In utilising recycled materials, officers consider the availability and location of materials, the quality of materials and overall cost to the project.

COMMUNITY ENGAGEMENT**Landowner Consultation**

A letter was mailed to landowners inviting them to view an on-line briefing presentation detailing the standard of works and the statutory processes required to implement a Special Charge Scheme. The briefing presentation is available for viewing on Council's website.

Those landowners unable to access the internet were advised that a copy of the presentation and functional design plans could be mailed to them on request.

Public Notice

In accordance with Sections 163 (1A) and 223 of *the Local Government Act 1989* Council is required to give public notice of the intention to declare a special charge.

A public notice was published in The Star Mail local newspapers on 19 July 2022 and also on Council's Internet Website.

The public notice stated that submissions in respect of Welham Road, Mooroolbark Special Charge Scheme will be considered by Council, outlined the proposed declaration, set out the date on which it is proposed to make the declaration and

advised that copies of the proposed declaration are available for inspection at Council's office for at least 28 days after the publication of the notice.

Notification of Landowners Involved

In addition to the public notice published in The Star Mail local newspapers and on Council's Internet Website, all owners of properties within the designated area of the special charge scheme were notified by mail of the proposed special charge, with an advisory notice and covering letter dated 13 July 2022.

Information relating to Council's intention to declare the special charge was extensively outlined, including the amount for which the person(s) is liable and the rights of a person to make a submission to the special charge.

Persons Right to Make a Submission

Section 163 of the *Local Government Act 1989* requires Council to consider any written submissions. These submissions should be received within 28 days after the publication of the public notice.

The formal submission period has now closed. Both the advisory notice served and the public notice published advised that submissions must be received by 17 August 2022.

Persons making a written submission to Council are also entitled to request to appear before Council to be heard in support of their written submission.

Council must now consider any submissions received and determine whether to adopt, amend or abandon the scheme. If Council adopts or amends the Scheme, the special charge may then be declared.

Submissions Received

There were no submissions received regarding Council's intention to declare a special charge for the Welham Road, Mooroolbark Improvement Works.

The designated area (Attachment 2) of the scheme comprises of 12 properties.

Formal Notification to Landowners

Upon consideration of the submissions received and declaration of the special charge, the *Local Government Act 1989* requires those persons who have lodged a submission to be advised of Council's decision in relation to their submission.

All landowners are then to be formally notified of the special charge scheme and advised of their option to apply to the Victorian Civil and Administrative Tribunal for a review of Council's decision to introduce the special charge, as required by Section 185 of the Act.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

Projects constructed under the Roads for Community Initiative have been jointly funded by the Federal Government and participating landowners.

The Federal Government funding commitment of \$150 Million over 10 years will have a transformational impact on unmade roads throughout the Dandenongs and urban growth areas of the municipality.

The key principles of the program are to construct unmade roads:

- Servicing schools, community facilities and sporting facilities;
- Within the urban growth boundary and township areas within Yarra Ranges;
- That significantly support bushfire risk and emergency situations to allow the community to safely exit areas of high risk;
- That support the growth and development of tourism across the municipality; and
- Where sections of high-volume rural roads intersect with collector/arterial roads.

In considering a strategic prioritisation approach for future construction of unsealed roads as per the principles above, the proposed construction of Welham Road, Mooroolbark offers aligned benefits as it is inside the urban growth boundary and would complete an existing sealed road network.

RISK ASSESSMENT

Construction of the road would provide the following benefits/risk reduction to landowners:

- Continued and safer vehicular access to and from properties abutting or gaining primary access via the road
- Improved stormwater drainage runoff control directed towards the roads from abutting properties, and protection of low side properties from stormwater runoff from the road
- Enhanced physical and environmental amenity for abutting properties

It is noted that the road has existed in its current form for many years. If the proposed construction of the road does not proceed, no unacceptable or unmanageable risk would be experienced by Council.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have

any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Schedule of Costs per Property; and
2. Designated Area of Scheme

Welham Road, Mooroolbark Proposed Special Charge Scheme

		PROJECT COST SUMMARY:		COUNCIL COST SUMMARY:		APPORTIONMENT SUMMARY:			
	Total Project Cost		\$328,200		Council 20% Contribution		\$65,640		Unit Ratio = 100%
	Less Council Cost only Items		\$0						Total Landowner Units = 11.00
	Total Scheme Cost		\$328,200		Subsidy for costs above FedFund ceiling		\$185,560		Total Council Units = Nil
	Total Council Contribution		\$251,200		Total Council Scheme Cost		\$251,200		\$ / Unit = \$23,869
	Total Landowner Contribution		\$77,000		Council Cost only Items		\$0		FedFund Ceiling \$/ Unit = \$7,000
	Financing Costs		\$14,168		Total Council Project Cost		\$251,200		FedFund Subsidy \$/ Unit = \$16,869
DESCRIPTION	PROPERTY ADDRESS	PROPERTY SUBURB	ASSESSMENT NO.	DEVELOPMENT / BENEFIT UNIT	CHARGE FOR THE WORKS	ADJUSTED FOR CEILING	FINANCING CHARGE	TOTAL CHARGE	YEARLY CHARGE
Lot 2 LP92904 Ca PT	3 Chapman Court	Mooroolbark	25131	0.50	\$11,935	\$3,500	\$644.00	\$4,144.00	\$414.40
Lot 3 LP92904 Ca PT	5 Chapman Court	Mooroolbark	25132	0.50	\$11,935	\$3,500	\$644.00	\$4,144.00	\$414.40
Lot 1 LP32958 Ca PT	120 Pembroke Road	Mooroolbark	29510	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 15 LP17026 Ca P	124 Pembroke Road	Mooroolbark	29511	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 10 LP17026 Ca P	12 Welham Road	Mooroolbark	30866	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 11 LP17026 Ca P	13 Welham Road	Mooroolbark	30867	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 12 LP17026 Ca P	11 Welham Road	Mooroolbark	30868	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 13 LP17026 Ca P	9 Welham Road	Mooroolbark	30869	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 14 LP17026 Ca P	5 Welham Road	Mooroolbark	30870	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 4 PS425787 Ca F	10 Welham Road	Mooroolbark	81274	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 2 PS425787 Ca F	6 Welham Road	Mooroolbark	81438	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
Lot 3 PS425787 Ca F	8 Welham Road	Mooroolbark	81513	1.00	\$23,869	\$7,000	\$1,288.00	\$8,288.00	\$828.80
				11.00	\$262,560	\$77,000	\$14,168	\$91,168	\$9,117

189
280



Yarra Ranges Council does not guarantee the accuracy of the information on this map. Any person using or relying upon such information does so on the basis that Yarra Ranges Council shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions on this map.

Proposed Road Construction

Scale = 1:1030 @A4
 Plan Printed on
 15/06/2022



CT6953 CONSTRUCTION OF A COMMUNITY & SPORTS PAVILION AT POWELLTOWN RESERVE, POWELLTOWN

Report Author: Executive Officer Major Projects
 Responsible Officer: Director Environment and Infrastructure
 Ward(s) affected: O'Shannassy;

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

Confidential information is contained in Attachment 1 to the report. This information relates to contractual matters and contains commercially sensitive information including, but not limited to, the name of tendering parties, the evaluation panel members, the tendered prices, and the evaluation of the tenders received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachment to this report could be prejudicial to the interests of the Council or other parties. If discussion of this information is required, the Council is recommended to resolve that the item be deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1)(g)(i)(g)(ii) of the *Local Government Act 2020*.

This report seeks Council approval to award a contract that complies with the Section 108 of the *Local Government Act 2020*.

SUMMARY

This report summarises the evaluation process and seeks Council approval for the Construction contract for the Powelltown Reserve Community & Sporting Pavilion in Powelltown.

The existing facilities are in poor condition and do not conform to current codes or standards. The size and functionality of the existing pavilion is restricting growth in community use and sporting participation. The demolition of the existing building and the construction of a new pavilion will see a purpose made, fully accessible facility that will optimise use, increase patronage, and provide a meeting and social space for the community as a whole.

The new facility is envisioned to become the heart of the Powelltown and surrounding community and will also enhance community resilience as it will support a local recovery in times of need.

The new community sports pavilion will also support the core sporting needs of football, cricket, netball, mountain biking and other community groups at the reserve for the next 50+ years. This project will provide a permanent home for

sport and recreation groups in Powelltown and provide a community room, office area and public amenities for much broader community use outside of sporting activities.

The new community and sporting pavilion will be a contemporary facility which fits in with the surrounding environment and is physically and functionally aligned to the playing fields and all surrounding activities.

Five (5) pre-qualified suppliers from the Department of Treasury and Finance Construction Supplier Register (CSR) were invited to participate in a selective tender for this project on 15 June 2022. Council use of the CSR list is approved by the Minister of Local Government under section 186(5) (c) of the Local Government Act 1989 and is therefore compliant with Councils' legislative requirements.

Tenders closed 20 July 2022 and four (4) submissions were received.

The evaluation panel conducted a robust and rigorous assessment and evaluation process and recommends the tender from Melbcon Pty Ltd be accepted for the Final Tender Price as detailed in the Confidential Attachment to this report.

This item has been included in the public agenda to facilitate openness and transparency in Council's decision making. A confidential attachment has been included with the report which contains commercially sensitive information that is not to be disclosed whilst the meeting is open to the public.

The recommendation in this report has been formally endorsed by the evaluation panel.

RECOMMENDATION

That

- 1. Council awards the tender from Melbcon Pty Ltd for CT6953 Construction of a new Community & Sporting Pavilion at Powelltown Reserve, Powelltown for the Final Tender Price of \$4,145,141.23 Excl. GST and inclusive of all negotiated cost savings detailed in the Confidential Attachment to this report and subject to the budget recommendation there in.***
- 2. The Director Environment and Infrastructure be delegated the authority to sign the contract documents.***
- 3. The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.***

RELATED COUNCIL DECISIONS

A Construction Market Impact Report was presented to council forum on 17 May 2022 for noting. The details of this report are relevant to this item highlighting the escalation of construction costs across the sector.

DISCUSSION

Purpose

To seek Council approval to enter a contract for the Construction of a new Community & Sporting Pavilion at Powelltown Recreation Reserve, Powelltown under contract CT6953. To recommend acceptance of a preferred tenderer and of the overall project budget.

Background

The Powelltown Reserve Community & Sporting Pavilion project is a community driven project with wide and in-depth support from the local community and the wider sporting community that connects and links the community beyond the borders of Powelltown.

The construction of a new building will see a new facility that will optimise the use of the existing recreation spaces, the sporting oval, netball courts, mountain bike trails walking tracks and other surrounding uses. The new facility will provide a central meeting and social space for many active and passive local community uses.

The new building will be a modern facility which fits in with the surrounding setting of the reserve and is physically and functionally aligned to the playing areas.

The proposed building layout has been formally endorsed by external project funding partners, including Sport and Recreation Victoria, AFL Victoria, Netball Victoria and the Powelltown Club representatives. The project has been granted a planning permit and has been designed to promote female participation and meet the current requirements of female friendly facility, the National Construction Code, accessibility standards and all relevant Australian Standards.

Following completion of the design documentation phase, a pre-tender estimate was sought from an independent quantity surveyor. This pre-tender estimate was aligned with the project budget and tender documents were subsequently prepared.

An invited tender process was conducted to ensure procurement compliance. A detailed summary of the evaluation process is included as a Confidential Attachment to this report.

Key issues

This tender has been carried out in accordance with the requirements of Council's Procurement Policy.

Tenders were assessed for conformity with the tender documents and one (1) tender was eliminated from further evaluation as a result of a major non-conformance as they could not meet the minimum price validity period.

The evaluation panel scored tenders against pre-established evaluation criteria. A summary of the evaluation criteria is as follows:

Selection Criteria	Weighting
Price	70%
Capability/Capacity	10%
Quality/Sustainability	5%
Timeframes	15%
TOTAL	100%

A heavier price weighting was to be placed on the price criteria with the evaluation panel prior to tendering. The reasons for this were primarily due to the recent construction market price increases being experienced and because an invitational tender process was adopted. All tenderers invited were pre-qualified commercially licensed contractors with a registered interest for the type and scale of project being tendered.

Recommended option and justification

Following an extensive evaluation process as detailed in Confidential Attachment 1, the evaluation panel are unanimous in their decision to recommend Melbcon Pty Ltd for the Final Tender Price and Construction Contingency amount as detailed in the Confidential Attachment to this report. Melbcon Pty Ltd offers the best value outcome.

The evaluation panel request that Council adopts the recommendations within this report.

FINANCIAL ANALYSIS

Current adverse market conditions are significantly impacting the construction industry, particularly in the supply of timber, steel, glass, concrete and other key building materials. These impacts have been reported to Council in a recent Construction Market Impact Report presented to Council forum on the 17 May 2022.

The construction industry is experiencing unprecedented cost increases due to direct and in-direct impacts of the Covid-19 pandemic, inflationary pressures and ongoing geopolitical issues. All tender prices received were significantly over pre-tender cost estimates and the available overall project budget. The market prices received are reflective of the current adverse market conditions currently impacting construction industry pricing.

Further to the cost escalation pressures, the site requires extensive services upgrades including power, potable water, septic and trade waste, and fire booster/pumps and tanks which will also help protect the asset when utilised if used to support community recovery in the future. Sustainable compliance upgrades and the remote location also have an influence on the overall project costs.

The recommended tender award amount is reflective of current construction market rates and is considered to represent a best value outcome for Council. The recommended tender price together with items outside of the construction contract exceed the current allocated overall project budget which is currently made up entirely from external funding grants and club contributions.

Recently Council were successful in securing a \$1.5M Federal Government Local Roads Community Infrastructure grant to support delivery of this project in addition to other grant funding already secured for the project. However, due to the tender result and above-mentioned impacts, a contribution of \$455,141.23 of Council funding is required increase the project budget in order to accept the preferred tender.

Whilst significant measures have been made to reduce the cost to deliver the project through removal of a number of items, additional funds will be required to allow for the complete delivery of this project. Confidential Attachment 1 provides further details of the budget breakdown and anticipated expenditure for the project.

It is recommended that Council allocate the savings within the Asset Renewal Reserve to fund the project shortfall, being the amount of \$455,141.23 excl. GST.

Works are anticipated to commence in October, 2022 with an anticipated period for practical completion of 215 Master Builders Association of Victoria (MBAV) calendar days.

APPLICABLE PLANS AND POLICIES

This report supports Council's Strategic framework in being a high performing organisation that listens and delivers quality, value for money services to our community.

This report contributes to the following strategic objective(s) in the Council Plan: connected and healthy communities.

- Quality Infrastructure and Liveable Places; and
- Connected and Healthy Communities.

RELEVANT LAW

This report seeks Council approval to award a contract that complies with the Section 108 of the *Local Government Act 2020*.

SUSTAINABILITY IMPLICATIONS

Economic Impacts

Have been considered as part of the project specification and evaluation process. The recommended tenderer has committed to source 80% of goods, services and materials proposed for this contract from within Yarra Ranges Shire.

Social Impacts

Have been considered as part of the project specification and evaluation process. Melbcon employs 6 staff that reside within Yarra Ranges Shire and is a local contractor that uses local material suppliers and sub-contractors.

The new facility will provide a central meeting and social space for many active and passive local community uses. A key component of the project design is the provision of female friendly facilities requirements to support the promotion and inclusion of female participation in sport.

Environmental Impacts

Have been considered as part of the project specification and evaluation process. The recommended tenderer has a third party certified Environmental Management System and Quality Management System in place.

Climate Change

Growing Suburbs Fund Climate Resilient Buildings grant has helped facilitate and fund specific considerations within the project specification and design process. Design elements target the reduction of greenhouse gas emissions by use of passive ventilation systems, use of solar panels, natural lighting, energy efficient glazing, insulation, solar shading and energy efficient LED lighting. The solar system has been sized to offset the anticipated energy consumption of the building when in typical use.

COMMUNITY ENGAGEMENT

The design of the facility has been through an extensive consultation process with multiple approval gateways prior to tender. Stakeholder consultation has included both external and internal stakeholders throughout the process.

The building layout has involved extensive consultation and has been formally endorsed by project funding partners SRV, AFL Victoria, Netball Victoria and the Powelltown Club representatives.

The project has been through a public advertised planning permit process. The permit process included a referral process to all required internal and external stakeholders. A planning permit has been granted.

The specification and tender documentation have been prepared in collaboration with an external consultant team, project stakeholders, planning referral advice, Major projects team, and has been developed in consultation with Council's Procurement team.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

No collaboration with other Councils, Governments or statutory bodies was sought on this item.

The environmentally friendly specification items noted in the climate change section of this report will improve the resilience and climate change response of councils asset portfolio.

RISK ASSESSMENT

This has been considered as part of project design, overall project management, contract terms and conditions and the evaluation process.

There are significant cost and time risks directly associated with this opportunity, particularly given the external funding milestones linked with the funding agreements.

Further delays to construction commencement will likely intensify the overall project cost. Tenderers are reluctant to hold pricing due to significant market movements. Quantity surveyor advice in relation to market conditions is that the pricing may stagnate but is unlikely to drop below current levels for the foreseeable future.

A project risk register has been developed, maintained, and monitored for this project. Extensive negotiations have taken place with the preferred tenderer to reduce the financial and time impacts associated with this project.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Confidential Attachment 1 – CT6953 Powelltown Reserve CSP Evaluation Report

Confidential Item

11. COUNCILLOR MOTIONS

In accordance with Chapter 3 Division 4 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no Councillor motions received prior to the Agenda being printed.

12. ITEMS THROUGH THE CHAIR

13. REPORTS FROM DELEGATES

14. DOCUMENTS FOR SIGNING AND SEALING

In accordance with Clause 87 of the Meeting Procedures and Use of Common Seal Local Law 2015, as prescribed by Section 14(2)(c) of the Local Government Act 2020.

There were no Documents for Signing and Sealing listed for this meeting prior to the Agenda being printed.

INFORMAL MEETINGS OF COUNCILLORS

Report Author: Governance Officer
Responsible Officer: Director Corporate Services
Ward(s) affected: All Wards

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public

SUMMARY

Chapter 8, Rule 1, of the Governance Rules requires that records of informal meetings of Councillors must be kept and that the Chief Executive Officer must ensure that a summary of the matters discussed at the meeting tabled at the next convenient Council meeting and recorded in the Minutes of that Council meeting.

An 'informal meeting of Councillors' is defined in the Governance Rules as a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting.

The records for informal meetings of Councillors are attached to the report.

RECOMMENDATION

That the records of the Informal Meetings of Councillors, copies of which are attached to the report, be received and noted.

ATTACHMENTS TO THE REPORT

1. 16 August 2022 - Council Briefing;
2. 16 August 2022 - Council Forum;
3. 16 August 2022 - Review of Complex Planning Matters; and
4. 31 August 2022 - Yarra Ranges Council Disability Advisory Committee.

Informal Meeting of Councillors

Public Record



Meeting Name:	Council Briefing	
Date:	16 August 2022	Start Time: 6.10 pm Finish Time: 6.18 pm
Venue:	Council Chamber, Civic Centre, Anderson Street, Lilydale	
Attendees:	Councillors:	Jim Child, Johanna Skelton, Fiona McAllister, Sophie Todorov, Len Cox & Tim Heenan
	Via Zoom:	David Eastham
	CEO/Directors:	Tammi Rose, Andrew Hilson, Jane Sinnamon, Corrine Bowen (Acting Director Communities), Kath McClusky & Mark Varmalis
	Officers:	Sarah Candeland & Michael Ng
	External Guests:	Nil
Apologies	Cr Andrew Fullagar, Richard Higgins & Jane Price	
Disclosure of Conflicts of Interest:	Nil	
Matter/s Discussed:	This briefing covered the following items of business to be considered at the 23 August 2022 Council Meeting	
	10.1	State Election Advocacy Priorities - Endorsement
	10.2	YR-2022/430- 727-729 Maroondah Highway, Coldstream – Domaine Chandon (3 warehouses & veg removal)
	10.3	YR-2021/916 - 25-27 Songbird Ave, Chirnside Park (More than 10 Objections)
	10.4	Revisions to Governance Rules
	10.5	Sale of Land – 182-184 Cambridge Road, Kilsyth
	10.6	Sale of Land – Part 9A Tinarra Court, Kilsyth
	10.7	Sale of Land – 9A Wannan Court, Kilsyth
	10.8	Sale of Land – 16 Ellis Court, Mooroolbark
	10.9	Yarra Ranges Nature Plan: Protecting Our Biodiversity Assets
	10.10	Tree Canopy Strategy
	10.11	Austral Avenue (including unsealed section of Hakea and Alpine), Upwey - Intent to levy special charge
	10.12	Nevada Avenue, Upwey - Intent to levy special charge
	10.13	Belbrook Road, Carween Avenue, The Highway, Weldon Grove, Upwey - Intent to levy special charge
	17.1	CEO Employment Matters
Completed By:	Michael Ng	

Informal meeting of Councillors

Public Record



Meeting Name:	Council Forum	
Date:	16 August 2022	Start Time: 7.00 pm Finish Time: 10.00 pm
Venue:	Council Chamber, Civic Centre, Anderson Street, Lilydale	
Attendees:	Councillors:	Jim Child, Richard Higgins, Johanna Skelton, Fiona McAllister (until 9.44pm) Sophie Todorov, Len Cox (until 8.30pm) & Tim Heenan
	Via Zoom:	David Eastham, Andrew Fullagar (from 9.30pm)
	CEO/Directors:	Tammi Rose, Kath McClusky, Andrew Hilson, Corrine Bowen (Acting Director Communities) Jane Sinnamon & Mark Varmalis
	Officers:	Hannah Elliot, Kris Hansen, Paul Goodison, Nathan Islip, Abby McCarthy, Amy Morgans, Phil Murton, Sarah Candeland & Michael Ng
	External Guests:	Michael Stefanovic & Sinead Flatley (Local Government Inspectorate) (Via Zoom)
	Via Zoom:	Alison Fowler, Julia Kelly, Lisa Loulier, Graham Brew, Alanna Ford, Alison Southwell, Hugh Baulch & Tracey Varley
Apologies	Jane Price	
Disclosure of Conflicts of Interest:	Nil	
Matter/s Discussed:	2.1	Action and Agreement Record – 5 July 2022
	2.2	Local Government Inspectorate Briefing
	2.3	Amendment C197 - Corrections and anomalies
	2.4	Yarra Ranges Planning Scheme Four-yearly Review
	2.5	Community Waste Resource Recovery Plan
	2.6	Lilydale to Warburton Trail – Mt Lilydale Mercy College
	2.7	State Election Advocacy Priorities
	2.8	Municipal Association of Victoria - State Council - Motion Discussion
	2.9	School Crossing Update
	3.1	Organisational Performance Report to Councillors - April to June 2022
	3.2	Contract Approvals July 2022
	3.3	Indicative Forum & Council Meeting Schedule
	3.3	Mayor & CEO Update
	4	General Business

Completed By:	5	Late Items and Urgent Business
	Michael Ng	

Informal Meeting of Councillors

Public Record



Meeting Name:	Review of Complex Planning Items	
Date:	16 August 2022	Start Time: 5.54pm Finish Time: 6.30pm
Venue:	Council Chamber, Civic Centre, Anderson Street, Lilydale	
Attendees:	Councillors:	Jim Child, Johanna Skelton, Richard Higgins (6.15pm), Len Cox, Sophie Todorov, Tim Heenan (5.45) & Fiona McAllister
	Via Zoom:	David Eastham
	CEO/Directors:	Tammi Rose, Andrew Hilson, Corrine Bowen (Acting Director Communities), Jane Sinnamon, Kath McClusky & Mark Varmalis
	Officers:	Hannah Ellitot, Susan Hartley, Nathan Islip, Sarah Candeland & Michael Ng
	Via Zoom:	Max Loughbrough & Amanda Kern
Apologies	Cr Andrew Fullagar & Jane Price	
Disclosure of Conflicts of Interest:	Nil	
Matter/s Discussed:	1.1	Domaine Chandon (5.55pm – 6.09pm)
	1.2	25 – 27 Songbird Avenue Chirnside Park (More than 10 Objections) (6.19pm – 6.31)
Completed By:	Michael Ng	

Informal meeting of Councillors

Public Record



Meeting Name:	Yarra Ranges Council Disability Advisory Committee	
Date:	31 August 2022	Start Time: 1.00pm Finish Time: 2.50pm
Venue:	via Zoom	
Attendees:	<p>Councillors: Len Cox,</p> <p>Other attendees: June Smith, Cliff Wise, Lesley Grimes, Hilary Mellis, James Wood, Michelle McDonald, Amanda Davern, Marnie Ellis</p> <p>CEO/Directors:</p> <p>Officers: Amanda May, Jess Occleston, Michelle Mulholland, Carolyn Haack, Elizabeth Newton, Amy Endall, Janette Scott, Hayley Knight, Amanda Smith</p>	
Apologies	Richard Higgins, Charles Jeffrey, Shek Kho,	
Disclosure of Conflicts of Interest:	None	
Matter/s Discussed:	1.1	NDIS updates
	1.2	Update on Council's Nature Plan
	1.3	Economic Development Strategy 2022-2032 update and seeking feedback
	1.4	Yarra Ranges Disability Inclusive Emergency Planning (DIEP) Forum: A community workshop
	1.5	Disability Inclusion Officer update including the DAC recruitment timelines
	1.6	Member updates
Completed By:	Amanda May	

16. URGENT BUSINESS

In accordance with Chapter 3 Rule 24 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

17. CONFIDENTIAL ITEMS

In accordance with Chapter 3 Rule 24 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no Confidential Items listed for this meeting.

18. DATE OF NEXT MEETING

The next meeting of Council is scheduled to be held on Tuesday 27 September 2022 commencing at 7.00pm, at Council Chamber, Civic Centre, Anderson Street, Lilydale and via videoconference.



In providing for the good governance of its community, Councillors are reminded of their obligation to abide by the provisions as set within the Local Government Act 2020 and the Code of Conduct for Councillors.

When attending a Council Meeting, Councillors should adhere to the procedures set out in the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

The following is a guide for all Councillors to ensure they act honestly, in good faith and in the best interests of Yarra Ranges as a whole.

- 1. Councillors will respect the personal views of other Councillors and the decisions of Council.*
- 2. Councillors may publicly express their own opinions on Council matters but not so as to undermine the standing of Council in the community.*
- 3. The Mayor is the official spokesperson for Council.*
- 4. Councillors will incur expenditure in a responsible manner and in accordance with the Councillor Expenditure and Policy.*
- 5. Councillors will avoid conflicts of interest and will always openly disclose any direct and indirect interests where they exist.*
- 6. Councillors will act with integrity and respect when interacting with Council staff and members of the public.*
- 7. Councillors will demonstrate fairness in all dealings and conduct and be open with and accountable to the community at all times.*
- 8. Councillors will conduct themselves in a manner that does not cause detriment to Council or the Yarra Ranges community.*